

Employee Profile

Name:	CHATHIRI KRISHNA		
Age :	47 years	Date of Birth:	01-07-1976
Present Address:	10-4-628/12, Nambay Colony, POCHAMMA BASTI, MEHDIPATNAM, HYDERABAD, TELANGANA. - 500028		
Emergency Contact:	1 9059311298	Mobile No:	1
Automobile:	DREEN YUGA ☐	Make:	BIKE
Vehicle EMI:	1550/-	Year:	2017
Date of joining:	01-01-2014		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	CHATHIRI RENUKA				
Spouse works at:	UPHC SHANTHI NAGAR				
Spouse's designation:	AAYA				
Spouse's Gross Salary:	10,000/-				
Number of Children:	2 NO.				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
CH. SIDDARTHA	16	M	SRI GAYATHI	INTER	85000/-
			JUNIOR COLLEGE	11 th	
CH. ARUN	14	M	THULASI HIGH	8 th	45000/-
			SCHOOL		
Residence:	HOUSE IN BASTI ☐				
Monthly Rent or EMI:	7500/-				
Type of House:	APARTMENT ☐				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan	1,00,000/-	EMI:	8,000/-
	Gold Loan	50,000/-	EMI:	5,600/-
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:	for office TATA AIG	Premium:	
	Life Insurance:	Quarterly	Premium:	1863/-
	Term Insurance:		Premium:	
	Other Insurance:	Shriram Yearly	Premium:	15,000/-
Type of savings	Mutual Funds:		☐	
	Stock bonds:		☐	
	Fixed Deposit:		☐	
	Other Savings:		☐	

APPRAISAL FORM 2024-2025

Designation:	DRIVER.	Division:	ADMIN
Qualification / Education:	INTERMEDIATE COMPLETED		
Years of Experience in relevant field:	27 years		
Expected Percentage	30%		
Justification for increase:	1) Leaving price very high and. Medical charges 2) Where ever duty I will go H2846M Sir know my work.		
Justification for Promotion:	I dont have a promotions Please Increase Salary On my work. noledge.		
Preferred Designation:	As for same.		
Complaints:	1) Sir any mistake for driver terminated. on The service 2) One driver take mistake Come All drivers Name 3) Sir please take to immidiatly Action.		
Suggestions:			

Signature: G. Kuyf

Date: 03/04/2024

SALARY REVISION FORM (2023-2024)

Name:	CHATHIRI KRISHNA		
Age :	46	Date of Birth:	01-07-1976
Present Address:	10-4-628/12, pochamma Basti, Humayun Nagar, Mehdiapatnam, Hyderabad, Telangana State. pin - 500028		
Phone @:	90593 11298	Mobile:	9502277599
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Bike (HONDA)
Vehicle EMI:	1500/-	Year:	2016
Salary at the time of joining:	9200/-	Date of joining:	01-01-2014

Personal Information (Optional)

Marital Status:	Married / Single ☒ Married				
Name of spouse:	CHATHIRI RENUKA				
Spouse works at:	SHANTHI NAGAR UPHE				
Spouse's designation:	Aaya.				
Spouse's Gross Salary:	10,000/-				
Number of Children:	2 Two Members				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
1) CHATHIRI SIDDARTHA	15	M	THULASI HIGH SCHOOL	10 th	45,000/-
2) CHATHIRI ARUN	13	M	"	7 th	32,000/-
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	5500/- + Current Bill				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: Admin.

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Signature: B. Singh

Date: 19-04-2023

For office use only:

1.	Item	Existing	Revised
2.	Krishna. CH		
3.	C.T. C. Salary	22000	
4.	Gross Salary including ESI & PF	20754	
5.	Basic	10377	
6.	DA	2075	
7.	HRA	8301	
8.	PF (Employer + Employee)	2490	
9.	ESI (Employer + Employee)	0	
10.	Net Salary after ESI & PF deduction	18309	
11.	Mobile Allowance	399	
12.	monthly conveyance	1200	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	Yes	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	20	
18.	Company	MPPL	
19.	Division	Admin.	
20.	Designation	Driver	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	18-04-2023

Division: Admin.

SALARY REVISION FORM (2022-2023)

Name:	CHATHIRI KRISHNA		
Age:	45	Date of Birth:	01-07-1976
Present Address:			
Phone ®:	90593 11 298	Mobile:	95022 77599
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	2016 Dream Yuga
Vehicle EMI:	1640/-	Year:	2016
Salary at the time of joining:	9200/-	Date of joining:	01-01-2014

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	CHATHIRI RENUKA				
Spouse works at:	Aaya for Hospital.				
Spouse's designation:	Aaya.				
Spouse's Gross Salary:	8000/-				
Number of Children:	2 numbers				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
CH. SIDHARTHA	14	M	TULASI HIGH	<u>IX</u>	30,000/-
CH. AJEUN	12	M.	" "	<u>VI</u>	24,000/-
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	6500/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: _____

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Signature: Ca. Samp

Date: 11-04-2022

For office use only:

	Item	Existing	Revised
1.	Krishna. CH		
2.	C.T. C. Salary	20000	
3.	Gross Salary including ESI & PF	18306	
4.	Basic	9153	
5.	DA	1830	
6.	HRA	7322	
7.	PF (Employer + Employee)	2340	
8. s	ESI (Employer + Employee)	912	
9.	Net Salary after ESI & PF deduction	20317	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	3600	
12.	Loan with company	15820	
13.	Loan repayment per month	1000	
14.	Medical insurance provided		
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	15	
17.	Company	MPPL	
18.	Division	Admin.	
19.	Designation	Driver	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22

