

Employee Profile

Name:	S.V. Subba Reddy		
Age :	54	Date of Birth:	05/06/1970
Present Address:	A-309, Gulmohar Residency, Mellopur, Hyderabad		
Emergency Contact:	1770264867	Mobile No:	19246532887
Automobile:	Wagon r ☒	Make:	Maruthi
Vehicle EMI:		Year:	2015
Date of joining:	06/12/2006		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:	2 (Two)				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
S. Rohit Kumar	22	M	VIT University	M.Sc	4,00,000/-
S. Jeevan Kumar	18	M	—do—	P.M.Sc	4,00,000/-
Residence:	OWN ☒				
Monthly Rent or EMI:	40,000/-				
Type of House:	Flat ☒				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:	40,00,000/-	EMI:	40,000/-
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		☐	
	Stock bonds:		☐	
	Fixed Deposit:		☐	
	Other Savings:		☐	

APPRAISAL FORM 2024-2025

Designation:		Division:	
Qualification / Education:	D.C.E, M.A.(P.P.M)		
Years of Experience in relevant field:	33 years		
Expected Percentage			
Justification for increase:	I have completed the following project in modi ① P.M.R - Completed before project schedule time ② M.F.H - _____ 20 _____ 20 _____ ③ M.P.L - _____ 20 _____ 20 _____ ④ G.V.D.C - _____ 20 _____ 20 _____ ⑤ G.V.1 - _____ 20 _____ 20 _____		
Justification for Promotion:	For 2008, I am project manager		
Preferred Designation:			
Complaints:			
Suggestions:			

Signature: S.V. Subbanna

Date: 27/11/2024

Division: Construction

SALARY REVISION FORM (2023-2024)

Name:	<u>S.V. Subba Reddy</u>		
Age :	<u>53 years</u>	Date of Birth:	<u>05-06-1970</u>
Present Address:	<u>A-309, G.M.R.,</u>		
	<u>mellapur.</u>		
Phone ®:		Mobile:	<u>7674808777</u>
Automobile:	☒ Car ☐ Bike ☐ Nil	Make:	<u>Wagm R.</u>
Vehicle EMI:	<u>—</u>	Year:	<u>2015</u>
Salary at the time of joining:	<u>65,000/-</u>	Date of joining:	<u>19/05/2014</u>

Personal Information (Optional)

Marital Status:	<u>Married / Single</u>				
Name of spouse:	<u>S. Rama Devi</u>				
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:	<u>Two</u>				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
<u>S. Rohit</u>	<u>21</u>	<u>m</u>	<u>VIT</u>	<u>B-Tech</u>	<u>4,25,000/-</u>
<u>S. Jeevan</u>	<u>17</u>	<u>m</u>	<u>VIT</u>	<u>B-Tech</u>	<u>4,25,000/-</u>
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:	<u>40,000/-</u>				
Type of House:	☐ Independent house ☒ Flat ☐ House in a basti				

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Division: Construction

Qualification / Education :	DCB, M.A (P.P.M)
Years of Experience in relevant field:	32 years
Expected gross salary:	2,50,000/-
Justification for increase:	Last 9 years I have completed the following projects successfully in this organization
	① M.F.G. - 370 flats project (2014-2019)
	② M.P.L - 189 flats project (2019-2022)
	③ G.V.D.C - 191-Block above terrace R.C.C work,
	191-Block All civil works
	191-Block 2 slabs & above terrace R.C.C work
	191-Block All civil works
	ETP R.C.C work, STP R.C.C work, U/G Tanks
	F/Tanks etc.
	④ G.V.1 - North block (60%) slab 1 R.C.C completed.
Complaints & suggestions:	
	① Security to be strengthened
	② Don't allow to stay the labour at construction site
	③ Alto son vehicle is not comfort while getting in and getting down. please provide wagon type vehicle
Preferred Designation:	

Signature: [Signature]

Date: 26/11/2023

For office use only:

