

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/07/24	Prepared by	M.Mahesh	Serial no.	
Supplier name	Kaveri Timber Depot			HO inward no.	
Firm/Company	MRM-LLP	Project	GMR	HO received date	
PO/WO date	17/03/23	PO/WO No.	20230531007	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	265	21/03/23	2,244/-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	MRN prepared but ACS is Closed at the time of POs closing task		Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:					2,241/-
Amount E – PO / WO value:					2,241/-
Amount F – Difference (A – E):					0/-
Quantity received as per PO /WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		Final bill			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	M.Mahesh				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED BY
M.Mahesh
04/07/2024
SONM MOOL



Subject to Hyderabad Jurisdiction
CASH / CREDIT MEMO

Cell : 9441723939

Kaveri Timber Depot

Dealers in : WPC, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.
Plot No. 2, Sy. No. 52 & 54, IDA Nacharam, Hyderabad - 76.
GST NO. 36AAFFK7078K1ZT

No. 265

Date: 21/03/2024

M/s. MODS Reality Mallapur LLP [Gulmohal Residency]
GST: 36AAEFM1459R1ZP [P.O. NO: 20230531007, DATE: 31-07-2023]

HSN	PARTICULARS	Qty.	C.Fl./C.M.	RATE	AMOUNT		
					Rs.	Ps.	
4418	FUSH DOORS - 32MM X X 975WX 2025 HMM -	1NO'S		@1817/-	1817 =	00	
TRUE COPY							
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>2024032019 INWARD MODS REALTY MALLAPUR LLP Ward No 15402 Dt 21/3/24 MRN NO _____ Lt _____ Received By _____ Sign _____</p> </div>							
E. & O.E.					TOTAL	1817 =	00
					CGST 9 %	164 =	00
					SGST 9 %	164 =	00
					IGST %		
					Transporting	100 =	00
					TOTAL AMOUNT GST	2244 =	00

Party GSTIN No.

Way Bill No. :

Vehicle No. :

* Goods once sold will not be taken back.
 * No claim will be admitted by us once goods delivered from our premises.
 * Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For Kaveri Timber Depot

Purchase Order

From Company:

Modi Realty Mallapur LLP
5-4-187/3&4, 1Ind Floor, Soham Mansion, M.G. Road
Secunderabad, TELANGANA, 500003
GSTNO:36AAEFM1459R1ZP

Delivery Location: Gulmohar Residency

Survey No 19, Mallapur, Hyderabad, Next to NFC Rai
Hyderabad, Telangana, 500076
Srinivas N.8309724627

Original

Supplier Details

Kaveri Timber Depot
Plot no. 2, Sy.no.52 & 54, Road no. 7, IDA Nacharam, Hyderabad
Hyderabad, TG, 500076.
GSTIN:36AAFFK7078K1ZT
Laxman Patel, 9441723939
Kaveritimer1999@gmail.com

SNo.	Item Name	Qty	Rate	Dis ^o %	Taxable Amount	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	Amount	PO No	Quote No	Nil
													PO Date	Quote Date	
						GST%						Supply Type	Requisition Num		
1	DOOR4395-Doors-Flush Door-- 975Wx2025Hmxx32mm-Nos.	1.00	1,817.00	0%	1,817	0%	9%	9%	0	164	164	2,144	20230531007	164	20230531002
Total Amount ...												0	164	164	2,144

Rupees in words : Two Thousand One Hundred And Forty Four Only.

Terms and Conditions:-

Additional Specifications

Nill.

Tax :

Inclusive of GST and other taxes.

Delivery Date :

Within 2-3 days of PO

Delivery Location :

As given above.

Transport:

By Purchaser

Advance Paid :

Rs.2144 by RTGS/NEFT

Payment Terms :

100% Advance with PO.

Bill submission:

Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03. Do not send to site.

Purchase Order

Other Terms:

For C-604 Main door replacing purpose

Original

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.