

Monthly Maintenance Charges – Collection – Log Book  
AVR Gulmohar Welfare Association – Miryalguda -Telangana

|                    |                                                                                                                                              |                   |                                                                                                                                             |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Unit No.           | Villa No. 39                                                                                                                                 | Owner Name        | Miryala Nagamani                                                                                                                            |
| Occupied by        | <input type="checkbox"/> owner <input checked="" type="checkbox"/> tenant <input type="checkbox"/> unoccupied <input type="checkbox"/> other |                   |                                                                                                                                             |
| Current MMC        | 22,120                                                                                                                                       |                   |                                                                                                                                             |
| Remarks            |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       | 07-06-24                                                                                                                                     | Contact type      | <input checked="" type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
| Arrears on call dt |                                                                                                                                              | Next follow-up dt | 24-06-24                                                                                                                                    |
| Outcome of call    | customer said, they would pay the amount by month end.                                                                                       |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |

Note: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1<sup>st</sup> Saturday of succeeding month. 3. Logbook to be maintained by admin officer at site.

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|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Unit No.           | Villa No. 70                                                                                                                                 | Owner Name        | Ch. Sri har's                                                                                                                    |
| Occupied by        | <input checked="" type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> unoccupied <input type="checkbox"/> other |                   |                                                                                                                                  |
| Current MMC        | 59,670                                                                                                                                       |                   |                                                                                                                                  |
| Remarks            |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date       | 06-06-24                                                                                                                                     | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
| Arrears on call dt |                                                                                                                                              | Next follow-up dt | 09-06-24                                                                                                                         |
| Outcome of call    | customer said will pay the amount<br>2653 days.                                                                                              |                   |                                                                                                                                  |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                  |

**Note:** 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1<sup>st</sup> Saturday of succeeding month. 3. Logbook to be maintained by admin officer at site.

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|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Unit No.                                                                   | Villa No.31                                                                                                                                  | Owner Name        | S. Rambabu                                                                                                                                  |
| Occupied by                                                                | <input checked="" type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> unoccupied <input type="checkbox"/> other |                   |                                                                                                                                             |
| Current MMC                                                                | 20,625                                                                                                                                       |                   |                                                                                                                                             |
| Remarks                                                                    |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                            |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                               | 6-06-24                                                                                                                                      | Contact type      | <input checked="" type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
| Arrears on call dt                                                         |                                                                                                                                              | Next follow-up dt | 22-06-24                                                                                                                                    |
| Outcome of call    customer said, he would pay the amount by month end.    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                               | 23-06-24                                                                                                                                     | Contact type      | <input checked="" type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                            |                                                                                                                                              | Next follow-up dt | 29-06-24                                                                                                                                    |
| Outcome of call    : customer said they would pay the amount by next week. |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                               |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                                                                            |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call                                                            |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                            |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                               |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                                                                            |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call                                                            |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                            |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                               |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                                                                            |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call                                                            |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                            |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                               |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                                                                            |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call                                                            |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                            |                                                                                                                                              |                   |                                                                                                                                             |

**Note:** 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1<sup>st</sup> Saturday of succeeding month. 3. Logbook to be maintained by admin officer at site.

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|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Unit No.           | Villa No. 9                                                                                                                                  | Owner Name        | J. Srinivas Reddy                                                                                                                           |
| Occupied by        | <input checked="" type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> unoccupied <input type="checkbox"/> other |                   |                                                                                                                                             |
| Current MMC        | 11,250                                                                                                                                       |                   |                                                                                                                                             |
| Remarks            |                                                                                                                                              |                   |                                                                                                                                             |
|                    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       | 06-06-24                                                                                                                                     | Contact type      | <input type="checkbox"/> Phone <input checked="" type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
| Arrears on call dt |                                                                                                                                              | Next follow-up dt | 21-6-2024                                                                                                                                   |
| Outcome of call    | The customer said they would pay after 15 days                                                                                               |                   |                                                                                                                                             |
| Contact date       | 22-6-24                                                                                                                                      | Contact type      | <input type="checkbox"/> Phone <input checked="" type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                    |                                                                                                                                              | Next follow-up dt | 28-6-24                                                                                                                                     |
| Outcome of call    | he said, he would pay after 1 week.                                                                                                          |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |

