Employee Profile

Name:	P.	Raghi	1					
Age:	5	59 years Date of Birth: 10 10 1964						
Present Address:	2- No	1-164 Makunta 1d-44	4 10 ā					
Emergency Contact:	103	228860	7	Mobile No:		8919	1278620	
Automobile:			~	Make:				
Vehicle EMI:				Year:				
Date of joining:	Not	Nov - 2008						
Personal Information (O Marital Status: Name of spouse:	Ø Ma	arried		Single				
•	P.	Sunilt	9			DESCRIPTION OF THE PERSON OF T		
Spouse works at:	-		-		-			
Spouse's designation:	-		-					
Spouse's Gross Salary:								
Number of Children:	0	2						
Name	Age	Gender	Na	me of School	Cla	ss	Approx. Annual Fees	
Sanjana Priya	27	F		_				
Sanjana Priya Kruthika	25	F		_				
			-					
Residence:	low	n Hou	se				Ξ	
Monthly Rent or EMI:		_						
Type of House:	-Hou	ue 9n	Bas	Ĭ.		_	ontinued	

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:	,	Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:			
	Stock bonds:			
	Fixed Deposit:			
	Other Savings:			

APPRAISAL FORM 2024-2025

Designation:	Pur. Assistant Division: Purchase
Qualification / Education:	ITI
Years of Experience in relevant field:	30 years
Expected Percentage	35%
Justification for increase:	
Justification for Promotion:	
Preferred Designation:	II
Complaints:	
Suggestions:	
- 11	
Signature: P. Bly/	Date: 01/04/24

Continued.....

SALARY REVISION FORM (2023-2024)

Name:		D. A	Pag	hu			
Age:	58 Date of Birth: 10-10-64						
Present Address:		2-2-1163 /A /1					
		Tida	K	ragar abad -	, Nall	akunta	
		Hyo	ler	abold -	44		
		1				. 64	
Phone ®:				Mobile:	89	19278620	
Automobile:	□ Car	□ Bike □	Nil	Make:			
Vehicle EMI:				Year:			
Salary at the time of joining:	.65	00		Date of joining	: 1	998	
Personal Information (O	ptional)_					
Marital Status:	Marrie	ed / Single		5 pm			
Name of spouse:	P. Sunitha						
Spouse works at:		/					
Spouse's designation:							
Spouse's Gross Salary:		4					
Number of Children:	Z	2					
Name	Age	Gender	Na	ame of School	Class	Approx. Annual Fees	
Sanjana Priya	26	f					
Kruthika	24	F					
					-		
				2			
					8,7,37		
				1			
Residence:	□ Ow	n Parent	ts 🗆 R	lented 🗆 Other	4-1-		
Monthly Rent or EMI:	- 1						
Type of House:	☐ Independent house ☐ Flat ☐ House in a basti						

-

Qualification / Education :	171
Years of Experience in relevant field:	13 years 22,000/
Expected gross salary:	22,000/
Justification for increase:	on Malake
and the	1 ly develop
MARKETANE	
8001	(0)
Complaints & suggestions:	
	ALAL MICHAEL
	The state of the s
Preferred Designation:	
Totalion Designation.	

Signature: _

Date: 14/4/23

For office use only:

1.	Item		Existing		Revised
2.	Raghu. P				
3.	C.T. C. Salary		18109		
4.	Gross Salary including ES	I & PF	16576		
5.	Basic		8288		
6.	DA		1657		
7.	HRA		6630		
8.	PF (Employer + Employee	e)	1990		
9.	ESI (Employer + Employe	ee)	663		
10.	Net Salary after ESI & PF	deduction	15306		
11.	Mobile Allowance		399		
12.	monthly conveyance		0		
13.	Loan with company				
14.	Loan repayment per month	h			
15.	Medical insurance provide	ed			
16.	Accidental insurance prov	ided	Yes		
17.	No. of leaves taken in 2022-23		14		
18.	Company		SSLLP Log		
19.	Division		Purchase		
20.	Designation		Purchase Exececutive		
21.	Remarks:				
	Prepared by:	Date:	Approved by	y:	Date:
	Iqra Khatoon 14	4-04-2023			18-04-2023

SALARY REVISION FORM (2022-2023)

		-0	1				
Name:	(1. Raghy					
Age:		58		Date of Birth:	10	-10-1964	
Present Address:	2-1-164/						
	012 Nalla Kestela						
			H	12.44			
					-		
Phone ®:		Mobile: 89192					
Automobile:	□ Car	Bike 🗆	Nil	Make:	Bo	Tay	
Vehicle EMI:				Year:		_	
Salary at the time of joining:	6500/— Date of joining: 2012				2012		
Personal Information (O	ptional						
Marital Status:	Marri	ed / Single	•				
Name of spouse:	P. Surisha						
Spouse works at:	House Wife						
Spouse's designation:							
Spouse's Gross Salary:			-				
Number of Children:	2						
Name	Age	Gender	Name of School		Class	Approx. Annual Fees	
P. Sanjan Poliya	26	f		_	-	-	
P. Karuthika	24	F	College		MBA	-	
			P	1 = 04	11 115		
Residence:	□ Ow	n ✓ Paren	ts 🗆 Re	ented Other	107 - 107 -		
Monthly Rent or EMI:			_		2 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		
Type of House:	□ Ind	ependent l	nouse [☐ Flat ☐ House in		ontinued	

