

Construction Division - Material Requirement – Site Report

Company:	Summit sales LLP	Date:	11.03.2024
Site:	SSLLP@GV	Prepared by:	Divya k
Report From / To	04.03.2024 to 09.03.2024	Approved by:	Praveen.B
Report Date	11.03.2024		

List of items that require SKU : Nil

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20240304027	04.03.2024	01	U clamp	Material is ready yet receive
20240305057	05.03.2024	1 to 3	U clamp	Material is ready yet receive
20240304074	04.02.2024	1 to 4	GI nuts and bolts	Material is ready yet receive
20240305049	05.03.2024	1 to 6	GI nuts, u clamps	Material is ready yet receive
20240305058	05.03.2024	1 to 2	Nuts and bolts	Material is ready yet receive
20240305059	05.03.2024	01	Anchor bolts 8mm	Material is ready yet receive
20240305060	05.03.2024	1 to 3	GI nuts and bolts	Material is ready yet receive
20240305061	05.03.2024	1 to 3	U clamps	Material is ready yet receive
20240305062	05.03.2024	1 to 3	GI nuts and bolts	Material is ready yet receive
20240304043	04.03.2024	01	Silicon aluminium	Material is ready yet receive
20240305040	05.03.2024	01	MS gazette plate	Material is ready yet receive

No. of gate passes issued this week: From No. Nil To No. Nil

Delivery van site visit on: 08.03.2024

Items not ordered but received: Nil

POs to be cancelled – material not required /incorrectly made: Nil

Approved POs – part/full material received – MRN not uploaded: Nil

PO to be closed – part material received – further material not required/will be ordered by new requisition: Nil

Other corrections & remarks: Nil

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock
Details		Prepared by		Project Manager		
Sign		Divya.k		Praveen .B		
Date		11.03.2024		11.03.2024		

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.