

Prepared by:	S.Jaysudha				
Report Date	24-05-24				
Site	Dr. NRK				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered? Delivered	If material is not delivered - is delay justified?
20230901009	01-09-23	Equip: Effluent treatment plant	Under discussion		
20230901010	01-09-2023	Equip: Sewage treatment plant	Under discussion		
List of requisitions Where PO/WO is prepared and items have not received at site					
20240508015	18-05-2024	Air Freshners	Delivered		
20240508017	08-05-2024	Blue Pens & Project folders	Delivered		

