Employee Profile

Name:	A Suresh					
Age:	48 Date of Birth: 05/01/1973					
Present Address:	Plot no38, House no : 8-7-165, Doveton Bazar, Boluram, Secunderabad, Pin code 500010					
Emergency Contact:	7731005184	Mobile No:	9502232100			
Automobile:	Car	Make:	2018			
Vehicle EMI:	8500 Year: 2026		2026			
Date of joining:						

Personal Information (Optional)

Marital Status:	Ma	Married						
Name of spouse:	ASA	ASA Bhawani						
Spouse works at:	Hous	House wife						
Spouse's designation:	MA			12				
Spouse's Gross Salary:	-							
Number of Children:	1							
Name	Age	Gender	Name of School	Class	Approx. Annual Fees			
Asa Veda	13	Female	Bashyam School	8th	64,000			
Residence:	Own							
Monthly Rent or EMI:	35000							
Type of House:	Inde	Independent House						

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:	30,00,000	EMI:	35000
	Personal Loan	2,00,000	EMI:	6500
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:	3,00,000	Premium:	56000
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:			
	Stock bonds:			
	Fixed Deposit:	1,00,000		
- 5	Other Savings:	50,000		

APPRAISAL FORM 2024-2025

Designation:	Project Mangar	Division:	Construction
Qualification / Education:	BE CIVIL		
Years of Experience in relevant field:	21 YEARS		
Expected Percentage	25%		
Justification for increase:			
Recently completed the GHT	Project, & DP 24 Site Rc	c & civil w	ork completed,
News Site Vivopolis work al	ready started		
Justification for Promotion:			
Single handling & Completed	d the projects With in time	line	
2.1			
Preferred Designation:	Sr. Project mangar		
Complaints:			
Nill			
Suggestions:			
Nill			
	*		

Signature: _____ Date: ____

Division: Court

SALARY REVISION FORM (2023-2024)

Name:	1	. 8	cet	56				1
Age:	/	6		Date of Birth:		0 6	To	1
Present Address:	8.	-7-	-16	5,				
ì	Do	VION	00,	ADARI &	20	100	dm)
	A	[WA	_	, F				
				1000	10			
Phone ®:	950	2222	100	Mobile:				
Automobile:	Car	□ Bike □	Nil	Make:		20	18	22
Vehicle EMI:	80	560		Year:				
Salary at the time of joining:	12	0001		Date of joining	;:	20) o 7	
Personal Information (C)ptional)							
Marital Status:	Marrie	ed / Single	e					
Name of spouse:	-6	j.	eha	wari				
Spouse works at:		<						
Spouse's designation:								
Spouse's Gross Salary:	-							
Number of Children:		01						V
Name	Age	Gender	Na	me of School	C	lass		prox. al Fees
A. veda	12	F	RI	hely And	U	u	75	,000
,			-	hue				1
	,							
							/	
Residence:	Ow	n 🗆 Parer	nts 🗆 Re	ented 🗆 Other			_	
Monthly Rent or EMI:		27257						
Type of House:	Mnde	ependent		Flat - House in		asti		
	7			V V			ontinue	ed

Division: Const.

For office use only:

1.	Item		Existing	Revised		
2.	Suresh.A					
3.	C.T. C. Salary		77509			
4.	Gross Salary includir	ng ESI & PF	75709			
5.	Basic		37854			
6.	DA		7570			
7.	HRA		30283			
8.	PF (Employer + Emp	oloyee)	3600			
9.	ESI (Employer + Em	ployee)	0			
10.	Net Salary after ESI	& PF deduction	73709			
11.	Mobile Allowance		399			
12.	monthly conveyance		371			
13.	Loan with company	(0)				
14.	Loan repayment per	month				
15.	Medical insurance pr	ovided	Yes			
16.	Accidental insurance	provided	Yes			
17.	No. of leaves taken in	n 2022-23	8			
18.	Company		GHT			
19.	Division		Const.			
20.	Designation		Project Manager			
21.	Remarks:					
	Prepared by:	Date:	Approved by:	Date:		
	Iqra Khatoon	14-04-2023		18-04-2023		

