

Prepared by:	B. Sudhana					
Report Date	25.05.2024					
Company Name	MMRK-LLP					
Site	GHT					
List of requisitions Where PO/WO not prepared 3 working days after requisition:						
Requisition No	Requisition Date	Serial no of Item req	Item Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requisitions Where PO/WO is prepared and items have not received at site						
PO No	PO Date	Serial no of Item req	Item Description	Purchase Officer - Remarks		
20240415002	13-04-2024	1,2	GI Nipple	Collect from Pratil Sanitary		
20240507036	07.05.2024	1	Binding Wire	Collect from MHP, @GV		
20240507048	07.05.2024	1	Flood Light	Material Delivered		
20240517012	17.05.2024	1 to 4	Panel Doors	Material Delivered		
20240517006	17.05.2024	1,2	Floor Tiles	Collect from MHP,		
20240517009	17.05.2024	1 to 8	Bathroom Tiles	Collect from MHP, @GMR		

APPROVED
25 MAY 2024
P. VENKATESHWARLU
MANAGER, PURCHASE