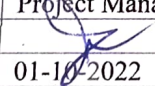
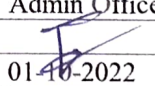


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas	Date:	01-10-2022	
Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani	
Report From / To	23-09-2022 to 01-10-2022(fri to sat)	Approved by:	K Purshotham	
Report Date	01-10-2022			
List of requisitions numbers missing in the report*:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO [#]
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
184485	08-08-22	1-4	Ultra Sprinkle DK,HL, Malaysian brown DK & HL	Material not available
184495	20-08-22	1	Ultra sprinkle HL	Material not available
184522	19-08-22	1	V.Tiles Urbanwood dark	Material Available Delivered by Tuesday
184564	01-09-22	1-6	UPVC Windows	Supplier can fix the windows by saturday
184570	03-09-22	1-5	UPVC Windows	Supplier can fix the windows by saturday
184571	03-09-22	1-3	Cylindrical lock & SS Hinges & magnetic door stopper	Material Available Delivered by wednesday
184574	05-09-22	1-4	Wall & Floor tiles Malasian Brown & Jaipur panna	Part Material available Delivered by Tuesday
184575	05-09-22	1-4	Wall & Floor tiles Nitco Biblios & country almond & chocolate & Rosso	Material available Delivered by Tuesday
184577	05-09-22	1-4	Wall & Floor tiles Malaysian brown DK & LT & HL and Nitco Jaipur panna	Part Material available Delivered by Tuesday
184578	06-09-22	1-6	UPVC Windows	Supplier can fix the windows by saturday
184580	08-09-22	1-2	Electrical copper wire yellow colour 1sq.mmx90m and insulation tapes	Material Not Available
184608	12-09-22	1-8	Wall & Floor tiles Ultra sprinkle & Malasian & Jaipur panna	Part Material available Delivered by Tuesday
184609	12-09-22	1-3	Wall & Floor tiles Nitco Biblios & country almond & chocolate	Material available Delivered by Tuesday
184617	12-09-22	1	Tiles Ispira urbanwood dark	Material available Delivered by Tuesday
184630	16-09-22	1-9	General items	Material Available Delivered by Monday
184632	16-09-22	1	RCC Spacers All in one	Material Available Delivered by Monday
184641	19-09-22	1-3	Crema marfil & Urbanwood natural & Country rosso	Material available Delivered by Tuesday
184642	19-09-22	1-8	Wall & Floor tiles Malasian brown & Luna & jaipur panna	Part Material available Delivered by Tuesday
184643	20-09-22	1-7	MCB 6amps 18no's pending	Material Available Delivered by Monday
184645	23-09-22	1-13	Electrical wires	Material Not Available

184646	23-09-22	1-13	Electrical wires	Material Not Available			
184652	23-09-22	1-19	Electrical switches	Material Available Delivered by Monday			
184657	23-09-22	1-13	Electrical wires	Material Not Available			
184658	26-09-22	1	Electrical isolator	Material Available Delivered by Monday			
184661	26-09-22	1	CPVC FTA & HDPE pipe	Material Available Delivered by Monday			
184662	26-09-22	1-17	Cleaning material	Material Available Delivered by Monday			
184664	27-09-22	1-6	Eco drain material	Material Available Delivered by Monday			
184665	27-09-22	1-2	Internal door beading	Material not available			
No. of gate passes issued this week:			2	From No.		6825	To No. 6826
Delivery van site visit on: 1			24-09-22, 26-09-22, 28-09-22, 30-09-22				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?						Yes	
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	ttt	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-		
2.	10mm	.617	7.404	-	-		
3.	12mm	.89	10.68	-	-		
4.	16mm	1.58	18.96	-	-		
5.	20mm	2.47	29.64	-	-		
6.	25mm	3.86	46.32	-	-		
7.	32mm	6.32	75.84	-	-		
8.	Binding wire	-		Nil	Nil	Nil	
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	53	PPC/PSC last weeks stock	180
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		01-10-2022		01-10-2022			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!