

Employee Profile

Name:	S. KRISHNAM RAJU		
Age :		Date of Birth:	
Present Address:	10-4- , pochamma Basti, Humayun Nagar, Mehdi patnam, Hyderabad, Telangana - 500028		
Emergency Contact:	1	Mobile No:	1
Automobile:	Shaine ☐	Make:	2012 Honda
Vehicle EMI:	1450/-	Year:	2012
Date of joining:	2016		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	S. Raja Rani				
Spouse works at:	House wife				
Spouse's designation:	—				
Spouse's Gross Salary:	—				
Number of Children:	2 No.				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
S. Vasundhara	16	F	St. Mary's	10th	50,000/-
S. pravallika	14	F	" "	8th	40,000/-
Residence:	House in Basti ☐				
Monthly Rent or EMI:	5500/-				
Type of House:	Independent ☐				

Continued.....

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		▼	
	Stock bonds:		▼	
	Fixed Deposit:		▼	
	Other Savings:		▼	

APPRAISAL FORM 2024-2025

Designation:	Driver	Division:	Admin.
Qualification / Education:	5th		
Years of Experience in relevant field:	27 years		
Expected Percentage	25%		
Justification for increase:	Leaving price very high. and Childrens School fees, Medical Treatment Charges		
Justification for Promotion:			
Preferred Designation:			
Complaints:			
Suggestions:			

Signature: _____

Date: 03/04/2024

Employee Profile

Name:	K. MARTAND		
Age :	43	Date of Birth:	01-06-1980
Present Address:	H. No: 8-3-169/60/35, Indira Nagar PH-II BORABANDA, Hyderabad		
Emergency Contact:	798525448	Mobile No:	9666376994
Automobile:	PULSAR	Make:	BAJAJ
Vehicle EMI:	3,500/-	Year:	2015
Date of joining:	08-08-2006		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	K. INDU				
Spouse works at:	HOUSE WIFE				
Spouse's designation:	—				
Spouse's Gross Salary:	—				
Number of Children:	01				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
K. MOHITH	11	M	Nalanda High School	VI	60,000
/	/	/	/	/	/
/	/	/	/	/	/
/	/	/	/	/	/
/	/	/	/	/	/
/	/	/	/	/	/
/	/	/	/	/	/
Residence:	RENTED				
Monthly Rent or EMI:	7000/-				
Type of House:	House In Batti				

Continued.....

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:	NIL	EMI:	NIL
	Personal Loan	2,00,000	EMI:	8000/-
	Gold Loan	NIL	EMI:	NIL
	Chit Fund:	NIL	EMI:	NIL
	Others:	NIL	EMI:	NIL
Insurance Policy	Medical Insurance:	TATA AIG	Premium:	2,50,000
	Life Insurance:	NIL	Premium:	NIL
	Term Insurance:	NIL	Premium:	NIL
	Other Insurance:	NIL	Premium:	NIL
Type of savings	Mutual Funds:	NIL		NIL
	Stock bonds:	NIL		NIL
	Fixed Deposit:	NIL		NIL
	Other Savings:	NIL		NIL

APPRAISAL FORM 2024-2025

Designation:	<u>DRIVER</u>	Division:	<u>ADMIN</u>
Qualification / Education:	<u>10th. (SSC)</u>		
Years of Experience in relevant field:	<u>30 years.</u>		
Expected Percentage	<u>30%.</u>		
Justification for increase:	I, am working under our management past 18 years, present receiving salary for my not sufficient of my work ability please keep in your mind of my experience & need but to do the which is written percentage for my increment, I know am working on daily basis, I am not at all happy with receiving current salary, please do the favor for me. Thanking you.		
Justification for Promotion:	<u>NIL</u>		
Preferred Designation:	<u>NIL</u>		
Complaints:	<u>-</u>		
Suggestions:	<u>NIL</u>		

Signature: MARTAND K (MARTAND K) Date: 05-04-2024

Division: AdminSALARY REVISION FORM (2023-2024)

Name:	S. KRISHNAM RAJU		
Age :	44 years	Date of Birth:	5-12-1983
Present Address:	10-4-691/1/27, pochamma Basti, Humayun Nagar, MehdiPatnam, Hyderabad		
Phone ®:		Mobile:	6281929265
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Shine.
Vehicle EMI:		Year:	2012
Salary at the time of joining:	13,500/-	Date of joining:	2016

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	S. Roja Ram				
Spouse works at:	— House wife				
Spouse's designation:	—				
Spouse's Gross Salary:	—				
Number of Children:	2. Boys				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Vasundara	15	F	Red Cross	IX th	—
Pravallika	13	F	Red Cross	VII th	—
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	6000/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

Continued.....

For office use only:

1.	Item	Existing	Revised
2.	Krishnam Raju		
3.	C.T. C. Salary	21500	
4.	Gross Salary including ESI & PF	19679	
5.	Basic	9839	
6.	DA	1967	
7.	HRA	7871	
8.	PF (Employer + Employee)	2362	
9.	ESI (Employer + Employee)	787	
10.	Net Salary after ESI & PF deduction	17701	
11.	Mobile Allowance	399	
12.	monthly conveyance	0	
13.	Loan with company	12988	
14.	Loan repayment per month	500	
15.	Medical insurance provided		
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	18	
18.	Company	SSLLP Log	
19.	Division	Admin.	
20.	Designation	Driver	
21.	Remarks:		
	Prepared by:	Date:	Approved by: Date:
	Iqra Khatoon	14-04-2023	18-04-2023

Driver good

Division: Admin

SALARY REVISION FORM (2022-2023)

Name:	S. KRISHNAM RAI		
Age:	40 years	Date of Birth:	05/12/1998
Present Address:	H.W. - 10-4-690/1-28,27, Masab Tank, Hyderabad -		
Phone @:		Mobile:	6281929265
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	HONDA
Vehicle EMI:		Year:	2012 -
Salary at the time of joining:	14500/PM	Date of joining:	2016 -

05/12/19

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	S. ROJA RANI				
Spouse works at:	—				
Spouse's designation:	—				
Spouse's Gross Salary:	—				
Number of Children:	2				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
S. VASUNDARA	14	Female	Redcross Sch	8 th	24000/PA
S. PRAVANA	12	Female	Redcross Sch	6 th	24000/PA
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other				
Monthly Rent or EMI:	3500/PM				
Type of House:	☒ Independent house ☐ Flat ☐ House in a basti				

Continued.....