Division: Construction

SALARY REVISION FORM (2022-2023)

4. GURTSH

Name:

Age:	L	17		Date of Birth:	05	01 1977
Present Address:	T	LOTNO	38	POVTOW	1342	AL
	处了	ROLAN	0 0			
		Ca	e-1	Good		
n - 11100				i.).)	
Phone ®:				Mobile:	95	02232100
Automobile:		d Bike □	Nil	Make:	20	518
Vehicle EMI:	C	7,000	1	Year:	L	t, year
Salary at the time of joining:	12	1000		Date of joining:	01/	11
Personal Information (C	Optional)				
Marital Status:	Marri	ed / Single	e			
Name of spouse:	4	1. B	hau	vani		
Spouse works at:		_				
Spouse's designation:		-				
Spouse's Gross Salary:						
Number of Children:		01				
Name	Age	Gender	Naı	me of School	Class	Approx. Annual Fees
A. VEDA	11	f	RI	nashy gro	VI	56,0001
				,		1
a a						
						(
					ja i	
		ŕ	7			
Residence:	5 Ow	n Paren	ts 🗆 Re	nted Other		
Monthly Rent or EMI:		271	9.00			
Type of House:	Inde			Flat □ House in a	a basti	
				1. 1	C	continued

Division: Const.

For office use only:

	Item		Existing	Revised
1.	Suresh.A			
2.	C.T. C. Salary		72745	
3.	Gross Salary including E	SI & PF	70945	
4.	Basic		35472	
5.	DA		7094	
6.	HRA		28378	
7.	PF (Employer + Employer	ee)	3600	
8.	ESI (Employer + Employ	/ee)	0	
9.	Net Salary after ESI & Pl	F deduction	85227	
10.	Mobile Allowance		399	
11.	Avg. monthly conveyance months	e for last 3	909	
12.	Loan with company			
13.	Loan repayment per mon	th	0	
14.	Medical insurance provid	led	Yes	
15.	Accidental insurance pro	vided	Yes	
16.	No. of leaves taken in 20	21-22	6	
17.	Company		GHT	
18.	Division		Const.	
19.	Designation		Project Manager	
20.	Remarks:			
	Prepared by:	Date:	Approved by:	Date:
	Iqra Khatoon 1	2.04.22	G. Jai Kumar	15.04.22

Division: Constanction

SALARY REVISION FORM (2021-2022)

Name:	A. SURES	H				
Age:	44	Date of Birth:	05/01/1973			
Present Address:	plot NO 38	DOVTON	24242			
	BOLAKUM	ROLAKUM				
	PIN CODE 5 00010					
Phone ®:		Mobile:	950223210			
Automobile:	⊠ Car ⊠ Bike ⊠ Nil	Make:	20 Mari			
Vehicle EMI:	8088	Year:	2018			
Salary at the time of joining:	12,000	Date of joining:				

Personal Information (Optional)

Marital Status:	Marri	ed / Single			-					
Name of spouse:	-1	A. BHAWANI								
Spouse works at:		HOUSE WIFE								
Spouse's designation:										
Spouse's Gross Salary:										
Number of Children:										
Name	Age	Gender	Name of School	Class	Approx. Annual Fees					
A · VED A	11	FEMAL	DWARLA	V	40,000					
			HiSH							
			801-100							
Residence:	⊠ Own ⊠ Parents ⊠ Rented ⊠ Other									
Monthly Rent or EMI:	27,000									
Type of House:	Min	☑ Independent house ☑ Flat ☑ House in a basti								

For office use only:

Division: Const.

