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Annexure - A - Record of material issued to / received from contractors

Name of Firm / Company		Project Name / Location			
Sign of Project Manager :	Sign of admin :	Sign of Security :	Sign of admin audit :		

[illegible]

Notes : 1. *Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines.
5. Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.

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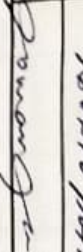
[dated]

S. No.	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
01	12/12/22	PCC cement 50kg	13	Bags	265	3168.75	Security	Pance	10306		
02	13/12/22	PCC cement 50kg	13	Bags	243.91	3168.75	Security	Pance	10306		
03	14/12/22	PCC cement 50kg	2	Bags	243.95	2925/-	Security	Pance	10306		
04	16/12/22	PCC cement 50kg	10	Bags	243.95	2439.5	Security	Pance	10306		
05	17/12/22	PCC cement 50kg	15	Bags	248.75	3656.15	Security	Pance	10306		
06	18/12/22	PCC cement 50kg	13	Bags	243.95	3168.75	Security	Pance	10306		
Total			76			29375 = 18525/-					

Notes : 1. Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.

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Name of Firm / Company			Project Name / Location			Memo No. / Date					
Sign of Project Manager :	Sign of admin :	Sign of Security :	Sign of Security :	Sign of admin audit :	Sign of admin audit :	Sign of admin audit :	Sign of admin audit :	Sign of admin audit :			
											
S. No.	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
01	19/10/23	Ppc cement 50kg	16	Bag's	242.35	3900/-	Security	Receivable	10319		
02	20/10/23	Ppc cement 50kg	16	"	242.35	3900/-	-	-	10319		
03	21/10/23	Ppc cement 50kg	14	Bag's	242.35	3412.5	-	-	10319		
04	22/10/23	Ppc cement 50kg	07	Bag's	242.35	1706.45	-	-	10319		
05	24/10/23	Ppc cement 50kg	13	Bag's	242.35	3168.75	-	-	10319		
06	25/10/23	Ppc cement 50kg	15	Bag's	242.35	3656.25	-	-	10319		
Total.			81	Bag's	242.35	19743.00					

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Record page

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S. No.	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
01	26/10/23	PPC cement 50kg	12	Bag's	243.75	2925/-	Security	Rate paid	10321		
02	27/10/23	PPC cement 50kg	14	Bag's	243.75	3412.5/-	Rate	Rate	10321		
03	28/10/23	PPC cement 50kg	15	Bag's	243.75	3656.25	Rate	Rate	10321		
04	30/10/23	PPC cement 50kg	16	Bag's	243.75	3900/-	Rate	Rate	10321		
05	01/11/23	PPC cement 50kg	15	Bag's	243.75	3656.25	Rate	Rate	10321		
			58		243.75 = 14137.5/-						

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