

Construction Division - Material Requirement Site Report

Company	MRGV	Date	25-05-24
Site	BRGV	Prepared by	JEEVANA
Report From / To	13-04-2024 to 21-05-24	Approved by	SARWAR
Report Date	25-05-24		

List of items that require SKU

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay
20230914047	14-09-23	1	Miscellaneous-electric bike	Po opened,waiting for MD sir confirmation
20240517034	17-05-24	1	Security-Kisok	Quotation under progress
20240516051	16-05-2024	1	Road cleaning machine	Quotation under progress

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No	PO Date	Serial no of item in PO	Item Description	Details of discussion with supplier & expected date of delivery
20240413002	13-04-2024	1,2	FRP manhole set	Supplier arranging material,will collect on 27-05-2024
20240518073	18-05-2024	1	Loft tank	No stock at MHPL,will collect on 27-05-2024
20240521011	21-05-2024	1,2,3	Mild steel-Cuplocks	Partially received will collect on 27-05-2024

No. of gate passes issued this week:		From No.		To No.	
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Delivery van site visit on: 15-05-24

Items not ordered but received: NIL

POs to be cancelled-material not required/incorrectly made

20230828019,20230828018,20230801008,20230705020,20230603044,20230602019,20230530024,20230525001,20230520012,20230309011,20230424012,20230504032,20230504033,20230807044,20230807045,20230428026,20231003008,20231021031,20240102001,20240110016,20240219012

Approved POs - part/full material received - MRN not uploaded NIL

PO to be closed - part material received - further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	395	4.74	0.00	0.00	0.00	
2.	10mm	617	7.404	0.00	0.00	0.00	
3.	12mm	89	10.68	0.00	0.00	0.00	
4.	16mm	1.58	18.96	0.00	0.00	0.00	
5.	20mm	2.47	29.64	0.00	0.00	0.00	
6.	25mm	3.86	46.32	0.00	0.00	0.00	
7.	32mm	6.32	75.84	0.00	0.00	0.00	
8.	Binding wire	-		0.00	0.00	0.00	
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock	nill	PPC/PSC last weeks stock	nill
Details		Prepared by			APPROVED BY		
Sign		JEEVANA			SARWAR		
Date		25-05-24			25-05-24		

Notes: 1. For missing SKUs send email to procurement@modiproperties.com and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE COORDINATOR. 5. Suppliers to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.