

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/07/24	Prepared by	M.Mahesh	Serial no.	
Supplier name	PREMIER ENGINEERING COPORATION			HO inward no.	
Firm/Company	CRESCENTIA LABS PVT LTD	Project	GV-1	HO received date	
PO/WO date	27/09/23	PO/WO No.	20230922051	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
5.	PEC/23-24/0889	27/09/23	11,238/-	☐ Yes ☐ No	
6.				☐ Yes ☐ No	
7.				☐ Yes ☐ No	
8.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:			Proof of delivery matches MRN	☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges					
Amount C –Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				11,238/-	
Amount E – PO / WO value:				10,114/-	
Amount F – Difference (A – E):				0/-	
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		Final bill			
Remarks: "The GVDC bill has been changed to GV-1 as per the instructions of the Managing Director, and the supplier has also issued the bill under GV-1."					
MRN is approved					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	M.Mahesh				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Original

From Company: GV Discovery Centre Pvt. Ltd.,
5-4-187/3&4, 11nd Floor Soham Mansion M.G. Road
Secunderabad, TELANGANA, 500003
GSTNO:36AAHCG4940K1ZC

Delivery Location: Genopolis
Plot No. 1A, Synergy Square 1, Genome Valley, Shamirpet
Hyderabad, Telangana, 500078
Subba Reddy, 7674808777

Supplier Details													
Premier Engineering Corporation 5-2-155 RP Road Secunderabad Hyderabad, TG, GSTIN:36AACFP6807A1ZL Mr. Desai., 27538811						PO No		20230922051		Quote No		Null	
						PO Date		22 Sep 2023		Quote Date		22 Sep 2023	
						Supply Type		Purchase Order		Requisition Num		20230922037	
						GST%							
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	ELEC6344-Electrical-Copper Cable--2.5Sqmm 4core-mts	90.00	183.15	48%	16,484	0%	9%	9%	0	1,484	1,484	10,114	
Addl Spec	flexible												
Total Amount ...													
						0	1,484	1,484	10,114				
Rupees in words : Ten Thousands One Hundred And Fourteen Only.													

Rupees in words : Ten Thousands One Hundred And Fourteen Only.

Terms and Conditions:-

Additional Specifications

Delivery at GVDC, contact person Mr. Subbareddy Sir-7674808777.

Tax :

Inclusive of GST and other taxes.

Delivery Date :

Within 2 days of PO

Delivery Location :

As given above.

Transport:

By Purchaser

Advance Paid :

Null

Payment Terms :

After material delivery and submission of bills.

Purchase Order

Original

Other Terms:

For G Block Kitchen Platform works purpose.

Measurement/quantity:

Payment shall be made on quantity delivered at site.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.