

Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	15-06-2024.			
Site:	Innopolis	Prepared by:	N.Sai Shivani.			
Report From / To	08-06-2024 To 14-06-2024	Approved by:	Mr.Madhu			
Report Date	15-06-2024.					
List of items that require SKU:						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
20240509019	09-05-2024	1	Sunflim-garware	Po not done.		
20240518044	18-05-2024	1	Air curtains 1500x2400,2000x2400	Comparsion sent to MDs approval		
20240518071	18-05-2024	1	Air curtains 1200x275	Comparsion sent to MDs approval		
20240523034	23-05-2024	1	Ductable split AC 11tr	Comparsion sent to MDs approval		
20240614016	14-06-2024	1	Ductable split AC 5tr	Comparsion sent to MDs approval		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20240518009	18-05-2024	1	Glass doors	Under production at supplier		
20240515031	15-05-2024	1	Cable red 2corex1.5sqmm	Expected delivery on 17-06-2024		
20240604006	04-06-2024	1	Shredder machine	Expected delivery on 19-06-2024		
20240603044	03-06-2024	1	Flush door	Under production at supplier		
20240603043	03-06-2024	1	Sirocco Exhaust fan- ceiling mounted	Expected delivery on 19-06-2024		
20240612050	12-06-2024	1to5	PVC coupler,pvc door bends,pvcplain bend,pvc 45 deg bend,pvc single socket pipe	Expected delivery on 17-06-2024.		
\\No. of gate passes issued this week:		3	From No.	8749 To No. 8750,7401		
Delivery van site visit on:		08-06-2024 To 14-06-2024.				
Items not ordered but received:						
POs to be cancelled – material not required /incorrectly made:						
-						
Approved POs – part/full material received – MRN not uploaded:						
PO to be closed – part material received – further material not required/will be ordered by new requisition:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	321	1.521	1.521
2.	10mm	.617	7.404	270	2.0	4.0
3.	12mm	.89	10.68	375	4.0	6.0
4.	16mm	1.58	18.96	3184	60.36	60.36
5.	20mm	2.47	29.64	50	1.48	1.48
6.	25mm	3.86	46.32	664	30.76	30.76
7.	32mm	6.32	75.84	31	2.35	2.35
8.	Binding wire	-		7	175	275
OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	130	PPC/PSC last weeks stock 230
Details		Prepared by		Project Manager		
Sign		N.Sai Shivani		Mr.Madhu		
Date		15-06-2024.		15-06-2024.		

Notes: 1. For missing SKUs send email to procurement@mediproperties.in and post on purchase construction fiber group. 2. This report to

purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.