

$\left[\begin{array}{c|c|c} 01 & 02 & 04 \\ \hline 05 & 06 & 07 \\ \hline 08 & 09 & 10 \end{array} \right]$

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Name of Firm / Company		Project Name / Location		Newtopolis	
Sign of Project Manager:	Sign of admin :	Sign of Security :	Sign of admin audit :		

S. No	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
1.	01/12/23	PPC Cement	12	bags	243.75		Security	Akash			
2.	02/12/23	PPC Cement	13	bags	243.75		Security	Akash			
3	04/12/23	PPC Cement	12	bags	243.75		Security	Akash			
4	06/12/23	PPC Cement	08	bags	243.75		Security	Akash			
Total:- 45x					10,968.75						

Notes : 1. Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. White on alternate lines.
5 Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.

Annexure - A - Record of material issued to / received from contractors

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7/12/23 to 13/12/23

Name of Firm / Company		Project Name / Location	
Sign of Project Manager		Sign of Security :	
Sign of admin :		Sign of admin audit :	

S. No.	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
01	07/12/23	PPC Cement	10	Bags	243.75		Security	Akash	10357		Yes
02	08/12/23	PPC Cement	11	Bags	243.75		Security	Akash	10357		Yes
03	09/12/23	PPC Cement	12	Bags	243.75		Security	Akash	10357		Yes
04	11/12/23	PPC Cement	13	Bags	243.75		Security	Akash	10357		Yes
05	12/12/23	PPC Cement	17	Bags	243.75		Security	Akash	10357		Yes
06	13/12/23	PPC Cement	18	Bags	243.75		Security	Akash	10357		Yes
Total :-			81	19743.75							

Notes : 1. *Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.

14/12/23 to 20/12/23

Annexure - A - Record of material issued to / received from contractors

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21/12/23 TO 27/12/23

Name of Firm / Company			Project Name / Location		
Sign of Project Manager			Sign of Security :		
Sign of admin :			Sign of admin audit :		

S. No	Date of Issue	Material Description	Qty	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
01	21/12/23	PPC Cement	09	Bags	243.75		Security	Akash	103217		
02	22/12/23	PPC Cement	11	Bags	243.75		Security	Akash	103217		
03	25/12/23	PPC Cement	05	Bags	243.75		Security	Akash	103217		
04	26/12/23	PPC Cement	05	Bags	243.75		Security	Akash	103217		
05	27/12/23	PPC Cement	06	Bags	243.75		Security	Akash	103217		
Total: 36			X		843.75	843.75					

1. *Rate and amount are exclusive of GST 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of week (Friday to Thursday) 6. Check rate with purchase / PO / WO.

28/12/23 to 03/01/24

Project Name / Location

Sign of admin :

Sign of admin :

Sign of admin audit :

Total :-

Notes : 1. *Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines.
5. Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.