

Employee Profile

Name:	Vodagani Sanketh		
Age :	28	Date of Birth:	14/11/1995
Present Address:	2-2-61/14/A, New vinayak nagar, Amberpet, Hyderabad-500013.		
Emergency Contact:	9573036649	Mobile No:	6303143154
Automobile:	Bike ☐	Make:	
Vehicle EMI:	-	Year:	
Date of joining:	02/07/2018		

Personal Information (Optional)

Marital Status:	☐ Married ☒ Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Rented				
Monthly Rent or EMI:	8,000				
Type of House:	House in Basti				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:	2,00,000	EMI:	10,000
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		☐	
	Stock bonds:		☐	
	Fixed Deposit:		☐	
	Other Savings:		☐	

APPRAISAL FORM 2024-2025

Designation:	Engineer	Division:	Construction
Qualification / Education:	B.E (civil)		
Years of Experience in relevant field:	5 years 9 months		
Expected Percentage	40 %		
Justification for increase:	I gave my best to the organisation since 6 years, worked in different projects with passion & enthusiastic. so I believe that my current salary does not accurately reflect my worth. Kindly do the needful for my worth.		
Justification for Promotion:			
Preferred Designation:	Senior engineer		
Complaints:			
Till now I have not received any kind of incentives to my work. 1. Presently working in GMR from 1 year. 2. Handled individually vista homes customer complaints and simultaneously RCC works at SOV project (1 yr 4 months). 3. In GVRC block-2727 finishing works (4 months). 4. In GVDC common amenities works (9 months) and 5. In GC department for (2 yrs 4 months)			
Suggestions:			

Signature: V.Sanketh

Date: 27-04-2024

Division: constructionSALARY REVISION FORM (2023-2024)

Name:	J. Samketh		
Age :	27 yrs	Date of Birth:	14-11-1995
Present Address:	2-2-G1/14/A, New vinayak nagar, Amberpet, Hyderabad - 500013.		
Phone ®:	-	Mobile:	6303143154
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Honda
Vehicle EMI:	-	Year:	2017
Salary at the time of joining:	13,500/-	Date of joining:	02-07-2018

Personal Information (Optional) ✓

Marital Status:	Married / Single				
Name of spouse:	-				
Spouse works at:	-				
Spouse's designation:	-				
Spouse's Gross Salary:	-				
Number of Children:	-				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☐ House in a basti				

Continued.....

For office use only:

1.	Item	Existing	Revised
2.	Sanket. V		
3.	C.T. C. Salary	23500	
4.	Gross Salary including ESI & PF	22169	
5.	Basic	11084	
6.	DA	2216	
7.	HRA	8867	
8.	PF (Employer + Employee)	2660	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	20639	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	11	
18.	Company	GMR	
19.	Division	Const.	
20.	Designation	Engineer	
21.	Remarks:		
	Prepared by:	Date:	Approved by: Date:
	Iqra Khatoon	14-04-2023	18-04-2023

Division: construction

SALARY REVISION FORM (2022-2023)

Name:	V. Sambeth		
Age:	26	Date of Birth:	14-11-1995
Present Address:	2-2-61/14/A, New vinayak nagar, Amberpet, Hyderabad-500013.		
Phone ®:	-	Mobile:	6303143154
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Honda
Vehicle EMI:	-	Year:	2017
Salary at the time of joining:	13,500/-	Date of joining:	02-07-2022

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	8000/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

Continued.....

Division: Construction

Qualification / Education:	BE (Civil)
Years of Experience in relevant field:	3 years 9 months
Expected gross salary:	30,000/-
Justification for increase:	Presently I am Engineer at both Gov and vista homes projects. Since, 3 Three and half years I didn't get any kind of decent hikes by keeping beside these many years of experience. Hoping a good increment towards my present work this year.
Complaints & suggestions:	
Present Designation:	Engineer (site)
Preferred Designation:	Sr. Engineer

Signature: 

Date: 13/04/2022

For office use only:

	Item	Existing	Revised
1.	Sanket. V		
2.	C.T. C. Salary	21000	
3.	Gross Salary including ESI & PF	19221	
4.	Basic	9610	
5.	DA	1922	
6.	HRA	7688	
7.	PF (Employer + Employee)	2458	
8.	ESI (Employer + Employee)	894	
9.	Net Salary after ESI & PF deduction	20826	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided		
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	14	
17.	Company	VISTA	
18.	Division	Const.	
19.	Designation	Engineer	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22

CUDC

Division: constructionSALARY REVISION FORM (2021-2022)

Name:	J. Samketh		
Age :	25	Date of Birth:	14-11-1995
Present Address:	2-2-61/14/A, New Vinayak Nagar, Amberpet, Hyderabad-50013		
Phone @:	9573036649	Mobile:	6303143154
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Honda
Vehicle EMI:	nil	Year:	2017
Salary at the time of joining:	13500/-	Date of joining:	02-07-2018

Personal Information (Optional)

Marital Status:	Married / Single ☒				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	8,800/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: Construction

Qualification / Education :	BE (Civil)
Years of Experience in relevant field:	2 Years 9 months
Expected gross salary:	25000/-
Justification for increase:	Since 2 years 9 months being a Engineer in the Company I didn't get any kind of Decent Hikes. Though, I did as a Quality control Engineer for 2 years 6 months and currently I am execution side.
Complaints & suggestions:	
Preferred Designation:	Engineer

Signature: 

Date: 02-04-2021

GVDC

Appraisal by Manager (Confidential report to HR)

Name of Employee:	SANKEETH
Project:	G.V. Discovery Centre Pvt Ltd. (Genopolis)
Overall performance:	
Attitude towards colleagues:	Good
Team player:	OK
Personal appearance:	Good
Interest / Enthusiasm in work:	Good
Knowledge of work:	Good
Attendance / punctuality:	OK
Communication skills – oral – in English	Good
Communication skills – oral – in Telugu	Good

Note: Rate as good, average or poor.

Key strengths:

Good.
will follow the given task, and complete the work

Shortcomings or weaknesses:

to be improve in drawing study.

How can we get more from the employee?

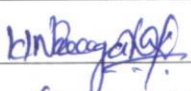
capable, and responsible person

What are the precautions to be taken?

-

Prepared by:

Date:


(K. NARSINGARAO)

30/3/2021

For office use only:

Division: Const.

1.	Item	Existing	Revised
2.	Name	Sanketh .V	
3.	C.T. C. Salary	16,000	
4.	Gross Salary including ESI & PF	16,000	
5.	Basic	8,000	
6.	DA	1,600	
7.	HRA	6,400	
8.	PF (Employer + Employee)		
9.	ESI (Employer + Employee)		
10.	Net Salary after ESI & PF deduction	15,850	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	1085	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2018-19	16	
18.	Company	GVDC	
19.	Division	Const.	
20.	Designation	Asst. Engineer	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	05-04-2021	

Division: Q.C

SALARY REVISION FORM (2020-2021)

Name:	V. Samketh		
Age :	25 years	Date of Birth:	14-11-1995
Present Address:	2-2-61/14/A, New Vinayak Nagar, Amberpet, Hyderabad.		
Phone @:		Mobile:	6303143154
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Honda
Vehicle EMI:	1,850/-	Year:	2017
Salary at the time of joining:	13,500/-	Date of joining:	02-07-2018

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	7,800/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: Q.C

Qualification / Education :	BE (Civil)
Years of Experience in relevant field:	2 Years
Expected gross salary:	21,000/-
Justification for increase:	
The works of my part have been assigned to me has performed and fulfilled to my as Best as I can.	
Complaints & suggestions:	
Since, It's been 2 years I am working as a Engineer in QC Department. I am interested to work in Execution side. Hoping the same would be expecting from our Management.	
Preferred Designation:	Site Engineer

Signature: V. Sathish

Date: 19-06-2020

Appraisal by Manager (Confidential report to HR)

Name of Employee:	V. Sanketh
Project:	SOV (AC)
Overall performance:	Good.
Attitude towards colleagues:	Good.
Team player:	Good
Personal appearance:	Avg.
Interest / Enthusiasm in work:	Good.
Knowledge of work:	Good.
Attendance / punctuality:	Good.
Communication skills – oral – in English	Avg
Communication skills – oral – in Telugu	Good

Note: Rate as good, average or poor.

