

Check list of project documents

Company	Modi Properties Pvt.Ltd.(Later Dilpreet Tubes Pvt.ltd)	Project	Hyderabad Vignan District
Sy No.	49/P&59/P	Location	Nacharam
Prepared by	srujana	Date	12/04/24
Previous update	NA	Scan Id:	

Sl no.	Document description	Scan Id
1.	Title documents – legal team	
2.	List of registered documents – excel sheet	187693
3.	List of pahanis - excel sheet -	NA
4.	List of patta passbooks – excel sheet	NA
5.	List of proceedings – excel sheet	NA
6.	Dharani details – excel sheet	NA
7.	List of court cases	153731
8.	Family tree	NA
9.	Death certificate, legal heir & succession certificate	NA
10.	ECs	153330,180928
11.	Family settlement agreements	NA
12.	SRO valuation certificate	NA
13.	Notes on title	NA
14.	Legal opinion	NA
15.	Miscellaneous revenue plans & sketches	NA
16.	Miscellaneous orders	153638,153682,153735,153753
17.	Village map	NA
18.	Topo plan	NA
19.	Tonch plan	NA
20.	Zoning plan	NA
21.	Dharani cadastral maps	NA
22.	Tippans	NA
23.	Title documents – registered deed	180931
24.	Link documents – registered deeds	180914,153602,153601,153362
25.	Pahanis	NA
26.	Patta passbooks	NA
27.	Revenue proceedings	NA
28.	Dharani passbook/screen shorts	NA
29.	Court case orders/judgments	153731
30.	Court case affidavits, counters, etc.	153733
31.	Court case – list of exhibits with scan ids	NA
32.	Public notice	153608
33.	Site photos	NA
34.	Miscellaneous docs related to due-	180911

Check list of project documents

	diligence	
35.	Permits – Admin division	
36.	Approved schematic plans for permits	NA
37.	Building permit plan	NA
38.	Building permit proceeding	NA
39.	Fire NOC plan	NA
40.	Provisional fire NOC proceedings	180451,180448
41.	Final fire NOC	NA
42.	CFE	NA
43.	CFO	NA
44.	Irrigation NOC	NA
45.	Structural stability certificate	NA
46.	Revenue NOC	NA
47.	Revenue sketch	NA
48.	NALA conversion order	NA
49.	Environment NOC	180442
50.	AAI NOC	180419
51.	Soil test certificate	NA
52.	Water test certificate	NA
53.	Water feasibility report	NA
54.	Electricity supply permit	NA
55.	Water supply permit	NA
56.	CEIG & Dy. CEIG orders	NA
57.	GOs	NA
58.	Land use certificate	153734
59.	Change of land use order	NA
60.	Road width certificate	NA
61.	Other proceedings	NA
62.	Third party proof check of structural design	NA
63.	M-codex plan Ids of permit plans, fire plans, structural plans	NA
64.	Occupancy certificate	NA
65.	Miscellaneous documents related to permits	NA
66.	Secretarial documents – Accounts team	
67.	MOM & BOA of private Ltd., companies	179892,179893
68.	Firm/company registration certificates	179893
69.	Partnership firm/LLP agreements	NA
70.	Information from ROC	153745
71.	Charges	NA
72.	Miscellaneous documents related to ROC	NA
73.	Accounts related documents – accounts team	
74.	IT returns (last 5 years)	153331
75.	GST returns (last 6 months)	132944,132946,132948,132950
76.	GST registration certificate	132831

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77.	GSTR9 & 9C (latest)	132799
78.	PAN card	179895
79.	TAN card	NA
80.	List of bank accounts	176484
81.	Project cost submitted for loan	NA
82.	List of loans	NA
83.	Loan term sheet	NA
84.	Loan repayment schedule	NA
85.	Loan SOA	NA
86.	Valuation by registered valuer	NA
87.	Legal opinion from banks/finance companies	NA
88.	RERA registration certificate	NA
89.	RERA quarterly filing (latest)	NA
90.	Status of work completion (latest)	NA
91.	Miscellaneous documents related to accounts	NA
92.	Plans – E&D team	
93.	Views	5896,5898,5900
94.	Site plan	5901
95.	Presentation plans	5334
96.	Area statement + plans	5765
97.	Site survey plan	5333
98.	Corelation plans between tippan and site survey	NA
99.	Miscellaneous plans related to E&D	NA
100.	Estimates – QS team	
101.	Total project cost	NA
102.	Estimate of RCC structure	NA
103.	Estimate of civil works	NA
104.	Estimate of finishing works	NA
105.	Estimate of MEP equipment	NA
106.	Status of work completion (latest)	NA
107.	Purchase related documents – purchase team	
108.	Lift ACS + commissioning report	NA
109.	Generator ACS + commissioning report	NA
110.	Transformer + panels ACS	NA
111.	Chiller + pump + panel ACS + commissioning report	NA
112.	Vacuum + air compressor ACS + commissioning report	NA
113.	Fire pumps ACS + commissioning report	NA
114.	HSD equipment ACS + commissioning report	NA
115.	ETP/STP ACS + commissioning report	NA
116.	Other major equipment ACS +	NA

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	commissioning report	
117	Sales, CR & promotions related documents	
118	Project brochure	180438
119	Project flyers	NA
120	Project writeup	NA
121	Project plans	NA
122	Latest price list	NA
123	Booking form, AOS & sale deed formats	NA
124	Photographs (Pdf 4 photographs per page)	NA
125	APF letters from banks/finance companies	NA
126	List of possessions handed over	NA
127	Letter head	NA
128	Surrounding development details (PPT)	NA
129	Owners association registration and bye-laws + rules	NA
130	Other sales, CR & promotion related documents	NA
131	Admin related documents – Admin team	
132	Lease deeds	NA
133	Property tax assessment and payment details	153341
134	Latest electricity bill	NA
135	Latest water bill	NA
136	PF details	185064
137	ESI details	NA
138	Trade license details	NA
139	Labour license details	170190
140	Labour cess details	NA
141	Professional tax details	NA
142	Common area maintenance details	NA
143	List of vehicles owned and sold	NA
144	Current list of employees	187786
145	Other admin related documents	NA
146	MEP related documents – MEP team	
147	Water supply + Borewell schematic plan	NA
148	Electricity supply schematic plan /SLD	NA
149	Sub-surface drainage schematic plan	NA
150	Drainage schematic plan	NA
151	Fire system schematic plan	NA
152	Power back-up schematic plan	NA
153	Other schematic plans	NA

Note: In case of title documents a pdf with html link can be prepared.