

Report No : 40599.

Prepared by:	K Mounika				
Report Date	24.05.2024				
Site	Nilgiri Estates				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
Nil	Nil	Nil	Nil		
List of requisitions Where PO/WO is prepared and items have not received at site					
Nil	Nil	Nil	Nil		

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APPROVED
25 MAY 2024
P. VENKATESHWARLU
MANAGER PURCHASE