Division: AdminSALARY REVISION FORM (2021-2022)

Name:	CHATHIRI KRISHNA		
Age :	45	Date of Birth:	01-07-1976
Present Address:	H.NO: 8-1-328/A/144, GF-126, Shakpet Nala, M.G. Nagar, Golconda, Hyderabad - 500008		
Phone ®:	905 93 11 298	Mobile:	9502277599
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Dream Yuga
Vehicle EMI:	18500/-	Year:	2015
Salary at the time of joining:	9200/-	Date of joining:	2014-01-01

Personal Information (Optional)

Marital Status:	Married / Single <u>Married.</u>				
Name of spouse:	Asha <u>CH. RENUKA</u>				
Spouse works at:	<u>Vejay Nagar Colony</u>				
Spouse's designation:	<u>Asha Worker.</u>				
Spouse's Gross Salary:	<u>for Month 5000/-</u>				
Number of Children:	<u>2 NO: Childrens</u>				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
CH. SIDHARTH	13	M	Thulasi High	8 th	25000/-
CH. ARUN	11	M		5 th	22000/-
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	<u>6000/-</u>				
Type of House:	☐ Independent house ☒ Flat ☐ House in a basti				

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Division: Admin.

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Signature:

A. Kemp

Date: 02-04-2021

Appraisal by Manager (Confidential report to HR)

Name of Employee. *	Ch Krishna		
Project:	Head Office	Company:	SLLP Logistics
Overall performance	Good		
Attitude towards colleagues	Good		
Team player	Good		
Personal appearance	Good		
Interest / Enthusiasm in work	Good		
Knowledge of work	Good		
Attendance / punctuality	Good		
Communication skills – oral – in English	Average		
Communication skills – oral – in Telugu	Good		

Note: Rate as good, average or poor.

Key strengths:

Shortcomings or weaknesses:

How can we get more from the employee?

What are the precautions to be taken?

Prepared By:	Date:
Jai Kumar	05.04.2021

For office use only:

Division: Admin.

1.	Item	Existing	Revised
2.	Name	Ch Krishna	
3.	C.T. C. Salary	17,721	
4.	Gross Salary including ESI & PF	16,221	
5.	Basic	8,110	
6.	DA	1,622	
7.	HRA	6,488	
8.	PF (Employer + Employee)	1,946	
9.	ESI (Employer + Employee)	648	
10.	Net Salary after ESI & PF deduction	14,976	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	3600	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	No	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2018-19	29	
18.	Company	MPPL	
19.	Division	Admin.	
20.	Designation	Driver	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	05-04-2021	

SALARY REVISION FORM (2020-2021)

Name:	CHATHIRI KRISHNA		
Age :	44	Date of Birth:	01-07-1976
Present Address:	10-4-628/7, Wambay Colony, Pochamma basti, Humayun Nagar, Meh-dipatnam, Hyderabad. - 500028		
Phone ®:	90593 11298	Mobile:	9502277599
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Dream Young
Vehicle EMI:	1660/-	Year:	2016
Salary at the time of joining:	9200/-	Date of joining:	01-01-2014

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	Penuka.				
Spouse works at:	Asha. Worker (Health Worker)				
Spouse's designation:	Health Worker				
Spouse's Gross Salary:	below 5000/-				
Number of Children:	2. NO.				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Siddhartha	13	M.	Thulasi High School	VIII.	28,000/-
Arun	11	M.	— do —	V.	24,500/-
/	/	/	/	/	/
/	/	/	/	/	/
/	/	/	/	/	/
Residence: ☐ Own ☐ Parents ☒ Rented ☐ Other _____					
Monthly Rent or EMI: 6500/-					
Type of House: ☐ Independent house ☐ Flat ☒ House in a basti					

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Division:

Admin.

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Signature:

Ch. Kemp

Date:

16-06-2020

For office use only:

Division: Admin.

1.	Item	Existing	Revised
2.	Ch Krishna		
3.	C.T. C. Salary	16878	
4.	Gross Salary including ESI & PF	15449	
5.	Basic	7724	
6.	DA	1544	
7.	HRA	6179	
8.	PF (Employer + Employee)	1976	
9.	ESI (Employer + Employee)	678	
10.	Net Salary after ESI & PF deduction	15703	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	2880	
13.	Loan with company	0	
14.	Loan repayment per month	0	
15.	Medical insurance provided		
16.	Accidental insurance provided	YES	
17.	No. of leaves taken in 2019-20	9	
18.	Company	MPPL	
19.	Division	Admin.	
20.	Designation	Driver	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	15.06.20	G. Jai Kumar
			Date:
			16.06.20

Appraisal by Manager (Confidential report to Admin)

Name of Employee.	Ch Krishna		
Project:	Head Office	Company:	SSLLP
Overall performance	Good		
Attitude towards colleagues	Good		
Team player	Good		
Personal appearance	Good		
Interest / Enthusiasm in work	Good		
Knowledge of work	Good		
Attendance / punctuality	Good		
Communication skills – oral – in English	Average		
Communication skills – oral – in Telugu	Good		

Note: Rate as good, average or poor.

Key strengths:

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Shortcomings or weaknesses:

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How can we get more from the employee?

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What are the precautions to be taken?

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Prepared By:

Date:

Jai Kumar

20.06.20