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|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Unit No.                                                                               | 6                                                                                                                                            | Owner Name        | Ch. Gopinath                                                                                                                                |
| Occupied by                                                                            | <input checked="" type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> unoccupied <input type="checkbox"/> other |                   |                                                                                                                                             |
| Current MMC                                                                            | 25,310                                                                                                                                       |                   |                                                                                                                                             |
| Remarks                                                                                |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                                        |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                                           | 06-06-24                                                                                                                                     | Contact type      | <input type="checkbox"/> Phone <input checked="" type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
| Arrears on call dt                                                                     |                                                                                                                                              | Next follow-up dt | 12-6-24                                                                                                                                     |
| Outcome of call : he said he would pay on the 11th June, 24                            |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                                        |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                                           | 13-6-24                                                                                                                                      | Contact type      | <input checked="" type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                                        |                                                                                                                                              | Next follow-up dt | 19-6-24                                                                                                                                     |
| Outcome of call : customer said presently 'am in out of station. I will pay rent week. |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                                           | 21-6-24                                                                                                                                      | Contact type      | <input type="checkbox"/> Phone <input checked="" type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                                        |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call : customer said will pay the amount shortly 3 to 4 days                |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                                           |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                                                                                        |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call                                                                        |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                                        |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                                           |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                                                                                        |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call                                                                        |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                                        |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date                                                                           |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                                                                                        |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call                                                                        |                                                                                                                                              |                   |                                                                                                                                             |
|                                                                                        |                                                                                                                                              |                   |                                                                                                                                             |

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|                    |                                                                                                                                              |                   |                                                                                                                                             |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Unit No.           | Villa No. 7                                                                                                                                  | Owner Name        | Pooham Switha                                                                                                                               |
| Occupied by        | <input checked="" type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> unoccupied <input type="checkbox"/> other |                   |                                                                                                                                             |
| Current MMC        | 24,810                                                                                                                                       |                   |                                                                                                                                             |
| Remarks            |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       | 06-06-24                                                                                                                                     | Contact type      | <input type="checkbox"/> Phone <input checked="" type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
| Arrears on call dt |                                                                                                                                              | Next follow-up dt | 14-6-24                                                                                                                                     |
| Outcome of call    | : customer said will pay the amount after 1 week.                                                                                            |                   |                                                                                                                                             |
| Contact date       | 15-6-24                                                                                                                                      | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt | 26-6-24                                                                                                                                     |
| Outcome of call    | : customer said will pay the after 10 days.                                                                                                  |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |
| Contact date       |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice            |
|                    |                                                                                                                                              | Next follow-up dt |                                                                                                                                             |
| Outcome of call    |                                                                                                                                              |                   |                                                                                                                                             |

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|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Unit No.                                                                                          | Villa No. 55                                                                                                                                 | Owner Name        | Indrasanti Rajesh                                                                                                                |
| Occupied by                                                                                       | <input checked="" type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> unoccupied <input type="checkbox"/> other |                   |                                                                                                                                  |
| Current MMC                                                                                       | 66,690                                                                                                                                       |                   |                                                                                                                                  |
| Remarks                                                                                           |                                                                                                                                              |                   |                                                                                                                                  |
|                                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date                                                                                      | 06-06-24                                                                                                                                     | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
| Arrears on call dt                                                                                |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call : The customer is not staying on site and also not responding calls and messages. |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date                                                                                      |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                                                   |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
|                                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date                                                                                      |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                                                   |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
|                                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date                                                                                      |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                                                   |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
|                                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date                                                                                      |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                                                   |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
|                                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
| Contact date                                                                                      |                                                                                                                                              | Contact type      | <input type="checkbox"/> Phone <input type="checkbox"/> in person <input type="checkbox"/> Email <input type="checkbox"/> notice |
|                                                                                                   |                                                                                                                                              | Next follow-up dt |                                                                                                                                  |
| Outcome of call                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |
|                                                                                                   |                                                                                                                                              |                   |                                                                                                                                  |

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