Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	09-12-2023
Site:	Innopolis	Prepared by:	N.Sai Shivani.
Report From / To	02-12-2023 To 08-12-2023	Approved by:	Mr.Madhu
Report Date	09-12-2023.		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20230821033	21-08-2023	1 to 6	Windows-A1 framing structural glazing,DGU-6+12+6MM,SGU-6mm,Cement Boards,ACP miscellaneous.	Draft sent to MD for approval.
20230821034	21-09-2023	1 to 2	Windows-A1 Framing structural glazing,Miscellaneous ACP.	Draft sent to MD for approval.
20230821035	21-09-2023	1 to 3	Miscellaneous ACP,Glass door,Canopy works.	Draft sent to MD for approval.
20231128015	28-11-2023	1	Ms Fabrication work ms frame stand 1.5HP.	Po not done.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20231114041	14-11-2023	1	Water Meter	Expected delivery on 13-12-2023.
20231118013	18-11-2023	1	Urinals	Expected delivery after 1 week.
20231128013	28-11-2023.	1 to 3	WPC doors.	Advice payment.
20231201020	01-12-2023	1	Tapes	Expected delivery on 12-12-2023.
20231207011	07-12-2023	1	Hand gloves	Expected delivery on 13-12-2023.

No. of gate passes issued this week:	1	From No.	8707	To No.	8707
Delivery van site visit on:	02-11-2023 To 08-12-2023				

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:
20220630001-material not required.
20230318022-material not required.
20230318023-material not required.
20231012029-material not required.
20230912012-material not required.
20231230002-material not required.
20230308030-material not required.
20230920036-material not required.
20231013034-material not required.
20231018024-material not required.
20231118023-material not required.
202311011025-material nt required.
20231109014-material not required.
20230908045-material not required.
20231106017-material not required.
20231102055-material not required.
20230925041-material not required.
20230909001-material not required.
20230909002-material not required.

20230909003-material not required.
20230909004-material not required.

Approved POs – part/full material received – MRN not uploaded:
20230515041-contanier-material received but dc not received.
20230509025-container -material received but dc not received.
20230417046-mccb,dbvtpn-material received but dc not received.

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	210	1000	3000
2.	10mm	.617	7.404	675	5000	2000
3.	12mm	.89	10.68	280	3000	3000
4.	16mm	1.58	18.96	527	10000	15000
5.	20mm	2.47	29.64	67	2000	4000
6.	25mm	3.86	46.32	43	2000	4000
7.	32mm	6.32	75.84	26	2000	5000
8.	Binding wire	-		6	150	250

OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	385	PPC/PSC last weeks stock	484

Details	Prepared by	Project Manager	
Sign	N.Sai Shivani		T.Madhu
Date	09-12-2023		09-12-2023

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.