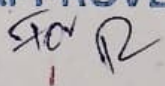


+ Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	DR.NRK Biotech Pvt Ltd	Date:	09.07.2023			
Site:	Nextopolis	Prepared by:	S.Shravya			
Report From / To	03.07.2023 to 09.07.2023	Approved by:	N.Ramkishan			
Report Date	09.07.2023					
List of requisitions numbers missing in the report:-						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier.		
20230616033	16.06.2023	01	Araldite	Part material received		
20230519012	19.05.2023	01	Laptop adaptor	Ready with supplier		
No. of gate passes issued this week:			From No.	- To No. -		
Delivery van site visit on: 09.07.2023						
Inward report (MRN/other) & stock report emailed in pdf format to purchase?			Yes / No			
Items not ordered but received:			-			
Other corrections & remarks:			-			
Details of steel & cement stock						
Sl. No	For size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	22	104	400
2.	10mm	.617	7.404	67	500	500
3.	12mm	.89	10.68	10	106	-
4.	16mm	1.58	18.96	60	1137	200
5.	20mm	2.47	29.64	25	741	600
6.	25mm	3.86	46.32	20	326	500
7.	32mm	6.32	75.84	-	-	-
8.	Binding wire				100	
OPC stock		OPC last weeks stock		PPC/PSC stock	40	PPC/PS C last weeks stock 100
Details		Project manager		Admin Officer/Manager		Admin Audit
Sign		N.Ramkishan		S.Shravya		
Date		09.07.2023		09.07.2023		09.07.2023

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not

APPROVED BY

 RAM KISHAN
 PROJECT MANAGER