

Employee Profile

Name:	Gosika Rajesh		
Age :	30	Date of Birth:	22. 07. 1994
Present Address:	1-36/25, Plot. no 17, manju anurag enclave, Madhusudhan nager, Malkajgiri, Hyderabad.		
Emergency Contact:	9246562610	Mobile No:	9000017010
Automobile:		Make:	
Vehicle EMI:		Year:	
Date of joining:	10. 04. 2021		

Personal Information (Optional)

Marital Status:	☐ Married ☒ Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Own				
Monthly Rent or EMI:	60000				
Type of House:	Independent House				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:			
	Stock bonds:			
	Fixed Deposit:			
	Other Savings:			

APPRAISAL FORM 2024-2025

Designation:	Senior Engineer	Division:	Construction
Qualification / Education:	MTECH (SE)		
Years of Experience in relevant field:	6 years		
Expected Percentage	25%		
Justification for increase:	I am dedicated to completing the atrium finishing works, lower basement and upper basement as per targeted dates is commendable.		
Justification for Promotion:			
Preferred Designation:			
Complaints:			
Suggestions:			

Signature: _____

G. Rajesh

Date: 01.04.2024

Division: Construction

SALARY REVISION FORM (2023-2024)

Name:	<u>Gosika Rajesh</u>		
Age :	<u>29</u>	Date of Birth:	
Present Address:	<u>Malkajgiri Hyderabad</u>		
Phone @:		Mobile:	<u>90000/7010</u>
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	
Vehicle EMI:		Year:	
Salary at the time of joining:	<u>19,000</u>	Date of joining:	<u>15/04/2021</u>

Personal Information (Optional)

Marital Status:	☒ Married / ☐ Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:	<u>50,000 EMI</u>				
Type of House:	☒ Independent house ☐ Flat ☐ House in a basti				

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Division: Construction

Qualification / Education :	M. Tech (Structural engineering).
Years of Experience in relevant field:	6 years.
Expected gross salary:	32,000.
Justification for increase:	
1) Successfully completed Block's F&G at GMR Project	
2) Have worked sincerely for past two years without any adverse comments from management	
3) As per schedule I completed my work on time.	
Complaints & suggestions:	
Preferred Designation:	Senior Engineer.

Signature: G. Ray

Date: 15/04/2023.

For office use only:

1.	Item	Existing	Revised
2.	Rajesh Gosika		
3.	C.T. C. Salary	24000	
4.	Gross Salary including ESI & PF	22641	
5.	Basic	11320	
6.	DA	2264	
7.	HRA	9056	
8.	PF (Employer + Employee)	2716	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	21083	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	8	
18.	Company	GVRC	
19.	Division	Const.	
20.	Designation	Sr. Engineer	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	18-04-2023

Division: Construction
GMR

SALARY REVISION FORM (2022-2023)

Name:	Gobika Rajesh		
Age:	29	Date of Birth:	22/07/1992
Present Address:	H.No: 14-65, old Mirajguda, Malkajgiri, Hyderabad 500047.		
Phone @:		Mobile:	9000017010
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	
Vehicle EMI:		Year:	
Salary at the time of joining:	19,000	Date of joining:	12/04/2022

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	6,000				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: Construction

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Signature: G. Payne

Date: 11/04/2022.

For office use only:

	Item	Existing	Revised
1.	Rajesh Gosika		
2.	C.T. C. Salary	19000	
3.	Gross Salary including ESI & PF	17391	
4.	Basic	8695	
5.	DA	1739	
6.	HRA	6956	
7.	PF (Employer + Employee)	2224	
8.	ESI (Employer + Employee)	786	
9.	Net Salary after ESI & PF deduction	18262	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided		
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	14	
17.	Company	GMR	
18.	Division	Const.	
19.	Designation	Engineer	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22