Employee Profile

Name:	P.Nih	arika				
Age:	24 Date of Birth: 1999					
Present Address:	Divya	a ladies hos	stel L	B nagar	,	
Emergency Contact:	8125	509498		Mobile No:	8125	5509498
Automobile:			•	Make:		
Vehicle EMI:				Year:	2022	2
Date of joining:	14-10)-2022				
Marital Status: Name of spouse: Spouse works at: Spouse's designation: Spouse's Gross Salary: Number of Children:		arried		Single		
Name	Age	Gender	Na	ame of School	Class	Approx. Annual Fees
Residence:	Rented					
Monthly Rent or EMI:	6000(hostel)					
Type of House:						Continued

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan	7:	EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:			
	Stock bonds:			
	Fixed Deposit:	34	▼	
	Other Savings:		•	

APPRAISAL FORM 2024-2025

Designation:	Assistant engineer	Division:	construction				
Qualification / Education:	B.tech civil						
Years of Experience in relevant field:	1.5 years						
Expected Percentage	28.5%						
Justification for increase:							
lam working in this organiz care of all stage-i,ii,iii Qc s GVDC project. Im staying in hostel here a	tages in H block as per	target date	es. I have completed				
Justification for Promotion:							
Preferred Designation:	Engineer						
Complaints:							
Suggestions:	8						
		·					
Signature: P.Niharika	Date	e: 0	2-04-2024				

Appraisal by Manager (Confidential report to HR)

Name of Employee:	NIHARIKA	
Project:	GMR	
Overall performance:	Average	•
Attitude towards colleagues:	Good	•
Team player:	Average	•
Personal appearance:	Average	~
Interest / Enthusiasm in work:	Average	•
Knowledge of work:	Average	
Attendance / punctuality:	Average	-
Communication skills – oral – in English	Good	•
Communication skills – oral – in Telugu	Good	•
Note: Rate as good, average or poor.		
Key strengths:	(8)	
completing the given task in time		
Shortcomings or weaknesses: to improve communication skills		
How can we get more from the employee	?	
by giving proper guidance		
What are the precautions to be taken?		
nil		
Prepared by: K. Narender Reddy	Date: 18-04-2024	

MA SW

Division: Construction

SALARY REVISION FORM (2023-2024)

Age: 92 Date of Birth: 04-11-1999 Present Address: NGNA, Flat no *103, Mosning Glosy Appartment Tunakapally Phone ®: 8125 509498 Mobile: 8125509498 Automobile: Year: Salary at the time of joining: 14 10 2022 Personal Information (Optional) Marital Status: Married / Single Name of spouse: Spouse works at: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI: 2500 worthout wanterce	Name:	P.9	vihaci	ra				
Present Address: MGNA, Flat no %-103, Mosning Glosy Appartment Turakapally Phone ®: 8125 509498 Mobile: 8125 509498 Mobile: 8125 509498 Mobile: Vehicle EMI: Salary at the time of joining: 14 10 2022 Personal Information (Optional) Marital Status: Married / Single Name of spouse: Spouse works at: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Residence: Gown Parents Rented Other Monthly Rent or EMI: 2500 wollhout washerce	Age:							
Phone ®: 8\25 509498 Mobile: 8\25509498 Automobile:	Present Address:							
Phone ®: 8\25 509498 Mobile: 8\25509498 Automobile:		Glosy Appartment Turakapally						
Automobile:			3 11					
Automobile:			4		T			
Vehicle EMI: Salary at the time of joining: Personal Information (Optional) Marital Status: Married / Single Name of spouse: Spouse works at: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Annual Fees Residence: Gown Parents Rented Other Monthly Rent or EMI: Spouse of Joining: 14 10 2022 Personal Information (Optional) Narried / Single Name of School Class Approx. Annual Fees	Phone ®:	812	5 5090	198	Mobile:	181	25509498	
Salary at the time of joining: Name of spouse: Spouse works at: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Annual Fees Approx. Approx. Annual Fees Approx. Annual Fees Approx. Annual Fees Approx. Approx. Annual Fees Approx. Approx. Annual Fees Approx. Approx. Approx. Approx. Annual Fees Approx. Approx.	Automobile:	□ Car	□ Bike □	Nil	Make:			
Personal Information (Optional) Marital Status: Married / Single Name of spouse: Spouse works at: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI: 2500 without washerce					Year:			
Marital Status: Married / Single Name of spouse: Spouse works at: Spouse's designation: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Approx. Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI: 2500 without washence		140	000		Date of joining:	141	10/2022	
Name of spouse: Spouse works at: Spouse's designation: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Approx. Annual Fees Residence: Gown Parents Rented Other Monthly Rent or EMI:	Personal Information (O	ptional)						
Spouse works at: Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI:	Marital Status:	Marrie	Married / Single					
Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI: 2500 without waintence	Name of spouse:							
Spouse's Gross Salary: Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI: Spouse's Gross Salary: Approx. Annual Fees Own Darents Rented Other Washence	Spouse works at:							
Number of Children: Name Age Gender Name of School Class Approx. Annual Fees Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI:	Spouse's designation:							
Name Age Gender Name of School Class Approx. Annual Fees Residence: Own Parents Rented Other Monthly Rent or EMI: 2500 without washence	Spouse's Gross Salary:							
Residence: Own Parents Rented Other Monthly Rent or EMI: 2500 without washence	Number of Children:							
Monthly Rent or EMI: 2500 without maintence	Name	Age	Gender	Name of School		Class		
Monthly Rent or EMI: 2500 without maintence	÷							
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Monthly Rent or EMI: 2500 without maintence	=							
Monthly Rent or EMI: 2500 without maintence								
	Residence:	□ Ow	n 🗆 Paren	ts 🗆 R	ented Other			
	Monthly Rent or EMI:	2	500	Hice	out mais	tence		
Type of House: □ Independent house □ Flat □ House in a basti Continued	Type of House:	□ Independent house □ Flat □ House in a basti						

Division:	

Qualification / Education :	B. tech cill	Pingling en l
Years of Experience in	in an ava	S. Janesting
relevant field:	6 months	
Expected gross salary:	20,000	
Justification for increase:		Responsbilities
As a project me	Jus Houseng	1 april to the
work I Comple	ete all my uso.	elcs in time. I
would like to	ordinue in 4.90	Company Pine
in the future	MICROC (1) TWO	Troughous and
		2014
N N		A THE STATE
		A STATE OF THE RESERVE
Complaints & suggestions:		
		n ann
Preferred Designation:		200 a 10 8 a 1

Signature: P.Whoures Date: 20/04/2023

For office use only:

1.	Item		Existing	Rev	ised
2.	Niharika				
3.	C.T. C. Salary		16000		
4.	Gross Salary including	ESI & PF	14645		
5.	Basic		7322		
6.	DA		1464		
7.	HRA		5858		
8.	PF (Employer + Employ	yee)	1758		
9.	ESI (Employer + Emplo	oyee)	585		
10.	Net Salary after ESI &	PF deduction	13656		
11.	Mobile Allowance		399		
12.	monthly conveyance		0		
13.	Loan with company				
14.	Loan repayment per month				
15.	Medical insurance prov	ided			
16.	Accidental insurance provided		Yes		
17.	No. of leaves taken in 2	022-23	26		
18.	Company		GVDC		
19.	Division		Const.		
20.	Designation	Designation			
21.	Remarks:				
		Ÿ			
		8			
	Prepared by:	Date:	Approved by	r:	Date:
	Iqra Khatoon	14-04-2023		18-0)4-2023