Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	01-06-2024.
Site:	Innopolis	Prepared by:	N.Sai Shivani.
Report From / To	25-05-2024 To 31-05-2024	Approved by:	Mr.Madhu
Report Date	01-06-2024.		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20240509019	09-05-2024	1	Sunflim-garware	Po not done.
20240518044	18-05-2024	1	Air curtains 1500x2400,2000x2400	Quotation to be recieve
20240518071	18-05-2024	1	Air curtains 1200x275	Quotation to be recieve
20240523034	23-05-2024	1	Ductable split AC	Quotation to be receive.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20231118013	18-11-2023.	1	Urinals	Expected delivery after 1 week.
20240415012	15-04-2024.	1 to 2	Restroom cubicle+Hardware,Urinal partition board +Hardware	Expected delivery after 2 weeks.
20240503018	03-05-2024	1	Glass door 2400mmx1000mmx2 leafs	Expected delivery Next week.
20240313024	13-03-2024	1	Glass doors 2400x1500x2 leafs	Expected delivery Next week.
20240503020	03-05-2024	1	Glass doors2400x1100mm(fixed frame)	Expected delivery Next week
20240518009	18-05-2024	1	Glass doors	Advice payment
20240515031	15-05-2024	1	Cable red 2corex1.5sqmm	Expected delivery on 04-05-2024
20240525017	25-05-2024	1	Tile adhesive-myk-345	Expected delivery on 03-06-2024.
20240529017	29-05-2024	1	Copper cable-2.5sqmm 4core.	Expected delivery on 04-06-2024.

\\No. of gate passes issued this week:	3	From No.	8743	To No.	8745
Delivery van site visit on:	25-05-2024 To 31-05-2024.				

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

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Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	321	1.521	1.94
2.	10mm	.617	7.404	540	4.0	7.0
3.	12mm	.89	10.68	750	8 .0	11
4.	16mm	1.58	18.96	3184	60.36	47.28
5.	20mm	2.47	29.64	50	1.48	5.00
6.	25mm	3.86	46.32	664	30.76	4.63

7.	32mm	6.32	75.84	31	2.35	1..896	
8.	Binding wire	-		18	450	50	
OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	360	PPC/PSC last weeks stock	480
Details		Prepared by		Project Manager			
Sign		N.Sai Shivani				T.Madhu	
Date		01-06-2024.				01-06-2024.	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED BY
01 JUN 2024
T. MADHU
PROJECT MANAGER
GVRC PVT LTD