# Employee Profile

Name:	K Su	neel Kumai	r		
Age:	49		Date of Birth:	30/0	3/1975
Present Address:	B.K.o Sanat	04/2/2/A Guda thnagar, trabad - 38			
Emergency Contact:	9951	237030	Mobile No:	9502	2199355
Automobile:	Bike		Make:	Hero	Splendor
Vehicle EMI:			Year:	2016	5
Date of joining:	11/11	/2010			
Personal Information (O	ptional)	)			
Marital Status:	Ma	arried	O Single		
Name of spouse:	K Tu	lasi			
Spouse works at:	-				
Spouse's designation:	-				
Spouse's Gross Salary:					
Number of Children:	2				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
K Anish	13	M	New Era	8	50,000/-
K Yathvika	9	F	Abdul Kalam	1	40,000/-
Residence:	Rent	ed			
Monthly Rent or EMI:	9,50	0/-			
Type of House:	Hou	se in Basti			

Continued.....

### FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:	EMI:	
	Personal Loan	EMI:	
	Gold Loan	EMI:	
	Chit Fund:	EMI:	
	Others:	ЕМІ:	
Insurance Policy	Medical Insurance:	Premium:	
	Life Insurance:	Premium:	
	Term Insurance:	Premium:	
	Other Insurance:	Premium:	
Type of savings	Mutual Funds:		
	Stock bonds:		
	Fixed Deposit:		
	Other Savings:		

#### APPRAISAL FORM 2024-2025

Designation:	System Administrator	Division:	Admin
Qualification / Education:	Graduate		
Years of Experience in relevant field:	20		
Expected Percentage %	15%		
Justification for increase:			
Maintaining all IT & Netwo Co-ordinating with suppliers Purchasing/renewals of soft Getting the equipment repair Downtime is almost Zero. Educating others in regards	s for pricing, materials & V wares, hosting spaces. red in warranty or out of w	Varranty	ly
Justification for Promotion:			
Preferred Designation:			
Complaints:			
Suggestions:			
Providing uniforms. Payment updation from Acc	ounts Dept made to supplie	ers (pertaini	ng to IT).
Signature:	Dat	e:	

T	
Division:	

### SALARY REVISION FORM (2023-2024)

Name:	K	Sincel	1 kun	ral		
Age:		d		Date of Birth:	30-	03-1925
Present Address:	E	-51/18	12			
	F	rakasha	un Nagi	an an		
		Kukalfa	els 4	5d.		
				ı		
Phone ®:				Mobile:		2199355
Automobile:	□ Car	Bike [	Nil	Make:	Yan	ngha fasicno
Vehicle EMI:	4		,	Year:	0	2020
Salary at the time of joining:	. (	2000/		Date of joining:	/	1-11-201
Personal Information (C						
Marital Status:		ed / <del>Singl</del> t	P			
Name of spouse:						
Spouse works at:	K. TU	e wif.	_			
Spouse's designation:	Mous	e wit	(	-		
Spouse's Gross Salary:						
Number of Children:	- N			*		
Name	Age	Gender	Na	me of School	Class	Approx. Annual Fees
K. ArasH	13	M	Kenr	ody High School	8th	75-200/
K. Ya Hhuica	8	F		champurs School	und	35000/
	25.0			,		
	7.0					
					×	
Residence:	□ Qw	n 🗆 Parer	nts R	ented 🗆 Other		
Monthly Rent or EMI:		70	00/-			
Type of House:	□ Ind	ependent	house	Flat House in	a basti	

-					
D	IV	18	ion:		

Qualification / Education :	Chita		
Years of Experience in	Gradia	ř.	
relevant field:	Graduate 18 75 :37000/-	1	
Expected gross salary:	37000/-		
Justification for increase:	>. (		
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17		%	
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		E	p 1
d		ì	
Complaints & suggestions:			7
Α		40	
			o .
	8		
			-
Preferred Designation:			

