

Prepared by	K Mounika				
Report Date	25-05-2024				
Site	MHPL				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Descsription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
Nil	Nil	Nil	Nil		
List of requisitions Where PO/WO is prepared and items have not received at site					
PO NO.	PO Date	Material Descsription	Purchase Officer - Remarks		
20240516001	16-05-2024	MS L-Angle	Part Material delivered		
20240515018	15-05-2024	Solid blocks 4x6x8	Material delivered		

W/

APPROVED

25 MAY 2024

P. VENKATESHWARLU

MANAGER PURCHASE