

Site Report Material Requirement.

Company:	MMRK-LLP	Date:	13-07-2024
Site:	GHT	Prepared by:	D Devi
Report From / To	06-07-2024 to 13-07-2024	Approved by:	A Suresh
Report Date	13-07-2024		
List of items that require SKU:			
List of requisitions where PO/WO not prepared after 3 working days of requisition:			
Req No.	Req Date	Serial no of item in Req	Item Description
			Coordinate with purchase /procurement and give reason for delay.
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
PO No.	PO Date	Serial no of item in PO.	Item Description
			Details of discussion with supplier & expected date of delivery
20240614045	14-06-2024	1	Tandoor rough stone
20240711014	11-07-2024	1 to 9	Cleaning material
			Supplier: Rajadhani tiles delivery on monday
			Supplier: MHPL delivery by next week
No. of gate passes issued this week:		From No.	To No.
Delivery van site visit on:			
Items not ordered but received:			
Other corrections & remarks:			
material not required.			
Details of steel & cement stock			
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs
			Stock at site - no of rods
			Stock at site in tons
			Previous weeks stock in tons
1.	8mm	.395	4.74
2.	10mm	.617	7.404
3.	12mm	.89	10.68
4.	16mm	1.58	18.96
5.	20mm	2.47	29.64
6.	25mm	3.86	46.32
7.	32mm	6.32	75.84
8.	Binding wire	-	
OPC stock		OPC last weeks stock	PPC/PSC stock
			PPC/PSC last weeks stock
Details	Prepared by		Project Manager
Sign	D Devi		A Suresh
Date	13-07-2024		Date

Notes: 1.For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajkumam@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED
13-07-2024
PROJECT MANAGER