Division:			

Qualification / Education:	III I
Years of Experience in relevant field:	25 years 22,000 /-
Expected gross salary:	99.000/-
Justification for increase:	
Complaints & suggestions:	
18,5 (1), 1975	
Durant Durant	
Present Designation:	
Preferred Designation:	
Signature: P. Ray	Date: 11/4/22

For office use only:

	Item		Existing	Revised
1.	Raghu. P			
2.	C.T. C. Salary		16706	
3.	Gross Salary including ES	SI & PF	15292	
4.	Basic		7646	
5.	DA		1529	
6.	HRA		6116	
7.	PF (Employer + Employe	e)	1956	
8.	ESI (Employer + Employer	ee)	691	
9.	Net Salary after ESI & PF	deduction	16039	
10.	Mobile Allowance		399	
11.	Avg. monthly conveyance for last 3 months		0	-
12.				
13.	Loan repayment per mont	h	0	
14.	Medical insurance provide	ed		
15.	Accidental insurance provided		Yes	
16.	No. of leaves taken in 2021-22		8	
17.	Company		SSLLP LOG	
18.	Division		Purchase	
19.	Designation		Purchase Assistant	
20.	Remarks:			
	D	Date:	Approved by:	Date
	Prepared by:		G. Jai Kumar	15.04.22
	Iqra Khatoon 1	2.04.22	G. Jai Kumar	13.04.22

SALARY REVISION FORM (2021-2022)

Poc	haup	alle	Raghe			
5	5 yrs.		Date of Birth:	10	-10-1964	
2-	2-116	2 /a/	1, Tilak a		Wallakens	
Hy	Ideva E	ad.			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
					Geologica Commission	
-	Mobile: 8919278					
□ Car	□ Car Bike □ Nil Make:			20	17 Bajaj	
← Yea			Year:	2	017	
R, &	5,000	Ne	N-2012			
Optional						
		e				
P.	P. Cungara					
H	House wile					
	-					
7	wo de	aughor	ev's,			
Age	Gender	Nai	ne of School	Class	Approx. Annual Fees	
25	F	JKR	Bug. College	B-Tee	4 50,000	
23	F	IPE		MBA	Gerovy	
/						
☑ Ow	n 🗆 Paren	nts 🗆 Re	nted Other	, v , s = to =		
	-					
	Deptional Marrie Age 25 Car Ry &	55 yrs. 2-2-116 Car Bike Cooper Proceed House Two desired Age Gender 25 F 25 F	55 yrs. 2-2-1163 a Hydera Bud. Car Bike Nil R, 6,000 Optional Married / Single P. Suaflig House wife Two daught Age Gender Nar 25 F TKR 23 F TRE	Date of Birth: 2-2-116 \(\frac{1}{2} \) \(Date of Birth: 2-2-1163 a 1, Filak agar Hydeva bud 5000000 Mobile: 891 Car Bike Nil Make: 20 Year: 2 R, 6,000 Date of joining: De Detional Married / Single P. Cuas Ug House wife Two daughter's. Age Gender Name of School Class DS F TKR By. Courge B-Fee DS F IPE MBA	

	D
Division:	Purchas :
Division.	

Qualification / Education :	TIL
Years of Experience in relevant field:	in 9 yrs
Expected gross salary:	20.000)
Justification for increase:	
- <u>10 - 10 - 10 - 10 - 10 - 10 - 10 - 10</u>	
and the second of the second o	
	· · · · · · · · · · · · · · · · · · ·
10 10 10 10 10 10 10 10 10 10 10 10 10 1	
Complaints & suggestions:	
complaints & suggestions:	
- 100 at 4	
Preferred Designation:	
ignature: Phylly	Date: \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \

Appraisal by Manager (Confidential report to HR)

Name of Employee:	D.RAGIHU
Project:	82229
Overall performance:	- Grod -
Attitude towards colleagues:	- G150d -
Team player:	-Gird -
Personal appearance:	- G150d -
Interest / Enthusiasm in work:	- Averege -
Knowledge of work:	- Good -
Attendance / punctuality:	- 6100d -
Communication skills – oral – in English	-N12 -
Communication skills – oral – in Telugu	- G100d -
Key strengths: Paneually,	hardworks
Shortcomings or weaknesses:	bare much burden
How can we get more from the employee?	By arriving new tasks.
What are the precautions to be taken?	- NIL -
Prepared by: Prabhakas	Date: 6 4/21

For office use only:

Division: Purchase

1.	Item		Existing	Revised
2.	Name		P Raghu	
3.	C.T. C. Salary		15,383	
4.	Gross Salary including E	SI & PF	14,081	
5.	Basic		7,040	
6.	DA		1,408	
7.	HRA		5,632	
8.	PF (Employer + Employee)		1,690	
9.	ESI (Employer + Employee)		563	
10.	Net Salary after ESI & P	F deduction	11,967	,
11.	Mobile Allowance		399	
12.	Avg. monthly conveyance for last 3 months		0	
13.			3,150	
14.	Loan repayment per month		1,000	
15.	Medical insurance provided		No	
16.	Accidental insurance provided		Yes	
17.	No. of leaves taken in 2018-19		28	
18.			SSLLP LOGISTICS	
19.	Division		Purchase	
20.	Designation		Purchase Assistant	
21.	Remarks:			
	Prepared by:	Date:	Approved by	: Date:
		05-04-2021		

Division: Punchage

SALARY REVISION FORM (2020-2021)

, P.	'Kagl	M				
	52	94 C 1	Date of Birth:	10.	10-1964	
2	-2-1	163	n) 1			
T	Makir	1agal	Nallaker	nha		
			<u>linerali</u>		1	
8919	12786	20	Mobile:	391	9278620	
Car	□/Bike □	Nil	Make:	Begag .		
1			Year:			
(5000	12	Date of joining:			
ptional)						
Marrie	ed / Single	9				
P	P. sunieher.					
P. T. T. T.						
,	I.T.I					
		7				
7	W0					
Age	Gender	Na	me of School	Class	Approx. Annual Fees	
23	F	TK	R. Bry College	Berch	60,000	
21	F			Degne	45000	
			1 61			
□ Ow	n Parei	nts 🗆 R	ented Other		_	
		-				
□ Ind	☐ Independent house ☐ Flat ☐ House in a basti					
	9919 Pear Phonal Marrie Phonal Age 23 21	52 2-2-1 Tillatur HY1. 89192786. Car Bike 6000 ptional) Married / Single P. Survi House T. T. Two Age Gender 23 F 21 F	52 2-2-1163 Tillaknagan Hyd. uu 8919278620 PCar Bike Nil 6000/2 ptional) Married/Single P. Sunither House west T. T. T Two Age Gender Na 23 F Tk 21 F Tare	Date of Birth: 2-2-1163 PM 1 Tillakinagar Nallakun HYL. UL 8919278620 Mobile: Year: 6000/2 Date of joining: ptional) Married / Single P. SURIMUL. HOUSE WEIF T. T. T TWO Age Gender Name of School 23 F TKR Fing College 21 F Tarasya Desniee Own Parents Rented Other	Date of Birth: 0 2 - 2 - 1 63 74 1 Tillak nagar Nallakunka Hyll. ulu 8919278620 Mobile: 391 Wear: Gooo /2 Date of joining: Date of join	

Qualification / Education :	I.T.3.
Years of Experience in	- ZW 01-1
relevant field:	10 years
Expected gross salary:	20,000 1-
Justification for increase:	Prosent Silication and colleges
Fees and Maint	ain St Ramily so barden
DE COMPE	E LI LA CAPITOTIPO
	Leader De T
Complaints & suggestions:	No
	0.17
The second second	
13.11. (2)249 (4)2450 (ALC AND CONTRACTORS
	A Color A Color A Color
Preferred Designation:	
1	
Signature: P. Ray	
- May M	Date: 12/6/20

Appraisal by Manager (Confidential report to HR)

P. Ragher
88LP.
Grod.
Crood.
Good.
Good
Good.
Good
Good.
Averge
Grad.
Teamplayer.
OYIL
?
any kind of muk he will de

For office use only:

Division: Purchase

1.	Item		Existing	Revised
2.	P Raghu			
3.	C.T. C. Salary		14651	
4.	Gross Salary including E	SI & PF	13411	
5.	Basic		6705	
6.	DA		1341	
7.	HRA		5364	=====
8.	PF (Employer + Employer	ee)	1714	
9.	ESI (Employer + Employ	yee)	571	
10.	Net Salary after ESI & PF deduction		13326	
11.	Mobile Allowance		399	
12.	Avg. monthly conveyance for last 3 months		0	
13.			0	y - 2 - 2
14.	Loan repayment per month		0	
15.	Medical insurance provided			
16.	Accidental insurance provided		YES	
17.	No. of leaves taken in 2019-20		8	
18.	Company		SSLLP Log	
19.	Division	Division		
20.	Designation		Purchase Assistant	
21.	Remarks:			
	Prepared by:	Date:	Approved by	7: Date:
	Iqra Khatoon	15.06.20	G. Jai Kumar	16.06.20

Appraisal by Manager (Confidential report to HR)

Name of Employee:	Raghu. P (Purchase Asst)	
Project:	MHTR	
Overall performance:	Good	
Attitude towards colleagues:	Good	▼
Team player:	Good	3
Personal appearance:	Good	<u> </u>
Interest / Enthusiasm in work:	Good	
Knowledge of work:	Good	
Attendance / punctuality:	Good	
Communication skills – oral – in English	Average	
Communication skills - oral - in Telugu	Good	
Note: Rate as good, average or poor.		
Key strengths:		
Coordination with Vendor is good	and Hardworking	j
Shortcomings or weaknesses:		
How can we get more from the employee	?	
What are the precautions to be taken?		

Prepared by:	Date:	

