## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MHPI		PLSOV	SOV			21-	21-05-2022				
Site:	Silv	er Oak Villas part-I				K.T	K.Tulasi Rani				
			2022 to 21-05-2022(fri to		Prepared by: Approved by:		K Purshotham				
Report Date	21-0	05-2022									
	sitions numbers	missing in the repo	ort*:								
List of requis	sitions where P	O/WO not prepared	1 3 workin	g days	after requisitio	n:					
Req No. Req Date		Serial no of item in Req	Ite	em Description		F	Reason fo	or not	preparing I	PO/WO"	
185196	06-05-202	22 1			ir conditioners						
185204 12-05-2022		22 1-2	(	ement	ement Blocks						
185207				HT ma	IT material						
List of requi	sitions where P	O/WO is prepared a	and items h	nave no	t been received	l at site b	eyond th	ne lead	l time:		
Req No. Req Date			Item D		cription	Details of discussion with supplier <sup>s</sup>					
185184	19-04-202	22 1-5			VC material		Material available delivery by Monday				
185189	22-04-202	22 1	MS I		S Box pole		Material available delivery by Monday				
185194	185194 06-05-2022			ng fan & Occaris sted wall mount fan		Material available delivery by Monday				onday	
No. of gate passes issued this		is week:	Nil		From No.	Nil	ToN	No.		Nil	
Delivery var	n site visit on:1		16-05-	22 ,18-0	05-22, 20-05-2	2					
Inward repo	rt (MRN/other)	& stock report ema	ailed in pdf	format	to purchase?				Yes		
sltems not o	rdered but rece	ived:									
Other correc	tions & remark	s:									
Details of st	eel & cement s	tock									
Sl. No	Tor size	Wt per mtr	Wt. for 1	2 mtr	Stock at site	Stock	at site in	Previous stock in Kgs		ck in Kgs	
		kgs	rod - kgs	s – no of rods		Kgs					
1.	8mm	.395	4.74		156	740					
2.	10mm	.617		7.404	-	-					
3.	12mm	.89		10.68	47	501					
4.	16mm	1.58		18.96	-	-					
5.	20mm	2.47		29.64	-	-					
6.	25mm	3.86		46.32	-	-					
7.	32mm	6.32		75.84	-	ļ-					
8.	Binding wire				Nill	Nill			Nill		
OPC stock Nill		OPC last	Nill	PPC/PSC stock					PPC/PSC last weeks stock		
OI C SIOCK		weeks stock				cer/Manager			Admin Audit		
Details		Project Manage	er		Admin Offic	er/Mana	ger	Adn	nin Audit		
			er			er/Mana	ger	Adn	nin Audit		

Notes 1 \* Send a copy of the missing requisitions to Purchase immediately 2. Send this report to <u>purchase@modiproperties.com</u>, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday 3. Admin offices shall not leave the site without ompleting this report 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no on DCs / bills 6. Report to be signed by Admin manager & Project manager at site and filed at site 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval input, 8. Suggested remarks - Ready with supplier, Supplier not contacted. Supplier not reachable, Material in transit, WO - under fabrication, WO - material for abrication not received, WO - material received fabrication not started, Delivery van delay. Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up. DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:					21-05-2022 V. Tulosi Pari			
Site:				Prepared by:	K.Tulasi Rani			
Report From /	sat)	2022 to 21-05-2022	2(fri to	Approved by:	K Purshotham			
Report Date	21-05-							
		issing in the report						
				g days after requisition:				
Req No.	Req Date	Serial no of item in Req	4	Item Description	Reason for not preparing PO/WO#			
184188			CPVC	Paste & CPVC BRASS FTA				
184192	17-05-22	1-25	E	Electrical switches				
List of requisit	ons where PO/	WO is prepared and	d items h	ave not been received at	site beyond the lead time:			
Req No.	Req Date	Serial no of item in Req.		Item Description	Details of discussion with supplier <sup>5</sup>			
184034	21-03-2022	1-2	Panel	door (26"X82" 13 Nos	Material available delivery by Monday			
184061	184061 3-03-22		pending )  Panel Doors 38"x80" 2 nos,32"x82" 6 nos and 26"x82" 8 nos & SS Hinges 4" 72 pending		Material available delivery by Monday			
184069	06-04-22	1-6		UPVC Windows	Material available delivery by Wednesday			
184086	12-04-22	1	200mi	urbanwood dark mx1200mm 45 pending	Material available delivery by Monday			
184090	18-04-22	1-29		C Pipes for plumbing	Material available delivery by Monday			
184099	20-04-22	1	Kitchen Dado country Roso 12"x12" 17 nos pending		Material available delivery by Monda			
184102	20-04-22	1-5	Bathro DK	oom tiles(Ultra sprinkle <&HL&Maharaja & &maharaja off white)	Material available delivery by Mone			
184103	22-04-22	1-4	Panel 32"x82	doors 38"x80" 2 Nos, 2" 6nos 26"x82" 8nos & 3 Hinges 32 pending	Material available delivery by Monday			
184106	22-04-22	1		cal wires for villas	Material available delivery by Monday			
184108	22-04-22	1-6		UPVC Windows	Material available delivery by Monday			
184122	27-04-22	1		UPVC Windows	Material available delivery by Wednesday			
184123	27-04-22	1		UPVC Windows	Material available delivery by Wednesday			
184124	27-04-22	1		UPVC Windows	Material available delivery by Wednesday			
184129	27-04-22	1	CP-P	illar cock 4nos pending	Material available delivery by Monday			
184144	02-05-22	1-2	Eco d	rain pipes 110mm 5nos ding &chamber raisers 5nos pending	Material available delivery by Monday			
184147	02-05-22	1-33	CPV	C Pipe for plumbing	Material available dellers			
184149	04-05-22	1	Uı	rbanwood dark tiles 0mmx1200mm 36nos pending	Material available delivery by Monday Material available delivery by Monday			
184150	04-05-22	1-4		oom tiles Ultra sprinkle LT,HL & maharaja off white	Material available delivery by Monda			
184153				UPVC Windows	1			

