

## Employee Profile

|                    |                                                            |                |             |
|--------------------|------------------------------------------------------------|----------------|-------------|
| Name:              | P. VAMSHI.                                                 |                |             |
| Age :              | 29.                                                        | Date of Birth: | 08-06-1994  |
| Present Address:   | 3-4-98/1/14B. NEW NARSHI MA. NAGAR COLONY, MAHARAJ 500076. |                |             |
|                    |                                                            |                |             |
| Emergency Contact: | 16302435028                                                | Mobile No:     | 18500482832 |
| Automobile:        | DUKE, 200. CC                                              | Make:          | KTM         |
| Vehicle EMI:       | 3680.                                                      | Year:          | 2023        |
| Date of joining:   |                                                            |                |             |

### Personal Information (Optional)

| Marital Status:        | <input checked="" type="radio"/> Married <input type="radio"/> Single |        |                   |       |                     |
|------------------------|-----------------------------------------------------------------------|--------|-------------------|-------|---------------------|
| Name of spouse:        | POTHARAVENI. PREETHI                                                  |        |                   |       |                     |
| Spouse works at:       | HOUSE, WIFE.                                                          |        |                   |       |                     |
| Spouse's designation:  | [Nil]                                                                 |        |                   |       |                     |
| Spouse's Gross Salary: | [Nil]                                                                 |        |                   |       |                     |
| Number of Children:    | TWO.                                                                  |        |                   |       |                     |
| Name                   | Age                                                                   | Gender | Name of School    | Class | Approx. Annual Fees |
| P. Koushik.            | 06                                                                    | M      | ST. ANN'S. KINLEH | LKG   | 28000/-             |
| P. KRITHIK.            | 03                                                                    | M      | x x x             |       |                     |
|                        |                                                                       |        |                   |       |                     |
|                        |                                                                       |        |                   |       |                     |
|                        |                                                                       |        |                   |       |                     |
|                        |                                                                       |        |                   |       |                     |
|                        |                                                                       |        |                   |       |                     |
| Residence:             | RENT.                                                                 |        |                   |       |                     |
| Monthly Rent or EMI:   | 8000/-                                                                |        |                   |       |                     |
| Type of House:         | DUBBIFI BEDROOM IN BASTHI.                                            |        |                   |       |                     |

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# FINANCIAL COMMITMENT (Optional)

|                  |                    |              |          |              |
|------------------|--------------------|--------------|----------|--------------|
| Loans:           | Home Loan:         | SBI          | EMI:     | x x          |
|                  | Personal Loan      | IDFC         | EMI:     | 11057/month  |
|                  | Gold Loan          | MUTHOOT FLEX | EMI:     | 4800-MONTHLY |
|                  | Chit Fund:         | x x x        | EMI:     | x x x        |
|                  | Others:            | x x x        | EMI:     | x x x        |
|                  |                    |              |          |              |
| Insurance Policy | Medical Insurance: | x x          | Premium: | x x x        |
|                  | Life Insurance:    | x x x        | Premium: | x x x        |
|                  | Term Insurance:    | x x x        | Premium: | x x x        |
|                  | Other Insurance:   | x x x        | Premium: | x x x        |
|                  |                    |              |          |              |
| Type of savings  | Mutual Funds:      | x x          |          | x x          |
|                  | Stock bonds:       | x x          | x x      | x x          |
|                  | Fixed Deposit:     | x x          |          |              |
|                  | Other Savings:     | x            |          | x x          |

APPRAISAL FORM 2024-2025

|                                        |                                                                                                                                                                                                                  |           |        |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|
| Designation:                           | DRIVER                                                                                                                                                                                                           | Division: | ALIMNI |
| Qualification / Education:             | 10TH                                                                                                                                                                                                             |           |        |
| Years of Experience in relevant field: | 14 YEARS                                                                                                                                                                                                         |           |        |
| Expected Percentage                    | 35%                                                                                                                                                                                                              |           |        |
| Justification for increase:            | <p>Daily needs are getting more in prices that normal middle class people also facing difficulty with these. This percentage may cross my expenses of month include emi's, school fees, family Expenditures.</p> |           |        |
| Justification for Promotion:           |                                                                                                                                                                                                                  |           |        |
| Preferred Designation:                 |                                                                                                                                                                                                                  |           |        |
| Complaints:                            |                                                                                                                                                                                                                  |           |        |
| Suggestions:                           |                                                                                                                                                                                                                  |           |        |

Signature: P. H. [Signature]

