Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	16-12-2023
Site:	Innopolis	Prepared by:	N.Sai Shivani.
Report From / To	09-12-2023 To 15-12-2023	Approved by:	Mr.Madhu
Report Date	16-12-2023.		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20230821033	21-08-2023	1 to 6	Windows-A1 framing structural glazing,DGU-6+12+6MM,SGU-6mm,Cement Boards,ACP miscellaneous.	Draft sent to MD for approval.
20230821034	21-09-2023	1 to 2	Windows-A1 Framing structural glazing,Miscellaneous ACP.	Draft sent to MD for approval.
20230821035	21-09-2023	1 to 3	Miscellaneous ACP,Glass door,Canopy works.	Draft sent to MD for approval.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20231114041	14-11-2023	1	Water Meter	Expected delivery on 19-12-2023.
20231118013	18-11-2023	1	Urinals	Expected delivery after 1 week.
20231207005	07-12-2023	1	Silicon sealent	Expected delivery on 19-12-2023.
20231209002	09-12-2023	1	Welding rods.	Expected delivery on 19-12-2023.
20231213003	13-12-2023	1	Cutting blades	Expected delivery on 19-12-2023.

No. of gate passes issued this week:	-	From No.	-	To No.	-
Delivery van site visit on:	09-11-2023 To 15-12-2023				

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

20220630001-material not required.
20230318022-material not required.
20230318023-material not required.
20231012029-material not required.
20230912012-material not required.
20231230002-material not required.
20230308030-material not required.
20230920036-material not required.
20231013034-material not required.
20231018024-material not required.
20231118023-material not required.
20231101 1025-material nt required.
20231109014-material not required.
20230908045-material not required.
20231106017-material not required.
20231102055-material not required.
20230925041-material not required.
20230909001-material not required.
20230909002-material not required.
20230909003-material not required.
20230909004-material not required.

Approved POs – part/full material received – MRN not uploaded:
20230515041-contanier-material received but dc not received.
20230509025-container -material received but dc not received.
20230417046-mccb,dbvtpn-material received but dc not received.

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	421	2000	1000
2.	10mm	.617	7.404	675	5000	5000
3.	12mm	.89	10.68	280	3000	3000
4.	16mm	1.58	18.96	527	10000	10000
5.	20mm	2.47	29.64	101	3000	2000
6.	25mm	3.86	46.32	64	3000	2000
7.	32mm	6.32	75.84	52	4000	2000
8.	Binding wire	-		14	350	150

OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	265	PPC/PSC last weeks stock	385

Details	Prepared by	Project Manager
Sign	N.Sai Shivani	T.Madhu
Date	16-12-2023	16-12-2023

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.