Key strengths:

Good Handworkmen.

Shortcomings or weaknesses:

Late comes to site.

How can we get more from the employee?

To give more Boosting.

What are the precautions to be taken?

Prepared by:

S. Sunil Kumar

Date:

12-6-20

For office use only:

Division: Q.C.

1.	Item	Existing	Revised
2.	Sanket. V		
3.	C.T. C. Salary	14282	
4.	Gross Salary including ESI & PF	13073	
5.	Basic	6536	
6.	DA	1307	
7.	HRA	5229	
8.	PF (Employer + Employee)	1672	
9.	ESI (Employer + Employee)	591	
10.	Net Salary after ESI & PF deduction	13840	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	960	
13.	Loan with company	0	
14.	Loan repayment per month	0	
15.	Medical insurance provided		
16.	Accidental insurance provided	YES	
17.	No. of leaves taken in 2019-20	12	
18.	Company	SSLLP Log	
19.	Division	Q.C.	
20.	Designation	Asst. Engineer	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	15.06.20	G. Jai Kumar
			Date:
			16.06.20

Division: Q.CSALARY REVISION FORM (2019-2020)

Name:	V. Sanketh		
Age :	23	Date of Birth:	14-11-1995
Present Address:	2-2-185/24/22/1/B, M.K. Nagar,		
	Amberpet, Hyderabad.		
Phone ®:	6303143154	Mobile:	9515426519
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Honda
Vehicle EMI:	3,088	Year:	2017
Salary at the time of joining:	13,500/-	Date of joining:	02-07-18

Personal Information (Optional)

Marital Status:	Married / Single ☒				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	8,000/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

Continued.....

Division:

Q.C

Qualification / Education :	B.E (civil)
Years of Experience in relevant field:	9 Months
Expected gross salary:	20,000/-
Justification for increase:	If the Company hikes the ^{my} Salary to the above mentioned amount, that will gives me Scope to Support my family financially.
Complaints & suggestions:	
Preferred Designation:	

Signature:

V. Sankar

Date:

15 | 04 | 19

Appraisal by Manager (Confidential report to HR)

Name of Employee:	Sanketh
Division	AC
Project:	-
Overall performance:	Avg
Attitude towards colleagues:	Avg
Team player:	Avg.
Personal appearance:	Avg.
Interest / Enthusiasm in work:	Good.
Knowledge of work:	Avg.
Attendance / punctuality:	Good
Communication skills – oral – in English	Avg
Communication skills – oral – in Telugu	Good.

Note: Rate as good, average or poor.

Key strengths:

To do better & hardwork at work.

Shortcomings or weaknesses:

Body Language.

How can we get more from the employee?

To give better instructions towards work.

What are the precautions to be taken?

we should control.

Prepared by: Sunil	Date: 15/4/19.

For office use only:

	Item	Existing	Revised
1.	Sanket		
2.	C.T. C. Salary	13500	
3.	Gross Salary including ESI & PF	12323	
4.	Basic	3696	
5.	DA	1232	
6.	HRA	4929	
7.	CCA	1232	
8.	TA	616	
9.	EA	616	
10.	PF (Employer + Employee)	1184	
11.	ESI (Employer + Employee)	801	
12.	P.T.	0	
13.	Net Salary after ESI & PF deduction	11515	
14.	Mobile Allowance	399	
15.	Avg. monthly conveyance for last 3 months	0	
16.	Loan with company	0	
17.	Loan repayment per month	0	
18.	Medical insurance provided		
19.	Accidental insurance provided	YES	
20.	No. of leaves taken in 2018-19	6	
21.	Company	SLLP Logistics	
22.	Division	Q.C.	
23.	Designation	Asst.Engineer	
24.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.19	