1.	Item		Existing	Revised
2.	Name		A Suresh	
3.	C.T. C. Salary		68,250	
4.	Gross Salary includin	g ESI & PF	66,450	
5.	Basic		33,225	
6.	DA		6,645	
7.	HRA		26,580	
8.	PF (Employer + Emp	loyee)	3,600	
9.	ESI (Employer + Emp	oloyee)		
10.	Net Salary after ESI &	& PF deduction	64,350	
11.	Mobile Allowance		399	
12.	Avg. monthly convey months	ance for last 3	814	660
13.	Loan with company			
14.	Loan repayment per n	nonth		
15.	Medical insurance pro	ovided	Yes	
16.	Accidental insurance	provided	Yes	
17.	No. of leaves taken in	2018-19	8	
18.	Company		GHT	
19.	Division	*	Const.	
20.	Designation		Project Manager	
21.	Remarks:			
	Prepared by:	Date:	Approved by:	Date:
	Iqra Khatoon	05-04-2021	rippioved by.	Dutc.
	iqia Kiiatooti	03-04-2021		

Division: CONSTROGIONS

Continued.....

SALARY REVISION FORM (2020-2021)

Name:	A	· CUA	ES H	-			
Age:	_	15		Date of Birth:	05	0175	
Present Address:		PLOTAG) - 0	5 601			
	1	lear	IN	Dala PAL	V.	0	
		181					
		1		2 1			
Phone ®:				Mobile:	95	02232100	
Automobile:	Nil	ar 🖂 Bike	e 🗵	Make:	2	019	
Vehicle EMI:	10	1,000		Year:	34	QW.	
Salary at the time of joining:	1:	2,00	0	Date of joining:	L		
Personal Information (C	ptional)					
Marital Status:	Marri	ed / Single	e				
Name of spouse:	Y	. 1	HALL	AWI			
Spouse works at:		TEAC	HER	_	*		
Spouse's designation:		MA	2				
Spouse's Gross Salary:		181	000		,		
Number of Children:		01					
Name	Age	Gender	Nan	ne of School	Class	Approx. Annual Fees	
A. VEDA	10	£		Alla	V	46,000	
			H	G 1A School		1 0	
Residence:	⊠ Ow	n 🖂 Par	ents 🔀	Rented M Other			
Monthly Rent or EMI:	8	,500					
Type of House:	Ind	✓ Independent house ⊠ Flat ⊠ House in a basti					

For office use only:

Division: Construction

1.	Item		Existing		Revised		
2.	A Suresh						
3.	C.T. C. Salary		65000				
4.	Gross Salary including E	ESI & PF	63200				
5.	Basic		31600				
6.	DA		6320				
7.	HRA		25280				
8.	PF (Employer + Employ	3600					
9.	ESI (Employer + Emplo	yee)	0				
10.	Net Salary after ESI & F	PF deduction	65344				
11.	Mobile Allowance		399				
12.	Avg. monthly conveyance for last 3 months		720				
13.			0				
14.	Loan repayment per month		0				
15.	Medical insurance provided		YES				
16.	Accidental insurance provided		YES				
17.	No. of leaves taken in 2019-20		5				
18.	Company		GHT				
19.	Division		Construction				
20.	Designation		Project Manager				
21.	Remarks:						
	Prepared by:	Date:	Approved by:		Date:		
	Iqra Khatoon	15.06.20	G. Jai Kumar		16.06.20		

SALARY REVISION FORM (2019-2020)

Name:	A' SURBH									
Age:	4			Date of Birth:		01 1973				
Present Address:	1-2-602 4			11, ploTNO:05						
	SIH COLONEY, NEAR GOSAL									
	NEAR ACTC Building									
	LOWER TANK DOND									
Phone ®:				Mobile:	95	950 2232 100				
Automobile:	Car	□ Bike □	Nil	Make:						
Vehicle EMI:	8	066		Year:	119					
Salary at the time of joining:	12,000			Date of joining:	oining:					
Personal Information (O	ptional									
Marital Status:	Marrie	ed / Single	e							
Name of spouse:	Name of spouse:			BHAWANI						
Spouse works at:	HOUSE MILE									
Spouse's designation:	MA									
Spouse's Gross Salary:										
Number of Children:		01								
Name	Age	Gender	Nai	me of School	Class	Approx. Annual Fees				
A. VEDA	09	F	-	mu4	IV	30,000				
			High_schoo			,				
	,									
Residence:	□ Own □ Parents □ Rented □ Other									
Monthly Rent or EMI:	8,000 -									
Type of House:	☐ Independent house ☐ Flat ☐ House in a basti									

