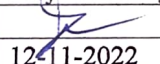
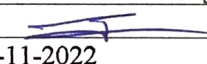


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas	Date:	12-11-2022	
Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani	
Report From / To	04-11-2022 to 12-11-2022(Fri to sat)	Approved by:	K Purshotham	
Report Date	12-11-2022			
List of requisitions numbers missing in the report*:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO [#]
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
184682	03-10-22	1-3	Macharla stone Yellow, Black, Chocolate color	Supplier Arranging for material.he can Delivered the material by next week
184699	12-10-22	1-2	Electrical Blue & Black 4SqmmX90mtrs copper wires	Material available delivered by Monday
184700	12-10-22	1-13	Electrical copper wires	Material available delivered by Monday
184705	14-10-22	1-13	Electrical copper wires	Material available delivered by Monday
184707	15-10-22	1-13	Electrical copper wires	Material available delivered by Monday
184711	15-10-22	1-3	Panel Doors 975WX2025HMM & 675X2025HMM & Mortise Lock	Stock Not Available
184718	20-10-22	1-7	UPVC Windows	Supplier Can fix the windows by Next Week
184728	22-10-22	1-13	Electrical Copper Wires	Stock Not Available
184730	27-10-22	1-13	Electrical Copper Wires	Stock Not Available
184733	27-10-22	1	Sanitary CP WC Indian 500mm	Material available delivered by Wednesday
184736	29-10-22	1-13	Electrical Copper Wires	Stock Not Available
184737	29-10-22	1-13	Electrical Copper Wires	Stock Not Available
184747	31-10-22	1-2	Vertified Tiles Carrara and Country Rosso	Part Material available delivered by Tuesday
184748	31-10-22	1-2	Vertified Tiles Ispira carrara	Stock Not Available
184750	31-10-22	1-7	Bathroom Tiles Luna & Malaysina Brown & Jaipur panna	Material available delivered by Tuesday
184758	01-11-22	1-13	Electrical Copper wires	Stock Not Available
184761	02-11-22	1-7	UPVC Windows	Supplier Can fix the windows by Next Week
184762	02-11-22	1-7	UPVC Windows	Supplier Can fix the windows by Next Week
184763	02-11-22	1-7	UPVC Windows	Supplier Can fix the windows by Next Week
184764	02-11-22	1-7	UPVC Windows	Supplier Can fix the windows by Next Week
184772	04-11-22	1-13	Electrical copper wires	Stock Not Available
184775	09-11-22	1-7	UPVC Windows	Supplier Can fix the windows by Next Week

184776	09-11-22	1-7	UPVC Windows	Supplier Can fix the windows by Next Week			
184777	09-11-22	1-2	Doors Internal Beading	Material available delivered by Monday			
184778	09-11-22	1-10	General Items	Material available delivered by Monday			
No. of gate passes issued this week:			6	From No.	6843	To No.	6848
Delivery van site visit on: 1			06-11-22, 08-11-22, 10-11-22, 11-11-22				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?					Yes		
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	ttt	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-		
2.	10mm	.617	7.404	-	-		
3.	12mm	.89	10.68	-	-		
4.	16mm	1.58	18.96	-	-		
5.	20mm	2.47	29.64	-	-		
6.	25mm	3.86	46.32	-	-		
7.	32mm	6.32	75.84	-	-		
8.	Binding wire	-		Nill	Nill	Nill	
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock	49	PPC/PSC last weeks stock	118
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		12-11-2022		12-11-2022			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input. 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!