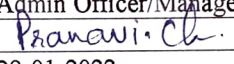


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas part-III			Date:	29-01-2022
Site:	Silver Oak Villas part-III			Prepared by:	Ch.Pranavi
Report From / To	21-1-2022 to 29.01.2022(fri to sat)			Approved by:	K Purshotham
Report Date	29-01-2022				
List of requisitions numbers missing in the report*:					
List of requisitions where PO/WO not prepared 3 working days after requisition:					
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO [#]	
183879	25-01-2022	1-9	Electrical conducting for slab		
183882	25-01-2022	1-11	Electrical conducting internal		
183884	25-01-2022	1-11	Electrical conducting internal		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s	
183811	28-12-2021	02	Ball cock brass- 08 pending & water tank-10 pending	Material available at supplier and will be delivered by Monday	
183813	28-12-2021	01	6-way metal box-50 pending	Material available at supplier and will be delivered by Monday	
183820	28-12-2021	01	SS screws- 05 packets pending	Material available at supplier and will be delivered by Tuesday	
183825	29-12-2021	01	Lappum	No stock at supplier	
183826	31-12-2021	02	PVC-rigid pipe- 40 nos pending	Material available at supplier and will be delivered by Monday	
183827	31-12-2021	01	Concealed flush tank-06 pending	Material available at supplier and will be delivered by Monday	
183829	31-12-2021	04	Eco drain pipe material	Material available at supplier and will be delivered by Tuesday	
183833	03-01-2022	03	PVC-single socket 10ft-30 nos pending & PVC rigid pipe- 40 nos pending & PVC -P trap-20 nos pending	Material available at supplier and will be delivered by Monday	
183834	03-01-2022	1-26	PVC- single socket pipe- 10nos pending & PVC rigid pipe 1 1/2"- 20 nos pending	Material available at supplier and will be delivered by Tuesday	
183838	07-01-2022	01	FRP pipes	No stock at supplier	
183848	08-01-2022	01	Reckron	Material available at supplier and will be delivered by Monday	
183856	13-01-2022	1-26	PVC pipe material	Material available at supplier and will be delivered by Monday	
183860	19-01-2022	03	Door beedings	Material available at supplier and will be delivered by Wednesday	
183862	24-01-2022	1-19	Switches	Material available at supplier and will be delivered by Tuesday	
183863	24-01-2022	1-19	Switches	Material available at supplier and will be delivered by Tuesday	
183864	21-01-2022	01	Copper plate	Material available at supplier and will be delivered by Monday	
183866	22-01-2022	01	Water drum	Material available at supplier and will be delivered by Wednesday	
183867	22-01-2022	01	1 1/4 PVC pipe	Material available at supplier and will be delivered by Monday	
183871	24-01-2022	1-19	Switches	Material available at supplier and will be delivered by Tuesday	
183873	25-01-2022	02	CPVC 3/4 plain elbow & Brass TEE	Material available at supplier and will be delivered by Monday	

183874	25-01-2022	1-32	CPVC material	Material available at supplier and will be delivered by Tuesday			
183875	25-01-2022	1-32	CPVC material	Material available at supplier and will be delivered by Tuesday			
183877	25-01-2022	01	PVC 1.2mm	Material available at supplier and will be delivered by Monday			
183878	25-01-2022	01	Water tanks 500 lit	Material available at supplier and will be delivered by Tuesday			
No. of gate passes issued this week:			Nil / 5	From No.	Nil	To No.	Nil
Delivery van site visit on: 1			21-01-2022, 24-01-2022, 27-01-2022, 29-01-2022				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?						Yes	
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-		
2.	10mm	.617	7.404	-	-		
3.	12mm	.89	10.68	-	-		
4.	16mm	1.58	18.96	-	-		
5.	20mm	2.47	29.64	-	-		
6.	25mm	3.86	46.32	-	-		
7.	32mm	6.32	75.84	-	-		
8.	Binding wire	-		Nil	Nil	Nil	
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	164	PPC/PSC last weeks stock	Nil
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		29-01-2022		29-01-2022			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!