

Employee Profile

Name:	T. Madhu		
Age :	39 years	Date of Birth:	09. 08. 1984
Present Address:	H. No 1-1-34/3, Bhagwathguda, Budwe1, Rajendra Nagar, Hyderabad-30		
Emergency Contact:	9502211499	Mobile No:	9290489174
Automobile:	Bike ☐	Make:	2018
Vehicle EMI:		Year:	
Date of joining:	15. 11. 2007		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	T. Jansi				
Spouse works at:	House wife				
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
T. Geethanshi	6	F	Creative kids	UKG	50, 000
T. Vansh	3	M	creative kids	Nurser:	40, 000
Residence:	Parents ☐				
Monthly Rent or EMI:					
Type of House:	House in Basti ☐				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan	6, 00, 000. 00	EMI:	15, 000
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		☐	
	Stock bonds:		☐	
	Fixed Deposit:		☐	
	Other Savings:		☐	

APPRAISAL FORM 2024-2025

Designation:	Project manager	Division:	CONSTRUCTION
Qualification / Education:	(Diploma in civil), (B.tech (ccc))		
Years of Experience in relevant field:	18 years		
Expected Percentage	30%		
Justification for increase:	As per company policy management can increase.		
Justification for Promotion:	Excelling in current role and future oriented.		
Preferred Designation:	SR PROJECT MANAGER		
Complaints:			
Suggestions:			

Signature: M. Jafar

Date: 01/04/24

Employee Profile

Name:	CHAVVA CHANDRASHEKARREDDY		
Age :	26	Date of Birth:	08-04-2024
Present Address:	FLAT NO 165, SAPTHAGIRI HILLS ,AGRICULTURE COLONY, HASTHINAPURAM, PINCODE 500070.		
Emergency Contact:	9100705090	Mobile No:	9100705090
Automobile:	Bike ☐	Make:	
Vehicle EMI:		Year:	
Date of joining:	12-07-2022		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	PRATHYUSHA				
Spouse works at:					
Spouse's designation:	STUDENT				
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Rented ☐				
Monthly Rent or EMI:	8500				
Type of House:	Flat ☐				

Continued.....

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan	150000	EMI:	4000
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:	CARE	Premium:	14000
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:	NO	☒	
	Stock bonds:	NO	☒	
	Fixed Deposit:	NO	☒	
	Other Savings:	NO	☒	

APPRAISAL FORM 2024-2025

Designation:	ASST ENGINEER Division: CONSTRUCTION
Qualification / Education:	B TECH CIVIL
Years of Experience in relevant field:	3 YEARS
Expected Percentage	30%
Justification for increase:	Considering my performance and contributions to the company, I believe that my current salary of [20000] does not accurately reflect my worth. Therefore, I would like to request a salary increase of [30%]. This increase will not only recognize my contributions, but also serve as a motivation to continue to perform at a high level I am committed to the growth of the company and look forward to contributing more to the team in the future.
Justification for Promotion:	
Preferred Designation:	
Complaints:	
Suggestions:	

Signature: Ch. Cs Ruddy Date: 06/04/2024

Division: Construction

SALARY REVISION FORM (2023-2024)

Name:	T. MADHU		
Age :	38 YEARS	Date of Birth:	09/08/1984
Present Address:	H.No 1-1-34/3, BHAGWATH GUDA, BUDWEL, RAJENDRA NAGAR. HYD. 30		
Phone ®:	9290469174	Mobile:	9502211499
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	HERO HONDA
Vehicle EMI:		Year:	2002
Salary at the time of joining:	7,000/-	Date of joining:	15/11/2007

Personal Information (Optional) ✓

Marital Status:	Married / Single				
Name of spouse:	T. JHANSI				
Spouse works at:	HOUSE WIFE				
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:	02				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
T. GITHANSI	5	F	CREATIVE KIDS	UKG	45,000/-
T. VANSH	2	M			
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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For office use only:

1.	Item	Existing	Revised
2.	Madhu.T		
3.	C.T. C. Salary	74600	
4.	Gross Salary including ESI & PF	72800	
5.	Basic	36400	
6.	DA	7280	
7.	HRA	29120	
8.	PF (Employer + Employee)	3600	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	70800	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	8	
18.	Company	GVRC	
19.	Division	Const.	
20.	Designation	Project Manager	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	18-04-2023

Division: CONSTRUCTION

SALARY REVISION FORM (2022-2023)

Name:	T. HOTA. MADHO		
Age:	36 YEARS	Date of Birth:	09/08/1984
Present Address:	H.No 1-1-34/3. BHAGWATH GUDA, BUDWEL. RAJENDRA NAGAR.		
Phone @:	9502211499	Mobile:	9290489174
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	2000
Vehicle EMI:	-	Year:	-
Salary at the time of joining:	7000/-	Date of joining:	15/10/2007

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	T. JHANI				
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:	2				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
T. GITHANSHI	04	F	CREATIVE KIDS	NURSERY	40,000/-
T. VANSI	01	M			
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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For office use only:

	Item	Existing	Revised
1.	Madhu.T		
2.	C.T. C. Salary	70000	
3.	Gross Salary including ESI & PF	68200	
4.	Basic	34100	
5.	DA	6820	
6.	HRA	27280	
7.	PF (Employer + Employee)	3600	
8.	ESI (Employer + Employee)	0	
9.	Net Salary after ESI & PF deduction	75144	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided	Yes	
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	6	
17.	Company	GVRC	
18.	Division	Const.	
19.	Designation	Project Manager	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22

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Division: CONSTRUCTION

SALARY REVISION FORM (2021-2022)

Name:	T. MADHU		
Age:	37 YEARS	Date of Birth:	09/08/1984
Present Address:	H.No 1-134/3, BHAGWATH GUDA, BUDWEL RAJENDRA NAGAR, HYD. 500080		
Phone @:		Mobile:	9502211499
Automobile:	☒ Car ☒ Bike ☒ Nil	Make:	HERO HONDA
Vehicle EMI:		Year:	2000
Salary at the time of joining:	7,000/-	Date of joining:	15/10/2007

Personal Information (Optional)

Marital Status:	☒ Married / ☐ Single				
Name of spouse:	HOUSE WIFE				
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
T. GEETHANSI	3 YRS	F			
T. VANSH	6 MNB	M			
Residence:	☒ Own ☒ Parents ☐ Rented ☐ Other				
Monthly Rent or EMI:					
Type of House:	☒ Independent house ☐ Flat ☒ House in a basti				

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For office use only:

Division: Const.

1.	Item	Existing	Revised
2.	Name	T Madhu	
3.	C.T. C. Salary	57,750	
4.	Gross Salary including ESI & PF	57,750	
5.	Basic	28,875	
6.	DA	5,775	
7.	HRA	23,100	
8.	PF (Employer + Employee)		
9.	ESI (Employer + Employee)		
10.	Net Salary after ESI & PF deduction	57,350	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2018-19	9	
18.	Company	BRGV	
19.	Division	Const.	
20.	Designation	Project Manager	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	05-04-2021	

Division: CONSTRUCTION

SALARY REVISION FORM (2020-2021)

Name:	T. MADHU		
Age :	36 YEARS	Date of Birth:	09/08/1984
Present Address:	H. NO 1-34/B, BHAGWATH GUDA, BUDWGL R. NAGAR. HYD. 30		
Phone @:		Mobile:	9502211499
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	2002 HERONIDA
Vehicle EMI:		Year:	2002
Salary at the time of joining:	7,000/-	Date of joining:	15/10/2007

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	T. JHANSI				
Spouse works at:	HOUSE WIFE				
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:	01				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
T. GEETHANSI	02	Female			
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other				
Monthly Rent or EMI:					
Type of House:	☒ Independent house ☐ Flat ☐ House in a basti				

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For office use only:

Division: Construction

1.	Item	Existing	Revised
2.	T Madhu		
3.	C.T. C. Salary	55000	
4.	Gross Salary including ESI & PF	53200	
5.	Basic	26600	
6.	DA	5320	
7.	HRA	21280	
8.	PF (Employer + Employee)	3600	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	54688	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	3600	
13.	Loan with company	0	
14.	Loan repayment per month	0	
15.	Medical insurance provided	YES	
16.	Accidental insurance provided	YES	
17.	No. of leaves taken in 2019-20	6	
18.	Company	VISTA	
19.	Division	Construction	
20.	Designation	Project Manager	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	15.06.20	G. Jai Kumar
			Date:
			16.06.20

Division: CONSTRUCTION

SALARY REVISION FORM (2019-2020)

Name:	T. MADHU		
Age :	35	Date of Birth:	09/08/1984
Present Address:	H.No 1-1-34/3, BHAGWATH GUDA, BODWEL, RAJENDRA NAGAR		
Phone ®:		Mobile:	9502211419
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	2002
Vehicle EMI:		Year:	
Salary at the time of joining:		Date of joining:	15/7/2007

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	T. JHANSI				
Spouse works at:	HOUSE WIFE				
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:	01				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
T. GITHANSI	01	F			
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

Continued.....

For office use only:

	Item	Existing	Revised
1.	T Madhu		
2.	C.T. C. Salary	45000	
3.	Gross Salary including ESI & PF	43200	
4.	Basic	12960	
5.	DA	4320	
6.	HRA	17280	
7.	CCA	4320	
8.	TA	2160	
9.	EA	2160	
10.	PF (Employer + Employee)	3600	
11.	ESI (Employer + Employee)	0	
12.	P.T.	200	
13.	Net Salary after ESI & PF deduction	41200	
14.	Mobile Allowance	399	
15.	Avg. monthly conveyance for last 3 months	3600	
16.	Loan with company	0	
17.	Loan repayment per month	0	
18.	Medical insurance provided	YES	
19.	Accidental insurance provided	YES	
20.	No. of leaves taken in 2018-19	14	
21.	Company	Vista Homes	
22.	Division	Construction	
23.	Designation	Project Manager	
24.	Remarks:		
Prepared by:		Date:	Approved by:
Iqra Khatoon		12.04.19	
			Date: