

Employee Profile

Name:	B.Lokesh		
Age :	28	Date of Birth:	28.10.1996
Present Address:	maytrivanam,pedda amberpet,RR Dist,TG		
Emergency Contact:	9441561929	Mobile No:	8143310996
Automobile:	Car ☐	Make:	Maruthi suzuki
Vehicle EMI:	13544	Year:	April 2022
Date of joining:	01.06.2021		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	Mamatha				
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Rented ☐				
Monthly Rent or EMI:	7000				
Type of House:	House in Basti ☐				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan	200000	EMI:	8000
	Gold Loan		EMI:	
	Chit Fund:	150000	EMI:	7500
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		▼	
	Stock bonds:		▼	
	Fixed Deposit:		▼	
	Other Savings:		▼	

APPRAISAL FORM 2024-2025

Designation:	Safety Head	Division:	EHS
Qualification / Education:	MBA(HR)		
Years of Experience in relevant field:	4		
Expected Percentage	40%		
Justification for increase:	Gvrc=2727,4545,3600(Zero incidents zero injuries) Gvdc=119,191(2 incidents zero injuries)Issue sloved GV1(Zero incidents zero injuries) NRK(Zero incidents zero injuries) Brgv(Zero incidents zero injuries) Gmr(Zero incidents zero injuries) Maintaining labour quaters security maintenance		
Justification for Promotion:			
Preferred Designation:	EHS		
Complaints:			
Because of some project managers,new engineers are learning easy money earning,by sitting project managers are earning lakhs of amount,salary 1,20,000,incentives,bills percentages,excavation works,there is no BOQ(Bill of quantities),please give a incentives atleast for site,for project managers and mep team for block you are giving,still now there is no incentives for me			
Suggestions:			

Signature: _____

Date: 02/04/2024

Division: Construction

SALARY REVISION FORM (2023-2024)

Name:	B. Lokesh Kumar		
Age :	27	Date of Birth:	28/10/1996
Present Address:	Plot No. 42, Rajya Sree Enclave, Theruvu Road, Hayathnagar, Hyd		
Phone ®:		Mobile:	8143310996
Automobile:	☐ Car ☐ Bike ☒ Nil	Make:	
Vehicle EMI:		Year:	
Salary at the time of joining:	18,000	Date of joining:	12/06/2021

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	6500/- Rent for house				
Type of House:	☒ Independent house ☐ Flat ☐ House in a basti				

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Division: construction

Qualification / Education :	MBA (HR)
Years of Experience in relevant field:	2 year's
Expected gross salary:	36,500/-
Justification for increase:	
(Allrounder Works)	
1) 24/7 any Emergency attending	
2) Security issue's sloeking	
3) police maintaining	
4) Site Safety & Secure, labour safety	
5) Store's safety	
6) client visits	
7) slab tight duties	
8) Camerads Installation's gate management	
9) labours quarters premisue	
Complaints & suggestions:	
1) Requesting Sir,	
please give 2 Engineer's (Juniar)	
age around 25 to 35, because for	
Site round's, action's need to take with	
in short period, on Emergency time	
with full active.	
Preferred Designation:	Manager

Signature: R. K. Jha Date: 15/04/2023

For office use only:

1.	Item	Existing	Revised
2.	B. Lokesh Kumar		
3.	C.T. C. Salary	25000	
4.	Gross Salary including ESI & PF	23584	
5.	Basic	11792	
6.	DA	2358	
7.	HRA	9433	
8.	PF (Employer + Employee)	2830	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	21969	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	14	
18.	Company	SLLP Log	
19.	Division	Admin.	
20.	Designation	Safety Officer	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	Date:
			18-04-2023

Division: Safety [constructing]

SALARY REVISION FORM (2022-2023)