1.	Item	Existing	Revised
2.	Subba Reddy SV		
3.	C.T. C. Salary	80000	
4.	Gross Salary including ESI & PF	78200	
5.	Basic	39100	
6.	DA	7820	
7.	HRA	31280	
8.	PF (Employer + Employee)	3600	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	76200	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	8	
18.	Company	GVDC	
19.	Division	Const.	
20.	Designation	Project Manager	
21.	Remarks:		
	Prepared by:	Date:	Approved by: Date:
	Iqra Khatoon	14-04-2023	18-04-2023

P.M

Division: Construction

SALARY REVISION FORM (2022-2023)

Name:	S.V. Subba Reddy		
Age:	52 years	Date of Birth:	05/06/1970
Present Address:	B-304, Gulmohar Gardens, Shakti Sai Nagar Mallapur, Hyderabad		
Phone @:		Mobile:	7674808777
Automobile:	☒ Car ☒ Bike ☐ Nil	Make:	maruti wagon
Vehicle EMI:	7003/-	Year:	2016
Salary at the time of joining:	65,000/-	Date of joining:	20/5/2014

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	S. Rama Devi				
Spouse works at:	Home wife				
Spouse's designation:	—				
Spouse's Gross Salary:	—				
Number of Children:	TWO				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
S. Rohit	21	M	VIT	B-Tech	4,00,000/-
S. Jeevan	16	M	Srichaitanya	1st Inter	1,50,000/-
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other				
Monthly Rent or EMI:	35,000/-				
Type of House:	☐ Independent house ☒ Flat ☐ House in a basti				

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Division: Construction

Qualification / Education:	Diploma in civil Engineering, M.A., (P.P.M)
Years of Experience in relevant field:	32 years
Expected gross salary:	2,00,000/-
Justification for increase:	I am spending daily 2.5 hours to 3 hours on traveling. So, my working hours is calculated extra 2.5 to 3.0 hours.
Complaints & suggestions:	
Present Designation:	Project Manager
Preferred Designation:	

Signature: S.V. Subbana Reddy Date: 13/4/2022

For office use only:

	Item	Existing	Revised
1.	Subba Reddy SV		
2.	C.T. C. Salary	111700	
3.	Gross Salary including ESI & PF	78200	
4.	Basic	39100	
5.	DA	7820	
6.	HRA	31280	
7.	PF (Employer + Employee)	3600	
8.	ESI (Employer + Employee)	0	
9.	Net Salary after ESI & PF deduction	76327	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided	Yes	
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	4	
17.	Company	GVDC	
18.	Division	Const.	
19.	Designation	Project Manager	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22

MPL.

Division: ConstructionSALARY REVISION FORM (2021-2022)

Name:	S.V. Subba Reddy		
Age :	51	Date of Birth:	05-06-1970
Present Address:	B-310, Gulmohar Gardens Shankar Nagar Mallapur, Hyderabad		
Phone @:		Mobile:	7676808272
Automobile:	☒ Car ☐ Bike ☐ Nil	Make:	Marruthi
Vehicle EMI:	7003/-	Year:	2015
Salary at the time of joining:	60,000/-	Date of joining:	19/4/2014

Personal Information (Optional)

Marital Status:	☒ Married / ☐ Single				
Name of spouse:	S. Rama Devi				
Spouse works at:	H. wife				
Spouse's designation:	—				
Spouse's Gross Salary:	—				
Number of Children:	Two				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
1. Rohit Kumar Reddy	19	M	VIT A.P University	B.Tech	3,50,000/-
2. Jeeva Kumar Reddy	15	M	Sri Chaitanya School	10th	1,10,000/-
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other				
Monthly Rent or EMI:	9,500/-				
Type of House:	☐ Independent house ☒ Flat ☐ House in a basti				

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Division: _____

Qualification / Education :	M.A (P.P.M) , D.C.E
Years of Experience in relevant field:	30 years
Expected gross salary:	
Justification for increase:	
(1) Work will be completed on schedule. (2) Less contractors more work. (3) Labour rates will be finalized less than the guideline rates. (4) Material wastage is less than the specified percentage. (Steel wastage is less than 2%.) (5) Balanced payment recommendations. (6) Monitoring the site staff and contractors to get the work on time.	
Complaints & suggestions:	
Preferred Designation:	

Signature:  Date: 30/3/2024
(S.V. Subba Reddy)

For office use only:

Division: Const.

