

Employee Profile

Name:	POTATI SWATHI		
Age :	31	Date of Birth:	21/11/1992
Present Address:	H.NO. 38-12/3/6/1, SHIVA SAI NAGAR, NEAR COMMISIONER OFFICE, VINOBA NAGAR, MALKAJGITRI, HYD-500094.		
Emergency Contact:	7032770382	Mobile No:	9154611253
Automobile:	Bike ☐	Make:	HONDA
Vehicle EMI:		Year:	2020
Date of joining:	09/08/2023		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	KAMALA SHIVA				
Spouse works at:	PRIVATE COMPANY				
Spouse's designation:	SENIOR ANALYST				
Spouse's Gross Salary:	6.24 LPA				
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Rented ☐				
Monthly Rent or EMI:	15500				
Type of House:	Independent House ☐				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		▼	
	Stock bonds:		▼	
	Fixed Deposit:		▼	
	Other Savings:		▼	

APPRAISAL FORM 2024-2025

Designation:	QUANTITY SURVEYOR	Division:	CONSTRUCTION
Qualification / Education:	B.TECH IN CIVIL ENGINEERING		
Years of Experience in relevant field:	8 months in modi properties, 7.5 years overall experience.		
Expected Percentage	15%		
Justification for increase:	I have total 7.5years of experience in this field.I am doing residential Estimations/BOQ's,Work orders,RA bills with in time period without any delay.Co-ordinating with site PM's/Engineer's reg bills/WO's. I have assigned to Residential Project but am doing Lab Spaces BOQ's/Wo's aswell.At the time of joining i didn't get much hike. I was joined with my previous company's salary only. Now, Iam expecting as per current market standards and my experience/Work here am doing.I will do my better for our company in future.		
Justification for Promotion:	I have assigned to Residential Projects work but am doing Lab Spaces BOQ's/Wo's aswell.At the time of joining i didn't get much hike. I was joined with my previous company's salary only. Now, Iam expecting as per current market standards and my experience/Work here am doing.I will do my better for our company in future.		
Preferred Designation:			
Complaints:			
NA			
Suggestions:			
Need some corrections for WO/RA bills in M-Codex for Easy Access.			

Signature: P.Swathi Date: 02/04/2024