Signature: S

Date: 26/4/23

1.	Item		Existing		Revised
2.	Suneel Kumar. K				
3.	C.T. C. Salary		31935		
4.	Gross Salary includir	ng ESI & PF	30135		
5.	Basic		15067		
6.	DA		3013		
7.	HRA		12054		
8.	PF (Employer + Emp	loyee)	3600		
9.	ESI (Employer + Em	ployee)	0		
10.	Net Salary after ESI	& PF deduction	28135		
11.	Mobile Allowance		399		
12.	monthly conveyance		495		
13.	Loan with company	zi.			
14.	Loan repayment per i	nonth			
15.	Medical insurance pr	ovided	Yes		
16.	Accidental insurance	provided	Yes		
17.	No. of leaves taken in	n 2022-23	18		
18.	Company		SSLLP Log		
19.	Division		Admin.		
20.	Designation		System		
21.	Remarks:		Administrator		
	Prepared by:	Date:	Approved by:	:	Date:
	Iqra Khatoon	14-04-2023			18-04-2023

Cys-Now-

Division: Sys-admin

#### SALARY REVISION FORM (2022-2023)

Name:	K	·Sune	cel A	Cumay		
Age:	4	-6 28	1	Date of Birth:	30	0-03-1975
Present Address:	# 7	L- P-	304/	44/1/21		
	17	B.K.	guela	7 7		
		Alyd.	0			
		- /				
Phone ®:				Mobile:	95	50219935
Automobile:	□ Car	☐ Bike □	Nil	Make:	2	016 Hero
Vehicle EMI:				Year:	2	016
Salary at the time of joining:		12000	-	Date of joining		2010
Personal Information (C	ptional	)				
Marital Status:	Marrie	ed / Single	e			
Name of spouse:	-	Tulas:				
Spouse works at:	_	House	wife			
Spouse's designation:			0			
Spouse's Gross Salary:			n .			
Number of Children:						
Name	Age	Gender	Naı	me of School	Class	Approx. Annual Fees
Residence:	□ Own	n   Paren	ts Re	nted   Other		
Monthly Rent or EMI:		10	. on 1			
Type of House:	□ Inde	ependent l	nouse $\square$	Flat	a basti	

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Division:	

Qualification / Education:	B. com. Comadus	6
Years of Experience in relevant field:	B. com. Competurs	
Expected gross salary:		125
Justification for increase:		
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q.		
/		
Complaints & suggestions:		
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	/	
1		
Present Designation:		
Preferred Designation:		
Signature:	Date: 12 14/25	

### Appraisal by Manager (Confidential report to HR)

Appraisal by Manager	(Confidential report	to HR)	K Symul	ys.
Name of Employee.	K Suneel Kumar			0
Project:	Head Office	Company:	SSLLP Logistics	
Overall performance		Good		
Attitude towards colle	agues	Good		
Team player		Good		
Personal appearance		Good		
Interest / Enthusiasm	in work	Good		
Knowledge of work		Good		
Attendance / punctual	ity	Good		
Communication skills	– oral – in English	Average	X	
Communication skills	– oral – in Telugu	Good		2

Note: Rate as good, average or poor.

Jai Kumar

Key strengths:		
Shortcomings or weal	messes:	
How can we get more	from the employee?	
What are the precaution	ons to be taken?	5.
What are the precauti	ons to be taken:	
Dromonod D	D	1
Prepared By:	Date:	

05.04.2021

### Division: Admin.

1.	Item		Existing	Revised
2.	Name		K Suneel Kumar	
3.	C.T. C. Salary		27,688	
4.	Gross Salary including	ESI & PF	26,121	
5.	Basic		13,060	
6.	DA		2,612	
7.	HRA	. 8	10,448	- J
8.	PF (Employer + Employ	vee)	3,134	
9.	ESI (Employer + Emplo	yee)		
10.	Net Salary after ESI & I	PF deduction	24,354	
11.	Mobile Allowance	a 0	399	
12.	Avg. monthly conveyand months	ce for last 3	1085	
13.	Loan with company			
14.	Loan repayment per month			
15.	Medical insurance provide	ded	Yes	
16.	Accidental insurance pro	ovided	Yes	
17.	No. of leaves taken in 20	18-19	29	
18.	Company	7	SSLLP LOGISTICS	
19.	Division		Admin.	
20.	Designation		System Admin	
21.	Remarks:			
	Prepared by:	Date:	Approved by:	Date:
	Iqra Khatoon (	)5-04-2021		

Division: Admin.

