

Remarks from site on the 'Requisition by Site Report' of purchase division

|                  |                                      |              |               |
|------------------|--------------------------------------|--------------|---------------|
| Company:         | Silver Oak Villas part-III           | Date:        | 04-04-2022    |
| Site:            | Silver Oak Villas part-III           | Prepared by: | K.Tulasi Rani |
| Report From / To | 25-03-2022 to 02-04-2022(fri to sat) | Approved by: | K Purshotham  |
| Report Date      | 04-04-2022                           |              |               |

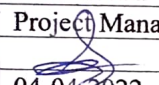
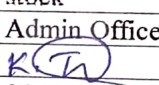
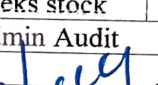
List of requisitions numbers missing in the report\*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

| Req No. | Req Date   | Serial no of item in Req | Item Description         | Reason for not preparing PO/WO <sup>#</sup> |
|---------|------------|--------------------------|--------------------------|---------------------------------------------|
| 184008  | 10-03-2022 | 1-5                      | Powder coated grills     |                                             |
| 184009  | 10-03-2022 | 1-5                      | Powder coated grills     |                                             |
| 184015  | 15-03-2022 | 1-11                     | Crema marfil             |                                             |
| 184037  | 22-03-22   | 1-11                     | Urban wood natural tiles |                                             |
| 184040  | 24-03-22   | 1-8                      | UPVC windows             |                                             |
| 184052  | 29-03-22   | 1-8                      | UPVC windows             |                                             |
| 184056  | 30-03-22   | 1                        | Pad Locks                |                                             |
| 184057  | 30-03-22   | 1                        | SS railing               |                                             |
| 184058  | 30-03-22   | 1-8                      | Sliding Window           |                                             |
| 184060  | 31-03-22   | 1-10                     | WPC Main Door Frames     |                                             |
| 184061  | 3-03-22    | 1-9                      | Panel Doors              |                                             |
| 184062  | 01-04-22   | 1-2                      | Mouse, Pendrive          |                                             |

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

| Req No. | Req Date   | Serial no of item in Req. | Item Description                     | Details of discussion with supplier <sup>s</sup> |
|---------|------------|---------------------------|--------------------------------------|--------------------------------------------------|
| 183780  | 11-12-2021 | 1                         | Urban wood natural 56 box pending    | Material not available                           |
| 183909  | 01-02-2022 | 01                        | Regal Beige                          | Material not available                           |
| 183913  | 01-02-2022 | 08                        | Door pannels and hardware            | Stock not available at supplier                  |
| 183925  | 24-12-2022 | 01                        | Ultr sprinkle HL                     | Stock not available at supplier                  |
| 183949  | 19-02-2022 | 08                        | Bathroom tiles                       | Stock not available at supplier                  |
| 183952  | 19-02-2022 | 08                        | Bathroom tiles                       | Stock not available at supplier                  |
| 183953  | 22-02-2022 | 1-4                       | Bathroom tiles ultra sprinkler       | Stock not available                              |
| 183956  | 25-02-2022 | 1-7                       | Regal beige tiles                    | Stock not available                              |
| 183957  | 25-02-2022 | 1-4                       | Bathroom tiles                       | Stock not available                              |
| 183958  | 25-02-2022 | 1-4                       | Bathroom tiles                       | Stock not available                              |
| 183968  | 01-03-2022 | 01-4                      | Bathroom tiles ultra sprinkler tiles | Stock not available                              |
| 183969  | 01-03-2022 | 1-4                       | Bathroom tiles ultra sprinkler tiles | Stock not available                              |
| 183973  | 01-03-2022 | 1-4                       | Bathroom tiles                       | Stock not available                              |
| 183976  | 03-03-2022 | 1-4                       | Bathroom tiles                       | Stock not available                              |
| 183979  | 03-03-22   | 1-4                       | Bathroom tiles                       | Stock not available                              |
| 183981  | 03-03-22   | 7                         | ISL Carara                           | Stock not available                              |
| 183982  | 03-03-22   | 1-4                       | Bathroom tiles                       | Stock not available                              |
| 183987  | 05-03-22   | 1-8                       | UPVC windows                         | Supplier delivery by Tuesday                     |
| 183994  | 07-03-2022 | 1-8                       | UPVC windows                         | Supplier delivery by monday                      |
| 184003  | 10-03-2022 | 1                         | MI cameras                           | Delivery by wednesday                            |
| 184013  | 12-03-22   | 1-5                       | WPC door frames                      | Stock available delivery by tuesday              |
| 184014  | 12-03-22   | 4                         | UPVC windows                         | Supplier delivery by monday                      |
| 184016  | 16-03-22   | 1                         | Concealed Flush tanks                | Stock not available                              |
| 184017  | 16-03-22   | 1                         | Concealed Flush tanks                | Stock not available                              |
| 184020  | 16-03-2022 | 1-36                      | CPVC union&ball valve                | Material available delivery by monday            |
| 184030  | 21-03-2022 | 1-8                       | UPVC windows                         | Supplier fix the windows by Thursday             |
| 184032  | 21-03-22   | 1                         | White cement pending                 | Material available delivery by monday            |

