PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/06/24	Prepared by	M.Mahesh	Serial no.	
Supplier name	KAVARI TIMBER DEPOT			HO inward no.	
Firm/Company	MRM-LLP	Project	GMR	HO received date	
PO/WO date		PO/WO No.	20230417053	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
45.	028	09/05/23	**13,366/-**	□ Yes □ No
46.				□ Yes □ No
47.				□ Yes □ No
48.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	Without PO material received & work is also done POD also attached	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			13,366/-
Amount E – PO / WO value:			24,481/-
Amount F – Difference (A – E):			**13,366/-**
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	□ Yes □ No – wait for balance material □ Other		
Payment – due date	**Final Bill -**		

Remarks: The bill was prepared manually based on the advance payment made for the specified period.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	M.Mahesh				
Sign:					
Date	25/06/24				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with bar-code, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount

Purchase Order

Original

From Company:	Modi Realty Mallapur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AAEFM1459R1ZP	Delivery Location::	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Rai Hyderabad,Telangana,500076 Srinivas N,8309724627

Supplier Details				
Kaveri Timber Depot Plot.no. 2,Sy.no.52 & 54, Road no. 7, IDA Nacharam, Hyderabad Hyderabad, TG, 500076. GSTIN:36AAFFK7078K1ZT Laxman Patel, 9441723939 Kaveritimber1999@gmail.com	PO No	20230417053	Quote No	Nil
	PO Date	17 Apr 2023	Quote Date	18 Apr 2023
	Supply Type		Requisition Num	20230417028

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	DOOR3058-Doors-Flush Door--600x1500mmx30mm-Nos.	18.00	1,235.00	0%	22,230	0%	9%	9%	0	2,001	2,001	26,231
								Total Amount ...	0	2,001	2,001	26,231

Rupees in words : Twenty Six Thousands Two Hundred And Thirty One Only.

Terms and Conditions:-

Additional Specifications	Nill.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 10 to 12 days of PO
Delivery Location :	As given above.
Transport:	Extra
Advance Paid :	Rs.13115 by RTGS/NEFT
Payment Terms :	50% Advance with PO
Bill submission:	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.

Other Terms: For Electrical duct doors purpose

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / CREDIT MEMO

✆ : 040-2715721

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 028 Date : 09.05.2023

M/s. MODI REALTY MALLAPUR LLP

GST :- 36AAEFM1459R1ZP [P.O:- 20230417053 - 17.04.2023]

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
4418	DOOR 3058 - FLUSH DOOR 600X1500mm X 30mm =	18NOS@1235/-			22,230 =	0
	"TRUE COPY"					
	INWARD MODI REALTY MALLAPUR LLP Ward No. ___ Dt 09/5/23 MRN No. ___ Received By... Sign...					
	E. & O.E.		TOTAL		22,230 =	0
			CGST	9 %	2,000 =	70
Party GSTIN No.			SGST	9 %	2,000 =	70
			IGST	% ROFF	(-) .	40
Way Bill No. :	[redacted]		TRANSPORTING.		250 =	0
Vehicle No. : TS 08UG 4206	[redacted]		TOTAL AMOUNT GST		26,481 =	0

INWARD No. 761 Date ...

MODI PROPERTIES PVT. LTD. HYDERABAD

* Goods once sold will not be taken back.

* No claim will be admitted by us once goods delivered from our premises.

* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For Kaveri Timber Depot

Purchase Acs due for 13,366/-