# SALARY REVISION FORM (2019-2020)

Name:	K	Sune	el.			
Age:				Date of Birth:		
Present Address:						
Phone ®:				Mobile:		
Automobile:	□ Car	□ Bike □	Nil	Make:		
Vehicle EMI:				Year:		
Salary at the time of joining:				Date of joining:		
Personal Information (O	ptional	)				
Marital Status:	Marrie	ed / Single	;			
Name of spouse:						
Spouse works at:						
Spouse's designation:						
Spouse's Gross Salary:						
Number of Children:						
Name	Age	Gender	Na	me of School	Class	Approx. Annual Fees
e e				yr.	35 8	
					2	
Residence:	□ Ow	n   Paren	ts $\square$ R	ented  Other		_
Monthly Rent or EMI:						
Type of House:	□ Inde	ependent l	nouse	Flat  House in	a basti	

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1)1V1	sion:			
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Qualification / Education :	
Years of Experience in relevant field:	ř.
Expected gross salary:	
Justification for increase:	2
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Complaints & suggestions:	# gSE **
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5 ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (	# 1-10 H
8. T.	a = " 9"
Preferred Designation:	2 2 20

Date:

Signature: \_\_\_

Division: Admin.

1.	Item		Existing	Revised	
2.	K Suneel Kumar				
3.	C.T. C. Salary		26370		
4.	Gross Salary including ES	I & PF	24877		
5.	Basic		12438		
6.	DA		2487		
7.	HRA		9950	-	
8.	PF (Employer + Employee	e)	3084		
9.	ESI (Employer + Employer	ee)	0		
10.	Net Salary after ESI & PF	deduction	23951		
11.	Mobile Allowance		399		
12.	Avg. monthly conveyance for last 3 months		0		
13.	Loan with company		0		
14.	Loan repayment per mont	h	0		1
15.	Medical insurance provide	ed	YES		
16.	Accidental insurance prov	rided	YES		
17.	No. of leaves taken in 201	9-20	26		
18.	Company		SSLLP Log		
19.	Division		Admin.		
20.	Designation		System Admin		
21.	Remarks:				
7/	Prepared by:	Date:	Approved by	: Date	
		5.06.20	G. Jai Kumar	16.06.20	

Division:	

#### SALARY REVISION FORM (2019-2020)

Name:	K. S	inal (	Kunnal			
Age:	99			Date of Birth:	30-	3-1975
Present Address:		-1-30	4/44	1/121		
		3. K. G.		. 7.	E	19
		1450				
Phone ®:				Mobile:	9500	1199355
Automobile:	□ Car	☑ Bike □	Nil	Make:	1	6 llevo
Vehicle EMI:				Year:	201	6
Salary at the time of joining:	12	000/-		Date of joining	20	10
Personal Information (O	ptional)	)				
Marital Status:	Marrie	ed / Single	;		_	
Name of spouse:	Tolasi					
Spouse works at:	to	hosearfe				
Spouse's designation:						
Spouse's Gross Salary:						
Number of Children:						
Name	Age	Gender	Na	me of School	Class	Approx. Annual Fees
			/	/		
Residence:	□ Ow	n   Paren	ts Re	ented  Other		
Monthly Rent or EMI:						
Type of House:	□ Inde	ependent l	nouse [	Flat- House in	a basti	
					(	Continued

Division:	

Qualification / Education :	B. Com Warlate.	
Years of Experience in relevant field:	B. Com gradate.	
Expected gross salary:		v * 7. to 2 .
Justification for increase:		
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Complaints & suggestions:	· · · · · · · · · · · · · · · · · · ·	7
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Preferred Designation:	N/4	La contra e

	Item		Existing	Revised
1.	K Suneel Kumar			
2.	C.T. C. Salary		24209	
3.	Gross Salary including	g ESI & PF	23100	
4.	Basic		.6930	
5.	DA		2310	
6.	HRA		9240	
7.	CCA		2310	
8.	TA		1155	
9.	EA		1155	
10.	. PF (Employer + Emplo	vee)	2218	
11.			0	
12.	P.T.		200	
13.	Net Salary after FSI &	100 10000		
14.		Net Salary after ESI & PF deduction		
5.				
J.	Avg. monthly conveyar months	ice for last 3	0	
6.	Loan with company		4080	
7.	Loan repayment per mo	nth	500	
8.	Medical insurance provi	ded	YES	
9.	Accidental insurance pro	ovided	YES	
0.	No. of leaves taken in 20	018-19	26	
1.	Company		Vista Homes	
2.	Division		Admin	
3.	Dogionati		System Admin	
4.	Remarks:		System Admin	
+				
+	Prepared by:	Dota		
+	T 771	Date:	Approved by:	Date:
1	iqia ixiiat00II	2.04.19		