

Division: construction

SALARY REVISION FORM (2023-2024)

Name:	P. DEN DAYAL		
Age :	52	Date of Birth:	16-11-1971
Present Address:	H.NO 1-10-389/1 - Bhramavadi Begempet Hyderabad pin code 500016		
Phone ®:		Mobile:	8179547207
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	
Vehicle EMI:	3000/- per month	Year:	
Salary at the time of joining:	1800/- per month	Date of joining:	Aug-1995

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	P. Bhagya				
Spouse works at:	House wife				
Spouse's designation:	" "				
Spouse's Gross Salary:	NO				
Number of Children:	Two -				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
P. Sumith	25	male	—	—	—
P. Prince sherin	24	"	—	—	—
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other				
Monthly Rent or EMI:					
Type of House:	☒ Independent house ☐ Flat ☐ House in a basti				

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Division: construction

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Signature: _____

Date: 24/04/2023

For office use only:

1.	Item	Existing	Revised
2.	Deen dayal. P		
3.	C.T. C. Salary	17000	
4.	Gross Salary including ESI & PF	15560	
5.	Basic	7780	
6.	DA	1556	
7.	HRA	6224	
8.	PF (Employer + Employee)	1868	
9.	ESI (Employer + Employee)	622	
10.	Net Salary after ESI & PF deduction	14359	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided		
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	28	
18.	Company	GVRC	
19.	Division	Const.	
20.	Designation	Electrician	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	18-04-2023

Eelhi.com

Serene

Division: Construction

SALARY REVISION FORM (2021-2022)

Name:	P. Deen Dayal		
Age :	49	Date of Birth:	16/11/71
Present Address:	1-10-389/1, brahaman vadi, begumpet		
Phone @:	8179547207	Mobile:	
Automobile:	☐ Car ☐ Bike ☐ Nil	Make:	
Vehicle EMI:		Year:	
Salary at the time of joining:	10,000/-	Date of joining:	20/03/2016

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	P. Bhagya				
Spouse works at:	Housewife				
Spouse's designation:	—				
Spouse's Gross Salary:	—				
Number of Children:	2				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
1. Summit Samuel	24	M	—	—	—
2. Shazeen Mark	23	M	—	—	—
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: _____

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Signature:

Date:

30/3/21

For office use only:

Division: Const.

1.	Item	Existing	Revised
2.	Name	P Deen dayal	
3.	C.T. C. Salary	14,175	
4.	Gross Salary including ESI & PF	14,175	
5.	Basic	7,087	
6.	DA	1,417	
7.	HRA	5,670	
8.	PF (Employer + Employee)		
9.	ESI (Employer + Employee)		
10.	Net Salary after ESI & PF deduction	14,175	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	2670	
13.	Loan with company	10,404	
14.	Loan repayment per month	1,000	
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2018-19	17	
18.	Company	MFHLLP	
19.	Division	Const.	
20.	Designation	Electrician	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	05-04-2021	

SALARY REVISION FORM (2020-2021)

Name:	P. Deen dayal Elernichbaj		
Age :	49	Date of Birth:	18/11/1971
Present Address:	Bhramanwady Begumpet 1-10-389/1		
Phone ®:		Mobile:	8179547207
Automobile:	☐ Car ☐ Bike ☒ Nil	Make:	-
Vehicle EMI:		Year:	-
Salary at the time of joining:	10,000/-	Date of joining:	April 2015

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	P. Bhagya				
Spouse works at:	House Wife				
Spouse's designation:	-				
Spouse's Gross Salary:	-				
Number of Children:	02				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
P. Sumnith	22	M			
P. Prince	21	M			
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: _____

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Signature:

Done

Date:

11/06/20

Division: Construction

Appraisal by Manager (Confidential report to HR)

Name of Employee:	Din Doyal.
Project:	Screen farm
Overall performance:	Good
Attitude towards colleagues:	Good
Team player:	Good
Personal appearance:	Good
Interest / Enthusiasm in work:	Good
Knowledge of work:	Good
Attendance / punctuality:	Good
Communication skills - oral - in English	Average
Communication skills - oral - in Telugu	Good

Note: Rate as good, average or poor.

Key strengths:

Committed to work.

Shortcomings or weaknesses:

Feeling listless.

How can we get more from the employee?

By keep asking progress of work.

What are the precautions to be taken?

Giving proper instruction.

Prepared by: Sy. L. S. S.

Date: 11-06-20

For office use only:

Division: Construction

1.	Item	Existing	Revised
2.	P Deen dayal		
3.	C.T. C. Salary	13500	
4.	Gross Salary including ESI & PF	13500	
5.	Basic	6750	
6.	DA	1350	
7.	HRA	5400	
8.	PF (Employer + Employee)	0	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	14606	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	0	
13.	Loan with company	0	
14.	Loan repayment per month	0	
15.	Medical insurance provided	YES	
16.	Accidental insurance provided	YES	
17.	No. of leaves taken in 2019-20	11	
18.	Company	MFHLLP	
19.	Division	Construction	
20.	Designation	Electrician	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	15.06.20	G. Jai Kumar
			Date:
			16.06.20

Division: Const

SALARY REVISION FORM (2019-2020)

Name:	DEEN DAYAL		
Age :	48	Date of Birth:	16/11/1971
Present Address:	1-10-389/1 Brahman Vadi Begumpet		
Phone ®:	8179547207	Mobile:	8179547207
Automobile:	☐ Car ☐ Bike ☐ Nil	Make:	
Vehicle EMI:		Year:	
Salary at the time of joining:	10,500/-	Date of joining:	March 2016.

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	Baghya.				
Spouse works at:	-				
Spouse's designation:	-				
Spouse's Gross Salary:	-				
Number of Children:	2				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Sumith	21	Male			
Shameen	20	Male			
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: _____

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Signature:

Date:

12/04/19

Appraisal by Manager (Confidential report to HR)

Name of Employee:	Din dayal
Division	construcion
Project:	Serene farms
Overall performance:	Good
Attitude towards colleagues:	Good
Team player:	Good
Personal appearance:	Good
Interest / Enthusiasm in work:	Good
Knowledge of work:	Good
Attendance / punctuality:	Good
Communication skills – oral – in English	Average
Communication skills – oral – in Telugu	Good

Note: Rate as good, average or poor.

Key strengths:
Dedication

Shortcomings or weaknesses:
not at all

How can we get more from the employee?
Giving employee the correct knowledge of standard procedure of work .

What are the precautions to be taken?
Giving more responsibilities

Prepared by:	Date:
Syed golam sarwar	13-04-19

For office use only:

	Item	Existing	Revised
1.	P Deen dayal		
2.	C.T. C. Salary	12500	
3.	Gross Salary including ESI & PF	12500	
4.	Basic	3750	
5.	DA	1250	
6.	HRA	5000	
7.	CCA	1250	
8.	TA	625	
9.	EA	625	
10.	PF (Employer + Employee)	0	
11.	ESI (Employer + Employee)	0	
12.	P.T.	0	
13.	Net Salary after ESI & PF deduction	12500	
14.	Mobile Allowance	399	
15.	Avg. monthly conveyance for last 3 months	2670	
16.	Loan with company	0	
17.	Loan repayment per month	0	
18.	Medical insurance provided	YES	
19.	Accidental insurance provided	YES	
20.	No. of leaves taken in 2018-19	13	
21.	Company	MFHLLP	
22.	Division	Construction	
23.	Designation	Electrician	
24.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.19	