					T				
					Wednesday				
184154	05-05-22	1-6	UPVC	Windows	Material a Wednesday	vailable	delivery	by	
184155	05-05-22	1-6	UPVC	Windows	Material a Wednesday	vailable	delivery	by	
184156	05-05-22	1-5	UPVC	Windows		vailable	delivery	by	
184157	05-05-22	1-6	UPVC	Windows		vailable	delivery	by	
184159	05-05-22	1-3	Door	Beeding	Material available delivery by Monday				
184169	13-05-22	1-3	Kitchen dad 12 piec 600x1200m	o rosso 12"x12" es&Carrara m&Urbanwood	Material avai	lable del	ivery by Mo	nday	
184170	13-05-22	1-4	Bathroom til	es Ultra sprinkle è maharaja beige	Material avai	lable del	ivery by Mo	nday	
184171	13-05-22	1-3	Kitchen dad 12 piec 600x1200m	o rosso 12"x12" es&Carrara m&Urbanwood	Material avai	lable deli	ivery by Mo	nday	
184172	13-05-22	1-6	THE RESERVE OF THE PARTY OF THE	Windows	Material a Wednesday	vailable	delivery	by	
184173	13-05-22	1-6	UPVC	Windows	Material a Wednesday	vailable	delivery	by	
184174	13-05-22	1-6	UPVC	Windows	Material available delivery by Wednesday				
184175	14-05-22	1-3	Orissa pan 2	0" 3 nos pending	Material avail	lable deli	very by Mo	nday	
184177	14-05-22	1-3	RBR bon Bombay l	tile adhesive & ding agent & proom 10 nos nding	Material avail	lable deli	very by Mo	nday	
184183	17-05-22	1		for plumbing	Material avail	lable deli	very by Mo	nday	
184184	17-05-22	1		for plumbing	Material avail				
184185	17-05-22	1		for plumbing	Material available delivery by Monday				
184186	17-05-22	1		for plumbing	Material avail				
1 <b>841</b> 87	17-05-22	1-2	PVC pipe & c solution &	clamp and CPVC CPVC reducer r plumbing	Material avail				
184191	17-05-22	1-3	Electrical Sw	vitches&dummy	Material avail	lable deli	very by Mo	nday	
No. of gate p	passes issued this	week:	3/5	From No.	9614 To 1	No.	9617		
	site visit on:1		16-05-22 ,18-	05-22, 20-05-22					
Inward repor	1 (MRN/other) &	k stock report ema	ailed in pdf forma	to purchase?		Yes			
Items not ord	dered but receive	d:							
	tions & remarks:								
	eel & cement sto		11/2 C 12	G. J	G. I				
Sl. No	Tor size	Wt per mtr kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs	Previ	ious stock in	Kgs	
1.	8mm	.395	4.74	-	-				
2.	10mm	.617	7.404	-	-				
3. 4.	12mm 16mm	1.58	10.68 18.96	-					
5.	20mm	2.47	29.64	-					
6.	25mm	3.86	46.32	-	-				
7.	32mm	6.32	75.84	-	-				
				L	L				

8.	Binding wire	-		Nill	Nill	Nill	
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock	274	PPC/PSC last weeks stock	455
Details		Project Manager		Admin Office	Admin Audit		
Sign				(D)			
Date		21-05-2022		21-05-2022			

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silver Oak welfare association				ciation	Date:			21-05-2022				
		Oak Villas		Prepared by:		K	K.Tulasi Rani					
		022 to 21-05-2022(fri to		Approved by:		K Purshotham						
Report Date 21-05-		21-05-2	022									
List of requis	itions nui	nbers mi	ssing in the repo	rt*:								
List of requis	itions wh	ere PO/V	VO not prepared	3 workin	g days a	ifter requisition	1:					
Req No. Req Date				Item Description		Reason for not preparing PO/WO"						
191020 04-05-2022		1	Cur		Cue sticks							
List of requis	itions wh	ere PO/V	VO is prepared a	nd items l	nave not	been received	at site	e beyond	the le	ad time:		
Req No. Req Date		Serial no of ite in Req.	item Item D					cussion with s	upplier <sup>s</sup>			
191019 04-05-2022		5-2022			Controller for Retail DG							
No. of gate p	asses issu	ed this v	veek:	N	il l	From No.	Nil	To	o No.		Nil	
Delivery van	site visit	on:1		Nill								
Inward repor	t (MRN/	other) &	stock report ema	iled in pd	f format	to purchase?				Yes / No		
Items not ord	lered but	received	:									
Other correct	tions & re	emarks:										
Details of ste	el & cen	ent stock	(									
Sl. No	Tor siz	e	Wt per mtr Wt.		2 mtr	Stock at site	Stock at site in		in	Previous stock in Kgs		
					- kgs - no of rods		Kgs					
1.	8mm		.395		4.74	-	-					
2.	10mm		.617		7.404	-	-					
3.	12mm		.89		10.68	-	-					
4.	16mm		1.58		18.96	- 1	17-					
5.	20mm		2.47		29.64	-	-					
6.	25mm		3.86		46.32	-	-					
7.	32mm		6.32		75.84	-	-					
8.	Bindin	g wire	-			Nill	Nil	1		Nill		
OPC stock	Nill		OPC last weeks stock	Nill		PPC/PSC stock	Nil			PC/PSC last eeks stock	Nill	
Details	-		Project Manager			Admin Office		er/Manager		Admin Audit		
			( )		P							
Sign												

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