Date: 02/04/24

Division: AdminSALARY REVISION FORM (2023-2024)

|                                |                                                                                                    |                  |            |
|--------------------------------|----------------------------------------------------------------------------------------------------|------------------|------------|
| Name:                          | P. Vamshi                                                                                          |                  |            |
| Age :                          | 29                                                                                                 | Date of Birth:   | 08-06-1994 |
| Present Address:               | Dr. no 03-04-98/1/14B, new narsimha nagar colony, Mallapur, Secunderabad 500046.                   |                  |            |
| Phone @:                       | 8712311346                                                                                         | Mobile:          | —          |
| Automobile:                    | <input type="checkbox"/> Car <input checked="" type="checkbox"/> Bike <input type="checkbox"/> Nil | Make:            | KTM Duke   |
| Vehicle EMI:                   | 3300/-                                                                                             | Year:            | 2022       |
| Salary at the time of joining: | 18,500/-                                                                                           | Date of joining: |            |

Personal Information (Optional)

|                        |                                                                                                                                               |        |                   |       |                     |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------------|-------|---------------------|
| Marital Status:        | <input checked="" type="checkbox"/> Married / Single                                                                                          |        |                   |       |                     |
| Name of spouse:        | P. Preethi                                                                                                                                    |        |                   |       |                     |
| Spouse works at:       | House wife                                                                                                                                    |        |                   |       |                     |
| Spouse's designation:  | —                                                                                                                                             |        |                   |       |                     |
| Spouse's Gross Salary: | —                                                                                                                                             |        |                   |       |                     |
| Number of Children:    | 02                                                                                                                                            |        |                   |       |                     |
| Name                   | Age                                                                                                                                           | Gender | Name of School    | Class | Approx. Annual Fees |
| P. Kowshik             | 05                                                                                                                                            | M      | St. Ans, Mallapur | 1kg   | 26,000/-            |
| P. Krithik             | 01                                                                                                                                            | M      | —                 | —     | —                   |
|                        |                                                                                                                                               |        |                   |       |                     |
|                        |                                                                                                                                               |        |                   |       |                     |
|                        |                                                                                                                                               |        |                   |       |                     |
|                        |                                                                                                                                               |        |                   |       |                     |
|                        |                                                                                                                                               |        |                   |       |                     |
| Residence:             | <input type="checkbox"/> Own <input type="checkbox"/> Parents <input checked="" type="checkbox"/> Rented <input type="checkbox"/> Other _____ |        |                   |       |                     |
| Monthly Rent or EMI:   | 5800/-                                                                                                                                        |        |                   |       |                     |
| Type of House:         | <input type="checkbox"/> Independent house <input type="checkbox"/> Flat <input checked="" type="checkbox"/> House in a basti                 |        |                   |       |                     |

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Division: \_\_\_\_\_

|                                        |                                                                                                                                                                                 |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Qualification / Education :            | x <sup>th</sup> standard                                                                                                                                                        |
| Years of Experience in relevant field: | 08 years                                                                                                                                                                        |
| Expected gross salary:                 | 22,000/- per month                                                                                                                                                              |
| Justification for increase:            | * children School fees<br>* The monthly family expenses.<br>* children Health expenses monthly.<br>* the above salary support to my family conditions and financial conditions. |
| Complaints & suggestions:              | Nil.                                                                                                                                                                            |
| Preferred Designation:                 |                                                                                                                                                                                 |

Signature: P. H

Date: 13/04/23

For office use only:

| 1.  | Item                                | Existing   | Revised      |
|-----|-------------------------------------|------------|--------------|
| 2.  | P. Vamshi                           |            |              |
| 3.  | C.T. C. Salary                      | 19500      |              |
| 4.  | Gross Salary including ESI & PF     | 17848      |              |
| 5.  | Basic                               | 8924       |              |
| 6.  | DA                                  | 1784       |              |
| 7.  | HRA                                 | 7139       |              |
| 8.  | PF (Employer + Employee)            | 2142       |              |
| 9.  | ESI (Employer + Employee)           | 713        |              |
| 10. | Net Salary after ESI & PF deduction | 16494      |              |
| 11. | Mobile Allowance                    | 399        |              |
| 12. | monthly conveyance                  | 0          |              |
| 13. | Loan with company                   |            |              |
| 14. | Loan repayment per month            |            |              |
| 15. | Medical insurance provided          |            |              |
| 16. | Accidental insurance provided       | Yes        |              |
| 17. | No. of leaves taken in 2022-23      | 15         |              |
| 18. | Company                             | SLLP Log   |              |
| 19. | Division                            | Admin.     |              |
| 20. | Designation                         | Driver     |              |
| 21. | Remarks:                            |            |              |
|     |                                     |            |              |
|     |                                     |            |              |
|     | Prepared by:                        | Date:      | Approved by: |
|     | Iqra Khatoon                        | 14-04-2023 | 18-04-2023   |