For office use only:

	Item		Existing	Revised	
1.	A Suresh				
2.	C.T. C. Salary		47500		
3.	Gross Salary including ESI & PF		47500		
4.	Basic		14250		
5.	DA		4750		
6.	HRA		19000		
7.	CCA		4750		
8.	TA		2375		
9.	EA		2375		
10.	PF (Employer + Empl	ovee)	0		
11.	, 1 - j				
12.	(Employee)		0		
			200		
13.	but 251 & 11 deddelloll		44658		
14.	Mobile Allowance		399		
15.	Avg. monthly conveyance for last 3 months		748.7999999999999		
16.	Loan with company		0		
17.	Loan repayment per month		0		
18.	Medical insurance provided		YES		
19.	Accidental insurance provided		YES		
20.	No. of leaves taken in	2018-19	4		
21.	Company		VOCLLP		
22.	Division		Construction		
23.	Designation		Project Manager		
24.	Remarks:		Joon Munuger		
	Prepared by:	Date:	Approved by:	Date:	
	Iqra Khatoon	12.04.19			

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SALARY REVISION FORM (2018-2019)

Name		A.	SURE		4				
Age	40 YEARS								
Address	1	1-2	1-2-607/23/2/1						
Phone ®	-	N SET	4	Mobile	N. A.	950223210			
Automobile	□ Car	Bike □ Nil	Make	bal	2010				
Vehicle EMI	JUJY	WO.	J. JUA	Year	3415				
Period of Service	126	Years	VI)	Months	N. A				
Salary (Gross) at	the tim	e of join	ning	11/1	000	_			
Personal Informa			100		wolf				
Marital Status	ation (C	Marrie	Married / Single						
Name of spouse	3	Bhawani							
Spouse works at	VI.	House wide							
Spouse's design									
Spouse's Gross		- 403500							
Number of Chile		01							
Name	Age	Sex Name of School			Class	Approx. Annual Fees			
A. VEDA	8	£	Dwarka	1	T	45,000			
7. 1000		1	High_s			, ,			
		+	707						
	+	1							
	-	-							
Residence		□ O ₁	wn □ Parents 🗷	Rented	Other				
Monthly Rent	or EMI	8500							
Type of House		□ In	☐ Independent house ☐ Flat ☐ House in a basti						

1.	Item		Existing			Revised
2.	C.T. C. Salary		41485			
3.	Gross Salary including ESI & PF			35		
4.	Basic			.5		
5.	DA		4148			
6.	HRA		1659	4		
7.	CCA		4148			
8.	TA		2074			
9.	EA		2074			
10.	Pay PF & ESI					one PF only & ESI
11.	PF (Employer + Emplo	yee)	0			
12.	ESI (Employer + Employer	oyee)	0			
13.	Net Salary after ESI & PF deduction			5		
14.	Mobile Allowance		499			
15.	Avg. monthly conveyance for last 3 months		198	12		9
16.	Loan with company					
17.	Loan repayment per month		0			
18.	Medical insurance provided		Yes		-	
19.	Accidental insurance provided		Yes			
20.	No. of leaves taken in 2017-18		04			
21.	Company		VOC			
22.	Division			st.		
23.	Designation			ect Manager		
24.	Remarks					
	Prepared by:	Date:		Approved by	y:	Date:
	Iqra Khatoon	16.04.18				