

Construction Division - Material Requirement – Site Report

Company:	Modi Housing Pvt Ltd-Trading	Date:	25.05.2024			
Site:	MHPLTrading@ Rampally	Prepared by:	M.Asha jyothi			
Report From / To	18.05.2024 to 24.05.2024	Approved by:	Minish			
Report Date	25.05.2024					
List of items that require SKU:						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
	Nil		Nil			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20240327043	27.03.24	1	NCL Altek-Gypsum	Next week delivery ✓		
20240424010	24.04.24	1	NCL Altek-Gypsum	Next week delivery ✓		
20240516030	16.05.24	1	Wall putty	Delivery on Monday(27.05.24) ✓		
20240521005	21.05.24	1-6	Electrical-Wires	Delivery on Monday(27.05.24) ✓		
20240522008	22.05.24	1	Teflon Tapes	Delivery on Monday(27.05.24) ✓		
20240522009	22.05.24	1	Loft tank	Delivery on Tuesday(28.05.24) ✓		
20240522010	22.05.24	1-12	Plumbing -CPVC	Delivery on Tuesday(28.05.24) ✓		
20240523039	23.05.24	1-2	Chemical - Tile grout	Delivery on Monday(27.05.24) ✓		
20240523038	23.05.24	1-2	Wood screws	Delivery on Monday(27.05.24) ✓		
20240523037	23.05.24	1	Measurement Tape 5m	Delivery on Monday(27.05.24) ✓		
No. of gate passes issued this week:		4	From No.	8569 To No. 8572		
Delivery van site visit on:						
Items not ordered but received:						
POs to be cancelled – material not required /incorrectly made:20240216017(Battery)-PO cancelled						
Approved POs – part/full material received – MRN not uploaded:						
PO to be closed – part material received – further material not required/will be ordered by new requisition: 20240329003						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00
OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock
Details	Prepared by		Project Manager			
Sign						
Date						

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