1.	Item	Existing	Revised
2.	Name	S V Subba Reddy	
3.	C.T. C. Salary	80,000	
4.	Gross Salary including ESI & PF	78,200	
5.	Basic	39,100	
6.	DA	7,820	
7.	HRA	31,280	
8.	PF (Employer + Employee)	3,600	
9.	ESI (Employer + Employee)		
10.	Net Salary after ESI & PF deduction	76,200	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2018-19	8	
18.	Company	MPL	
19.	Division	Const.	
20.	Designation	Project Manager	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	05-04-2021	

SALARY REVISION FORM (2020-2021)

Name:	S.V. Subba Reddy		
Age :	50	Date of Birth:	05-06-1970
Present Address:	B-310, Gulmohar Gardens, Shalini Sai Nagar, Mallepur, Hyderabad - 76		
Phone @:	7674808777	Mobile:	7674808777
Automobile:	☒ Car ☒ Bike ☐ Nil	Make:	Maruti / Hero
Vehicle EMI:	7003/- (SBS)	Year:	2015 / 2016
Salary at the time of joining:	65,000/-	Date of joining:	20/5/2014

Personal Information (Optional)

Marital Status:	☒ Married / Single				
Name of spouse:	S. Rama Devi				
Spouse works at:	H/Wife.				
Spouse's designation:	— DO —				
Spouse's Gross Salary:	— NIL —				
Number of Children:	2				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
S. Rohit Kumar	18	M	VIT	B.Tech	3,75,000/-
S. Jeewan Kumar	14	M	Sri Chaitanya	8th	1,10,000/-
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:	9500/-				
Type of House:	☐ Independent house ☒ Flat ☐ House in a basti				

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Division: _____

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Signature: S. V. Subbaraman Date: 11/6/2020

For office use only:

Division: Construction

1.	Item	Existing	Revised
2.	S V Subba Reddy		
3.	C.T. C. Salary	80000	
4.	Gross Salary including ESI & PF	78200	
5.	Basic	39100	
6.	DA	7820	
7.	HRA	31280	
8.	PF (Employer + Employee)	3600	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	81327	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	0	
13.	Loan with company	0	
14.	Loan repayment per month	0	
15.	Medical insurance provided	YES	
16.	Accidental insurance provided	YES	
17.	No. of leaves taken in 2019-20	6	
18.	Company	MPL	
19.	Division	Construction	
20.	Designation	Project Manager	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	15.06.20	G. Jai Kumar
			Date:
			16.06.20

For office use only:

Item	Existing	Revised
1. S V Subba Reddy		
2. C.T. C. Salary		
3. Gross Salary including ESI & PF	75786	
4. Basic	73986	
5. DA	22195	
6. HRA	7398	
7. CCA	29594	
8. TA	7398	
9. EA	3699	
10. PF (Employer + Employee)	3699	
11. ESI (Employer + Employee)	3600	
12. P.T.	0	
13. Net Salary after ESI & PF deduction	200	
14. Mobile Allowance	71986	
15. Avg. monthly conveyance for last 3 months	399	
16. Loan with company	0	
17. Loan repayment per month	0	
18. Medical insurance provided	0	
19. Accidental insurance provided	YES	
20. No. of leaves taken in 2018-19	YES	
21. Company	6	
22. Division	BNC	
23. Designation	Construction	
24. Remarks:	Project Manager	
Prepared by:		
Iqra Khatoon	Date:	Approved by:
	12.04.19	Date: