Prepared by:	Mounika.K				
Report Date	15.03.2024				
Site	GHT				
List of requisitions W	here PO/WO not prep	pared 3 working days after requisition:			
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered is delay justified?
Nill	Nill	Nill	Nill		
List of requisitions W	here PO/WO is prepa	ared and items have not received at site			
Po.No.	PO.date	Item Description	Purchase Officer - Remarks		
20240213036	13.02.2024	upvc windows	Next week delivery		
20240305048	05.03.2024	Rough stone	Material delivered		