Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silv	er Oak Villas part-I	II	Date:	27-08-2022		
Site: Silver Oak Villas part-III			Prepared by:		K.Tulasi Rani		
Report From / To 19-08-2022 to 27-08-202 sat)			22(fri to	Approved by:	K Purshotham		
Report Date	27-0	08-2022					
List of requisiti	ons numbers	missing in the repo	rt*: 184519)			
List of requisiti	ons where P	O/WO not prepared	3 working	g days after requisition:			
Req No.	Req Date	Serial no of item in Req	Item Description		Reason for not preparing PO/WO#		
184483	06-08-22	1	P	VC coated GI wire			
184498	16-08-22	1	U	PVC Sliding mesh 900Wx900H			
184537	23-08-22	1-26	Plu	mbing PVC material			
184538	23-08-22		Plu	mbing PVC material			
184539	23-08-22	1-26	Plui	mbing PVC material			
List of requisitie	ons where Po	//O/WO is prepared as	nd items ha	ave not been received at	site beyond the lead time:		
Req No.	Req Date	Serial no of item in Req.		Item Description	Details of discussion with supplier ^S		
184324	30-06-22	1		Gate lights	Material Available Delivered by Monday		
184372	28-07-22	1-3	Ultra Sp	orinkle HL, Luna DK & HL	Material Available Delivered by Monday		
184404	15-07-22	1-5	Ultra Sprinkle DK,HL, Malaysian brown DK & HL and Jaipur panna		Material Available Delivered by Tuesday		
184405	15-07-22	1-2	Ultra Sprinkle DK & HL		Material Available Delivered by Monday		
184406	15-07-22	1-8	Wall & Floor tiles		Part material received.		
184410	18-07-22	1-8	Malay	sian brown DK & HL	Material Available Delivered by Monday		
184420	19-07-22	1		Printer cable	Local purchase		
184461	29-07-22	1	Wall	hung EWC with seat cover	Material Not Available		
184463	01-08-22	1	Cr	ack fill chemical	Material Available Delivered by Monday		
184474	03-08-22	1-3		g fisher 5mm & White t & Araldite pending	Material Not Available		
184480	05-08-22	1-9	Pl	umbing Sanitary	Material Not Available		
184485	08-08-22	1-5		a Sprinkle DK,HL, ian brown DK & HL	Material Available Delivered by Tuesday		
184489	10-08-22	1-3	Electrical copper wire yellow colour1sqmmX 90m & Blue colour 4sqmmx90m & Black colour 4sqmmx90m		Material Available Delivered by Monday		
184494	20-08-22	1-2	Tiles Country chocolet & Crema marfil pending		Material Available Delivered by Tuesday		
184495	20-08-22	1-6	Ce DK& sprinkle	ramic tiles Luna HL< and Ultra HL<&DK pending	Material Available Delivered by Tuesday		
184507	17-08-22	1-3	CP Sink o & wash b	cock with swivel spout asin waste coupling & VC waste pipe	Material Not Available		

184509	17-08-22	1-8	Electrical co	Electrical conducting material		Material Available Delivered by Monday			
184510	17-08-22	1-8	Electrical co	nducting material		nilable Delivered by			
184511	17-08-22	1-8	Electrical co	nducting material		ailable Delivered by			
184512	17-08-22	1-8	Electrical co	nducting material		ilable Delivered by			
184513	17-08-22	1-8	Electrical co	nducting material	Material Available Delivered by Monday				
184514	17-08-22	1-8	Electrical co	nducting material		Material Available Delivered by			
184515	17-08-22	1	Но	old Fast		ilable Delivered by			
184517	18-08-22	1-12		arm 3nos & CP y Ino pending	Material Not	Available			
184522	19-08-22	1-4		ified tiles	Material Ava Tuesday	ilable Delivered by			
184523	22-08-22	1-26	CPVC mate	rial & water tank	Material Ava Monday	ilable Delivered by			
184524	22-08-22	1-26		rial & water tank	Monday	ilable Delivered by			
184525	22-08-22	1-26		rial & water tank	Material Available Delivered by Monday				
184528	22-08-22	1-9		el doors	Monday	ilable Delivered by			
184532	22-08-22	1-4	blank plate	ch 6amp & Switch e & PVC round mm &150mm	Material Avai Monday	ilable Delivered by			
184534	22-08-22	1		Reducer FTA	Material Avai				
184535	23-08-22	1-2		us Slump cone & sting moulds	Monday	Material Available Delivered by Monday			
184536	23-08-22	1	100	s Half thread X8 MM	Material Available Delivered by Monday				
184540	23-08-22	1		emal Beading	Material Available Delivered by Monday				
184545	24-08-22	1-13		rical wires	Material Available Delivered by Monday				
184546	23-08-22	1-14		bing material	Material Available Delivered by Monday Material Not Available				
184547	23-08-22	1-9	Sanita	ry material	Material Not	Available			
N C 4 -	agged issued this	week.	7	From No.	6801 To No	o. 6807			
	passes issued this site visit on:1	WCCK.		-22,22-08-22,24-08					
Inward repor	t (MRN/other) &	stock report ema	ailed in pdf format			Yes			
Items not ord	dered but received tions & remarks:								
	eel & cement stoc	k							
Sl. No	Tor size	Wt per mtr	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs	Previous stock in Kgs			
1.	8mm	.395	4.74	-	-				
2.	10mm	.617	7.404	-	-				
3.	12mm	.89	10.68	-	-				
4.	16mm	1.58	18.96	-	-				
5.	20mm	2.47	29.64	-	-				

6.	25mm	3.86		46.32	-	-			
7.	32mm	6.32		75.84	-	-			
8.	Binding wire	-			Nill	Nill	Nill		
OPC stock	Nill	OPC last weeks stock	Nill		PPC/PSC stock	98		PC/PSC last ceks stock	276
Details		Project Manager			Admin Officer/Manager		Admin Audit		
Sign		The state of the s			Wile				
Date		27-08-2022		27-08-2022					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>raikumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		MHPL	SOV		Datas		27.00	2000				
Site:				TT	Date: Prepared by:			27-08-2022				
Report From / To 19-08-202		_					K.Tulasi Rani					
sat)		2022 to 27-08-2022(11) to		Appr	Approved by:		K Purshotham					
Report Date 27-08-202		2022										
	tions nu	mbers m	issing in the repo	ort.								
List of requisi	tions wh	ere PO/	WO not prepared	3 working	r daye	After requisition						
Req No.	Rec	Date	Serial no of	J WOIKING	tem D	escription		langar fo	r not preparing	DOMUO#		
•			item in Req	1	itelli D	cscription	· '	(cason to	i not preparing	g PO/WO		
185266	30-0	7-22	1	Mild St		Steel cuplock						
185281	23-08	3-22				ized Roofing sheet &						
			•			ews 8x25mm						
				7	ing ser	CWS OXZSIIIII						
List of requisi	tions wh	ere PO/	WO is prepared a	and items h	ave no	heen received	ot cita hay	and the	land times			
Req No.	Red	Date	Serial no of	ille itellis il	Item D	escription	at site be	etaile of	diagragian with	h annuliau\$		
•		1 2 4.0	item in Req.	1 '	item D	scription		Details of discussion with supplier ^s				
184270	02-08-22		1 Guard alert sir			alert ciren	Wend	Wender did not receive the payment.Aft				
				Guard		alort silon		payment he delivered the material				
No. of gate pa	isses issi	ed this	week:	Nil	Nil From No.			Nil To No. Nil				
Delivery van :	site visit	on:1		19-8-22	2.20-08	-22.22-08-22.24				1411		
Inward report	(MRN/	other) &	stock report ema	iled in pdf	format	to purchase?	00 22,2	0 00 22	Yes			
sItems not ord	lered bu	t receive	d:									
Other correcti	ions & r	emarks:										
Details of stee			k									
Sl. No	Tor size		Wt per mtr	Wt. for 12	2 mtr	Stock at site	Stock a	t site in	Previous sto	ock in Kos		
			kgs	rod – kgs		– no of rods	Kgs		Trovious stock in regs			
1.	8mm		.395		4.74	156	500					
2.	10mm		.617		7.404	-	-					
3.	12mm		.89		10.68	47	501					
4.	16mm		1.58		18.96	-	-					
5.	20mm		2.47		29.64	-	-					
6.	25mm		3.86		46.32	-	-					
7.	32mm		6.32		75.84	-	-					
8.	Binding	g wire	-			Nill	Nill		Nill			
OPC stock	Nill		OPC last	Nill		PPC/PSC	-	I	PPC/PSC last	-		
			weeks stock			stock		v	veeks stock			
Details			Project Manage	nager		Admin Officer	r/Manage	nager Admin Audit		•		
Sign												
Sign Date			27,08-2022			27-08-2022						

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks – Ready with supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!