

Construction Division - Material Requirement – Site Report

Company:	Summit sales LLP	Date:	10.02.2024
Site:	SSLLP@GV	Prepared by:	Divya k
Report From / To	05.02.2024 to 10.02.2024	Approved by:	Praveen.B
Report Date	10.02.2024		

List of items that require SKU : Nil

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20240208032	08.02.2024	01	GI nut bolt	Material to be ready yet to receive
20240207048	07.02.2024	01	U clamp sprinklers	Material to be ready yet to receive
20240206024	06.02.2024	01	MS bolts	Material to be ready yet to receive
20240207025	07.02.2024	1,2,3,4&5	U clamps, sleeve&bullets,	Material to be ready yet to receive
20240207019	07.02.2024	1&2	MS reducer 40mm,32mm	Material to be ready yet to receive
20240207018	07.02.2024	1&2	GI nuts, washer	Material to be ready yet to receive
20240206033	06.02.2024	01	Hose reel drum	Material to be ready yet to receive
20240118012	18.01.2024	01	MS bolts	Material to be ready yet to receive
20240201035	01.02.2024	1,2 &3	Paints	Material to be ready yet to receive
20240131039	31.01.2024	1&2	MS bolts	Material to be ready yet to receive

No. of gate passes issued this week:

From No.

Nil

To No.

Nil

Delivery van site visit on:

09.02.2024

Items not ordered but received: Nil

POs to be cancelled – material not required /incorrectly made: Nil

Approved POs – part/full material received – MRN not uploaded: Nil

PO to be closed – part material received – further material not required/will be ordered by new requisition: Nil

Other corrections & remarks: Nil

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock
Details		Prepared by		Project Manager		
Sign		Divya.k		Praveen .B		
Date		10.02.2024	10/02/2024	10.02.2024		

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE!. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.