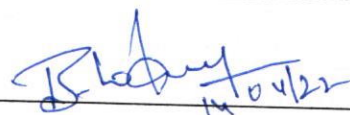
Name:	B. Lokesh Kumar.		
Age:	26.	Date of Birth:	28/10/1996.
Present Address:	2-19-70, Kalyan puri, Road No 1-8, Uppal, Hyderabad		
Phone @:	-	Mobile:	8143310996
Automobile:	☐ Car ☐ Bike ☐ Nil	Make:	-
Vehicle EMI:	-	Year:	-
Salary at the time of joining:	18,000 /-	Date of joining:	5/06/2021

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	5,000 /-				
Type of House:	☐ Independent house ☒ Flat ☐ House in a basti				

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Qualification / Education:	MBA {HR}
Years of Experience in relevant field:	1 Year
Expected gross salary:	32,000/-
Justification for increase:	Major points for increment 1. Successfully completed 2727 block. with out any incidents and handovered to Se Syngene. 2. Every task as completed within time with hard and smart work. 3. know I have more responsibility after joining admin audit team. (Safety). 4. After all this hard work and effort, I believe that I deserve this raise as per my work and current position.
Complaints & suggestions:	① Please give me separate authority or circular to safety team. because to work peacefully without any politics. ② ever tho. I want to alert labour and engineers for their safety by this politics I am not able to work properly.
Suggestions:	① If possible every site should have technical safety person to ensure safety measures. ② Please assign us an engineer to safety team to improve the much better safety.
Present Designation:	Safety Officer.
Preferred Designation:	As per management.

Signature: 

Date: 14/04/2022

For office use only:

	Item	Existing	Revised
1.	B. Lokesh Kumar		
2.	C.T. C. Salary	18000	
3.	Gross Salary including ESI & PF	16475	
4.	Basic	8237	
5.	DA	1647	
6.	HRA	6590	
7.	PF (Employer + Employee)	2106	
8. s	ESI (Employer + Employee)	702	
9.	Net Salary after ESI & PF deduction	16221	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided		
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	15	
17.	Company	SSLLP LOG	
18.	Division	Admin.	
19.	Designation	Safety Officer - Audit	
20.	Remarks:		
	Prepared by:	Date:	Approved by: Date:
	Iqra Khatoon	12.04.22	G. Jai Kumar 15.04.22

Sys Admin

Division: Admin

SALARY REVISION FORM (2022-2023)

Name:	<u>A. Poudvi Raj</u>		
Age:	<u>27</u>	Date of Birth:	<u>02-05-1994</u>
Present Address:	<u>Kaethik's Executive men's hostel</u>		
	<u>Sri Sai Nagar, Madhapur</u>		
	<u>pin code - 500081</u>		
Phone ®:		Mobile:	<u>7396965234</u>
Automobile:	☐ Car ☐ Bike ☒ Nil	Make:	
Vehicle EMI:		Year:	
Salary at the time of joining:		Date of joining:	<u>09-02-2022</u>

Personal Information (Optional)

Marital Status:	<u>Married / Single</u> ✓				
Name of spouse:	<u>—</u>				
Spouse works at:	<u>—</u>				
Spouse's designation:	<u>—</u>				
Spouse's Gross Salary:	<u>—</u>				
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
<u>—</u>					
<u>—</u>					
Residence:	☐ Own ☐ Parents ☐ Rented ☒ Other <u>Hostel / P.G.</u>				
Monthly Rent or EMI:	<u>8,000/-</u>				
Type of House:	☐ Independent house ☐ Flat ☐ House in a basti				

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Signature: A. P. R. R. Date: 15-04-2022.

Date: 15-04-2022.

For office use only:

	Item	Existing	Revised
1.	Prudvi Raj		
2.	C.T. C. Salary	29000	
3.	Gross Salary including ESI & PF	27358	
4.	Basic	13679	
5.	DA	2735	
6.	HRA	10943	
7.	PF (Employer + Employee)	3498	
8. s	ESI (Employer + Employee)	0	
9.	Net Salary after ESI & PF deduction	27203	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided	Yes	
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	2	
17.	Company	SSLLP LOG	
18.	Division	Admin	
19.	Designation	System Admin.	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22