

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/07/24	Prepared by	M.Mahesh	Serial no.	
Supplier name	PREMIER ENGINEERING COPORATION			HO inward no.	
Firm/Company	CRESCENTIA LABS PVT LTD	Project	GV-1	HO received date	
PO/WO date	27/09/23	PO/WO No.	2023922024	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
5.	PEC/23-24/0904	27/09/23	5,734/-	☐ Yes ☐ No	
6.				☐ Yes ☐ No	
7.				☐ Yes ☐ No	
8.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:			Proof of delivery matches MRN	☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges					
Amount C –Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:					5,734/-
Amount E – PO / WO value:					5,734/-
Amount F – Difference (A – E):					0/-
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		Final bill			
Remarks: "The GVDC bill has been changed to GV-1 as per the instructions of the Managing Director, and the supplier has also issued the bill under GV-1."					
MRN is approved					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	M.Mahesh				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Duplicate Invoice

[illegible]

This is a Computer Generated Invoice

Purchase Order

Original

From Company:	GV Discovery Centre Pvt. Ltd., 5-4-187/3&4, 11nd Floor Soham Mansion M.G. Road Secunderabad, TELANGANA, 500003 GSTNO:36AAHCG4940K1ZC	Delivery Location: Genopolis Plot No. 1A, Synergy Square 1, Genome Valley, Shamipet Hyderabad, Telangana, 500078 Subba Reddy, 7674808777
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Supplier Details													
Premier Engineering Corporation 5-2-155 RP Road Secunderabad Hyderabad, TG, GSTIN:36AACFP6807A1ZL Mr. Desai., 27538811						PO No		20230922024		Quote No		Nill	
						PO Date		22 Sep 2023		Quote Date		22 Sep 2023	
						Supply Type		Purchase Order		Requisition Num		20230922023	
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	ELEC 4412-Electrical-Flexible Copper cable--1.5Sqmm-2core- mts	150.00	62.30	48%	9,345	0%	9%	9%	0	841	841	5,734	
Total Amount ...										0	841	841	5,734
Rupees in words : Five Thousand Seven Hundred And Thirty Four Only.													

Rupees in words : Five Thousand Seven Hundred And Thirty Four Only.

Terms and Conditions:-

Additional Specifications

Delivery at GVD, conatct person Mr. Subbareddy Sir-7674808777.

Tax :

Inclusive of GST and other taxes.

Delivery Date :

Within 2 days of PO

Delivery Location :

As given above.

Transport:

By Purchaser

Advance Paid :

Nil

Payment Terms :

After material delivery and submission of bills.

Bill submission:

Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03. Do not send to site.

Purchase Order

Original

Installation: N/A
Commissioning: N/A

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.