|                                                                             |              |                                                                                     |                                     |                                                                                     |                      |                                                                                       |      |
|-----------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------|------|
| 184033                                                                      | 21-03-22     | 1-9                                                                                 | WPC door frames                     | Stock available delivery by tuesday                                                 |                      |                                                                                       |      |
| 184034                                                                      | 21-03-22     | 1-9                                                                                 | WPC door frames                     | Stock available delivery by tuesday                                                 |                      |                                                                                       |      |
| 184038                                                                      | 24-03-22     | 1-8                                                                                 | UPVC windows                        | Supplier fix the windows by Thursday                                                |                      |                                                                                       |      |
| 184039                                                                      | 24-03-22     | 1-8                                                                                 | UPVC windows                        | Supplier fix the windows by Thursday                                                |                      |                                                                                       |      |
| 184042                                                                      | 24-03-22     | 1                                                                                   | Fruit packing cover                 | Material available delivery by monday                                               |                      |                                                                                       |      |
| 184045                                                                      | 24-03-22     | 1                                                                                   | SS Railing                          | Material available delivery by tuesday                                              |                      |                                                                                       |      |
| 184049                                                                      | 26-03-22     | 1-7                                                                                 | UPVC Windows                        | Material available delivery by tuesday                                              |                      |                                                                                       |      |
| 184059                                                                      | 30-03-22     | 1-8                                                                                 | Cleaning Material                   | Material available delivery by Thursday                                             |                      |                                                                                       |      |
|                                                                             |              |                                                                                     |                                     |                                                                                     |                      |                                                                                       |      |
| No. of gate passes issued this week:                                        |              |                                                                                     | 3 / 5                               | From No.                                                                            | 6598                 | To No.                                                                                | 6600 |
| Delivery van site visit on:1                                                |              |                                                                                     | 25-03-22,28-03-22,30-03-22,01-04-22 |                                                                                     |                      |                                                                                       |      |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase? |              |                                                                                     |                                     |                                                                                     |                      | Yes                                                                                   |      |
| Items not ordered but received:                                             |              |                                                                                     |                                     |                                                                                     |                      |                                                                                       |      |
| Other corrections & remarks:                                                |              |                                                                                     |                                     |                                                                                     |                      |                                                                                       |      |
| Details of steel & cement stock                                             |              |                                                                                     |                                     |                                                                                     |                      |                                                                                       |      |
| Sl. No                                                                      | Tor size     | Wt per mtr. - kgs                                                                   | Wt. for 12 mtr rod - kgs            | Stock at site - no of rods                                                          | Stock at site in Kgs | Previous stock in Kgs                                                                 |      |
| 1.                                                                          | 8mm          | .395                                                                                | 4.74                                | -                                                                                   | -                    |                                                                                       |      |
| 2.                                                                          | 10mm         | .617                                                                                | 7.404                               | -                                                                                   | -                    |                                                                                       |      |
| 3.                                                                          | 12mm         | .89                                                                                 | 10.68                               | -                                                                                   | -                    |                                                                                       |      |
| 4.                                                                          | 16mm         | 1.58                                                                                | 18.96                               | -                                                                                   | -                    |                                                                                       |      |
| 5.                                                                          | 20mm         | 2.47                                                                                | 29.64                               | -                                                                                   | -                    |                                                                                       |      |
| 6.                                                                          | 25mm         | 3.86                                                                                | 46.32                               | -                                                                                   | -                    |                                                                                       |      |
| 7.                                                                          | 32mm         | 6.32                                                                                | 75.84                               | -                                                                                   | -                    |                                                                                       |      |
| 8.                                                                          | Binding wire | -                                                                                   |                                     | Nil                                                                                 | Nil                  | Nil                                                                                   |      |
| OPC stock                                                                   | Nil          | OPC last weeks stock                                                                | Nil                                 | PPC/PSC stock                                                                       | 130                  | PPC/PSC last weeks stock                                                              | 187  |
| Details                                                                     |              | Project Manager                                                                     |                                     | Admin Officer/Manager                                                               |                      | Admin Audit                                                                           |      |
| Sign                                                                        |              |  |                                     |  |                      |  |      |
| Date                                                                        |              | 04-04-2022                                                                          |                                     | 04-04-2022                                                                          |                      |                                                                                       |      |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [ashaiya@modiproperties.com](mailto:ashaiya@modiproperties.com) and [rajumarn@modiproperties.com](mailto:rajumarn@modiproperties.com) on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!