

Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	25-05-2024.			
Site:	Innopolis	Prepared by:	N.Sai Shivani.			
Report From / To	18-05-2024 To 24-05-2024	Approved by:	Mr.Madhu			
Report Date	25-05-2024.		<i>N Sai/w</i>			
List of items that require SKU:						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
20240509019	09-05-2024	1	Sunflim-garware	Po not done.		
20240518044	18-05-2024	1	Air curtains 1500x2400,2000x2400	Quotation to be recieve		
20240518071	18-05-2024	1	Air curtains 1200x275	Quotation to be recieve		
20240520008	20-04-2024	1	Cement boards	Po not done		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20231118013	18-11-2023.	1	Urinals	Expected delivery after 1 week.		
20240415012	15-04-2024.	1 to 2	Restroom cubicle+Hardware,Urinal partition board +Hardware	Expected delivery after 2 weeks.		
20240503018	03-05-2024	1	Glass door 2400mmx1000mmx2 leafs	Expected delivery Next week.		
20240313024	13-03-2024	1	Glass doors 2400x1500x2 leafs	Expected delivery Next week.		
20240503020	03-05-2024	1	Glass doors2400x1100mm(fixed frame)	Expected delivery Next week		
20240507005	07-05-2024	1	Inverter with battery	Expected delivery on 28-05-2024.		
20240518009	18-05-2024	1	Glass doors	Advice payment		
20240521029	21-05-2024	1	Dewatering cutter type ss pump-single phase-750SW-1HP	Advice payment		
20240515031	15-05-2024	1	Cable red 2corex1.5sqmm	Expected delivery on 27-05-2024		
\\No. of gate passes issued this week:		7	From No.	8735 To No. 8742		
Delivery van site visit on:		18-05-2024 To 24-05-2024.				
Items not ordered but received:						
POs to be cancelled – material not required /incorrectly made:						
-						
Approved POs – part/full material received – MRN not uploaded:						
PO to be closed – part material received – further material not required/will be ordered by new requisition:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	421	1.394	1.394
2.	10mm	.617	7.404	945	7.0	7.0
3.	12mm	.89	10.68	1029	11	11
4.	16mm	1.58	18.96	3184	13.368	4.72
5.	20mm	2.47	29.64	30	8.89	8.89

6.	25mm	3.86	46.32	664	30.7 56	4.63
7.	32mm	6.32	75.84	56	4.247	1..896
8.	Binding wire	-		2	50	100
OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	480	PPC/PSC last weeks stock 45
Details	Prepared by		Project Manager			
Sign	N.Sai Shivani				T.Madhu	
Date	25-05-2024.				25-05-2024. <i>M</i>	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

