

Monthly Payment Tracker		Month	Jul-24			
Prepared by:		Note: Month is with reference to due date				
Date: 19-07-2024						
S No.	Firm / Company	Due day of month	Pay to	Towards	Amount	Amount paid
1	Serene Construction LLP	5	Salaries	Staff Salaries	40,846	Yes
2	Serene Welfare Association	5	Y Ravi Shankar	Gardening Charges	13,694	Yes
3	Serene Welfare Association	5	Sampada industrial	Security Charges	38,416	Yes
4	Serene Welfare Association	5	K Rajani	House Keeping Charges	13,694	Yes
5	Modi Realty LG Malakpet LLP	7	ltd	Tds	1,300	Yes
8	Serene Construction LLP	7	ltd	Tds	642	Yes
9	Serene Welfare Association	16	TGSPDCL	Electricity Charges	57,413	No
Total					1,07,950	
Notes: 1. Include EMI, Utility bills, Rents, GST, TDS, credit card bills, club bills, PF/ESI, Salary, etc.						
2. Sort by due day.						
3. Make PDCs if amount is known. Else make cheque mark not more than approximate amount payable						
4. PDCs/blank cheques to be prepared.						