

Check list of project documents

17Company	Vista View LLP	Project	VGS Vista Grande at Suryapet
Sy No.	745	Location	Suryapet
Prepared by	srujana	Date	23/12/23
Previous update	NA	Scan Id:	

Sl no.	Document description	Scan Id
1.	Title documents – legal team	
2.	List of registered documents – excel sheet	168529
3.	List of pahanis - excel sheet -	168532
4.	List of patta passbooks – excel sheet	168531
5.	List of proceedings – excel sheet	168533
6.	Dharani details – excel sheet	168528
7.	List of court cases	NA
8.	Family tree	151735
9.	Death certificate, legal heir & succession certificate	151720
10.	ECs	178307
11.	Family settlement agreements	
12.	SRO valuation certificate	178311
13.	Notes on title	NA
14.	Legal opinion	
15.	Miscellaneous revenue plans & sketches	NA
16.	Miscellaneous orders	151687
17.	Village map	151738
18.	Topo plan	No
19.	Tonch plan	170188
20.	Zoning plan	NA
21.	Dharani cadastral maps	
22.	Tippans	170188
23.	Title documents – registered deed	151779,153892,15174,151744
24.	Link documents – registered deeds	151741,151744,153892,153892,153891,153893,15394
25.	Pahanis	1512153
26.	Patta passbooks	151722,151805,151723,151724,151725,151726,151729
27.	Revenue proceedings	152660
28.	Dharani passbook/screen shorts	151721
29.	Court case orders/judgments	NA
30.	Court case affidavits, counters, etc.	NA
31.	Court case – list of exhibits with scan ids	NA
32.	Public notice	
33.	Site photos	

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34.	Miscellaneous docs related to due-diligence	
35.	Permits – Admin division	
36.	Approved schematic plans for permits	
37.	Building permit plan	
38.	Building permit proceeding	
39.	Fire NOC plan	
40.	Provisional fire NOC proceedings	
41.	Final fire NOC	
42.	CFE	
43.	CFO	
44.	Irrigation NOC	
45.	Structural stability certificate	
46.	Revenue NOC	
47.	Revenue sketch	
48.	NALA conversion order	
49.	Environment NOC	
50.	AAI NOC	
51.	Soil test certificate	
52.	Water test certificate	
53.	Water feasibility report	
54.	Electricity supply permit	
55.	Water supply permit	
56.	CEIG & Dy. CEIG orders	
57.	GOs	
58.	Land use certificate	
59.	Change of land use order	
60.	Road width certificate	
61.	Other proceedings	
62.	Third party proof check of structural design	
63.	M-codex plan Ids of permit plans, fire plans, structural plans	
64.	Occupancy certificate	
65.	Miscellaneous documents related to permits	
66.	Secretarial documents – Accounts team	
67.	MOM & BOA of private Ltd., companies	
68.	Firm/company registration certificates	175883
69.	Partnership firm/LLP agreements	175953
70.	Information from ROC	
71.	Charges	
72.	Miscellaneous documents related to ROC	
73.	Accounts related documents – accounts team	
74.	IT returns (last 5 years)	176851

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75.	GST returns (last 6 months)	NA
76.	GST registration certificate	176885
77.	GSTR9 & 9C (latest)	NA
78.	PAN card	176886
79.	TAN card	176868
80.	List of bank accounts	NA
81.	Project cost submitted for loan	
82.	List of loans	
83.	Loan term sheet	
84.	Loan repayment schedule	
85.	Loan SOA	
86.	Valuation by registered valuer	NA
87.	Legal opinion from banks/finance companies	NA
88.	RERA registration certificate	NA
89.	RERA quarterly filing (latest)	NA
90.	Status of work completion (latest)	NA
91.	Miscellaneous documents related to accounts	NA
92.	Plans – E&D team	
93.	Views	NA
94.	Site plan	5866
95.	Presentation plans	5883to5896
96.	Area statement + plans	NA
97.	Site survey plan	NA
98.	Corelation plans between tippans and site survey	NA
99.	Miscellaneous plans related to E&D	5897
100.	Estimates – QS team	
101.	Total project cost	NA
102.	Estimate of RCC structure	
103.	Estimate of civil works	
104.	Estimate of finishing works	
105.	Estimate of MEP equipment	
106.	Status of work completion (latest)	
107.	Purchase related documents – purchase team	
108.	Lift ACS + commissioning report	NA
109.	Generator ACS + commissioning report	
110.	Transformer + panels ACS	
111.	Chiller + pump + panel ACS + commissioning report	
112.	Vacuum + air compressor ACS + commissioning report	
113.	Fire pumps ACS + commissioning report	
114.	HSD equipment ACS + commissioning report	

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115.	ETP/STP ACS + commissioning report	NA
116.	Other major equipment ACS + commissioning report	NA
117.	Sales, CR & promotions related documents	
118.	Project brochure	
119.	Project flyers	
120.	Project writeup	
121.	Project plans	
122.	Latest price list	
123.	Booking form, AOS & sale deed formats	
124.	Photographs (Pdf 4 photographs per page)	
125.	APF letters from banks/finance companies	NA
126.	List of possessions handed over	
127.	Letter head	
128.	Surrounding development details (PPT)	
129.	Owners association registration and bye-laws + rules	
130.	Other sales, CR & promotion related documents	
131.	Admin related documents – Admin team	
132.	Lease deeds	
133.	Property tax assessment and payment details	
134.	Latest electricity bill	
135.	Latest water bill	
136.	PF details	
137.	ESI details	
138.	Trade license details	NA
139.	Labour license details	
140.	Labour cess details	
141.	Professional tax details	
142.	Common area maintenance details	
143.	List of vehicles owned and sold	
144.	Current list of employees	
145.	Other admin related documents	
146.	MEP related documents – MEP team	
147.	Water supply + Borewell schematic plan	
148.	Electricity supply schematic plan /SLD	
149.	Sub-surface drainage schematic plan	NA
150.	Drainage schematic plan	
151.	Fire system schematic plan	

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152.	Power back-up schematic plan	NA
153.	Other schematic plans	

Note: In case of title documents a pdf with html link can be prepared.