

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MHPLSOV	Date:	04-06-2022
Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani
Report From / To	27-05-2022 to 04-06-2022(fri to sat)	Approved by:	K Purshotham
Report Date	04-06-2022		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO#
185216	26-05-22	1	Hume pipes	

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵
185184	19-04-22	1-5	CPVC material	Material available delivery by Monday
185196	6-05-22	1	Air conditioners	Material available delivery by Monday
185212	25-05-22	1	SS Table	Material available delivery by Monday
185221	30-05-22	1-8	Carpentary items for furniture	Material available delivery by Monday
185222	30-05-22	1	Chairs with castle	Material available delivery by Monday
185223	01-06-22	1	Torch lights	Material available delivery by Monday

No. of gate passes issued this week: Nil From No. Nil To No. Nil

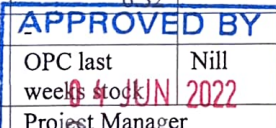
Delivery van site visit on: 23-05-22, 25-05-22, 27-05-22

Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	156	740	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	47	501	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	APPROVED BY  K. PURSHOTHAM Project Manager (Silver Oak Villas Part-III) 04-06-2022		Nil	Nil	Nil
OPC stock	Nil			PPC/PSC stock		PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date				04-06-2022		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajakumari@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input. 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak welfare association	Date:	28-05-2022			
Site:	Silver Oak Villas	Prepared by:	K.Tulasi Rani			
Report From / To	27-05-2022 to 04-06-2022(fri to sat)	Approved by:	K Purshotham			
Report Date	28-05-2022					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO [#]		
191021	01-06-22	1	Atlas cycle			
191022	03-06-22	1	LED street light			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵		
191020	04-05-2022	1	Cue sticks, Cue chalks			
No. of gate passes issued this week: Nil From No. Nil To No. Nil						
Delivery van site visit on:1 Nil						
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	-	-	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-		Nil	Nil	Nil
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	Nil	PPC/PSC last weeks stock
Details	Project Manager		Admin Officer/Manager		Admin Audit	
Sign	[Signature]		[Signature]			
Date	04-06-2022		04-06-2022			

Notes: 1. * Send a copy of the missing requisitions to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Visit the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Silver Oak Villas part-III	Date:	04-06-2022
Site:		Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani
Report From / To		27-05-2022 to 04-06-2022(fri to sat)	Approved by:	K Purshotham
Report Date		04-06-2022		
List of requisitions numbers missing in the report*:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO"
184212	30-05-22	1	Light CI Electrodes	
184222	31-05-22	1-16	C.P. material for bathrooms fitting	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵
184069	08-04-22	1-6	UPVC Windows	Material available delivery by Tuesday
184086	12-04-22	1	urbanwood dark 200mmx1200mm 45 pending	Material not available
184108	22-04-22	1-6	UPVC Windows	Material available delivery by Tuesday
184129	27-04-22	1	CP-Pillar cock 4nos pending	Material available delivery by Monday
184134	02-05-22	1	Bathroom wall tiles luna HL 10"x15" 40 Boxes pending	Material available delivery by Monday
184144	02-05-22	1-2	Eco drain pipes 110mm 5nos pending &chamber raisers 5nos pending	Material available delivery by Monday
184149	04-05-22	1	Urbanwood dark tiles 200mmx1200mm 36nos pending	Material not available
184154	05-05-22	1-6	UPVC Windows	Supplier arranging for glasses delivery by Monday
184155	05-05-22	1-6	UPVC Windows	Supplier arranging for glasses delivery by Monday
184156	05-05-22	1-5	UPVC Windows	Supplier arranging for glasses delivery by Monday
184157	05-05-22	1-6	UPVC Windows	Supplier arranging for glasses delivery by Monday
184169	13-05-22	1-2	Regal Beige 600x1200mm 117 Boxes &Urbanwood dark 200x1200mm 20Boxes pending	Material not available
184170	13-05-22	1-4	Bathroom tiles Luna LT 48 Nos pending	Material available delivery by Monday
184171	13-05-22	1-2	Carrara 600x1200mm 117 nos pending	Material available delivery by Monday
184172	13-05-22	1-6	UPVC Windows	Material available deliver-y by Monday
184173	13-05-22	1-6	UPVC Windows	Material available deliver-y by Monday
184174	13-05-22	1-6	UPVC Windows	Material available deliver-y by Monday
184184	17-05-22	1-29	PVC pipe for plumbing	Material available delivery by Monday
184192	17-05-22	1-20	Electrical Switches	Material available delivery by

				Tuesday
184194	21-05-22	1	Eco Chamber ST & RT and Frame&cover	Material available delivery by Monday
184195	21-05-22	1	Eco Drain pipe material for drainage line	Material available delivery by Monday
184197	25-05-22	1	WPC Door Frames	Material not available
184198	25-05-22	1	WPC Door Frames	Material not available
184212	30-05-22	1-2	Bentanide powder and Bombay nails	Material available delivery by Monday
184214	30-05-22	1-21	Electrical switches	Material available delivery by Monday
184215	30-05-22	1-21	Electrical switches	Material available delivery by Monday
184216	30-05-22	1-6	UPVC windows	Material available delivery by Tuesday
184217	30-05-22	1-6	UPVC windows	Material available delivery by Monday
184218	30-05-22	1-6	UPVC windows	Material available delivery by Tuesday
184223	31-05-22	1-5	Sanitary material	Material available delivery by Monday
184224	31-05-22	1-12	C.P. material for bathrooms fitting	Material available delivery by Monday
184225	31-05-22	1-12	C.P. material for bathrooms fitting	Material available delivery by Monday

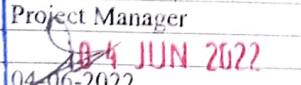
No. of gate passes issued this week: 3/ 5 From No. 9620 To No. 9622
 Delivery van site visit on: 28-05-22, 31-05-22, 02-06-22

Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
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5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-		Nil	Nil	Nil
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	37	PPC/PSC last weeks stock 137
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date		04-06-2022		04-06-2022		

Notes: 1. * Send a copy of the missing **APPROVED BY** **104 JUN 2022** **K. PURSHOTHAM** **Project Manager** 2. Send this report to purchase@modiproperties.com, ashayya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Invoice that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on D/S. Bills & Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations quotations, Local purchase, For AGN approval input, S. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!