Division: _____

Qualification / Education:	7 th
Years of Experience in relevant field:	25 years experience in driving.
Expected gross salary:	25000/PM -
Justification for increase:	I am great to work in modi properties as for all G.V. site material delivered without any delay, I was the only driver to deliver the material for all projects for 2 years, there was no time limit, so I kindly request to you I increase my salary -
Complaints & suggestions:	<u>As</u>
Present Designation:	DRIVER
Preferred Designation:	HEAVY SENSOR DRIVER -

Signature: _____

Date: _____

15/4/2022

For office use only:

	Item	Existing	Revised
1.	Krishnam Raju		
2.	C.T. C. Salary	18500	
3.	Gross Salary including ESI & PF	16933	
4.	Basic	8466	
5.	DA	1693	
6.	HRA	6773	
7.	PF (Employer + Employee)	2166	
8. s	ESI (Employer + Employee)	721	
9.	Net Salary after ESI & PF deduction	16675	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided		
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	18	
17.	Company	SLLP LOG	
18.	Division	Admin.	
19.	Designation	Driver	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22

Division: Admin

SALARY REVISION FORM (2021-2022)

Name:	<u>S. KRISHNAM RAJU</u>		
Age :	<u>38 year</u>	Date of Birth:	<u>05-12-1982</u>
Present Address:	<u>10-4-691/27, pochamma Basti,</u>		
	<u>Humayun Nagar, Asif Nagar,</u>		
	<u>Mehdipatnam, Hyderabad-500028.</u>		
	<u>Telangana. State.</u>		
Phone @:		Mobile:	<u>62819 29265</u>
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	<u>Honda Shaine.</u>
Vehicle EMI:		Year:	<u>2012</u>
Salary at the time of joining:	<u>12,500 = 0</u>	Date of joining:	<u>2012</u>

Personal Information (Optional)

Marital Status:	<u>Married</u> / Single				
Name of spouse:	<u>ROJA RANI</u>				
Spouse works at:	<u>—</u>				
Spouse's designation:	<u>—</u>				
Spouse's Gross Salary:	<u>—</u>				
Number of Children:	<u>2 Members</u>				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
<u>Vasundhara.S</u>	<u>13</u>	<u>F</u>	<u>Red Cross</u>	<u>8th</u>	<u>12,000/-</u>
<u>Pravallika.S</u>	<u>11</u>	<u>F</u>	<u>- do -</u>	<u>6th</u>	<u>12,000/-</u>
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division: Admin.

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Signature:

Date:

Appraisal by Manager (Confidential report to HR)

Name of Employee.	Krishnam Raju		
Project:	GV sites	Company:	SLLP Logistics
Overall performance	Good		
Attitude towards colleagues	Good		
Team player	average		
Personal appearance	Good		
Interest / Enthusiasm in work	Good		
Knowledge of work	Good		
Attendance / punctuality	Good		
Communication skills – oral – in English	Average		
Communication skills – oral – in Telugu	Good		

Note: Rate as good, average or poor.

Key strengths:
Any time, any where he can go

Shortcomings or weaknesses:

How can we get more from the employee?

What are the precautions to be taken?

Prepared By:	Date:
Jai Kumar	05.04.2021

Division: Construction

Appraisal by Manager (Confidential report to HR)

Name of Employee:	Krishnam Raju
Project:	Innopolis
Overall performance:	Good
Attitude towards colleagues:	Good
Team player:	Good
Personal appearance:	Good
Interest / Enthusiasm in work:	Good
Knowledge of work:	Average
Attendance / punctuality:	Good
Communication skills – oral – in English	Good
Communication skills – oral – in Telugu	Good

Note: Rate as good, average or poor.

Key strengths:

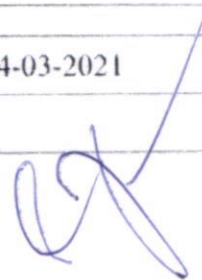
Shortcomings or weaknesses:

How can we get more from the employee?

What are the precautions to be taken?

Prepared by: G venkatesh

Date: 24-03-2021



For office use only:

Division: Admin.

1.	Item	Existing	Revised
2.	Name	Krishnam Raju	
3.	C.T. C. Salary	16,523	
4.	Gross Salary including ESI & PF	15,124	
5.	Basic	7,562	
6.	DA	1,512	
7.	HRA	6,049	
8.	PF (Employer + Employee)	1,814	
9.	ESI (Employer + Employee)	604	
10.	Net Salary after ESI & PF deduction	13,954	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	3600	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided	No	
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2018-19	22	
18.	Company	SSLLP LOGISTICS	
19.	Division	Admin.	
20.	Designation	Driver	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	05-04-2021	

Division: Admin.

SALARY REVISION FORM (2020-2021)

Name:	S. KRISHNAM RAJU		
Age :	38 years	Date of Birth:	05-12-1982
Present Address:	10-4-690/15, pochamma Basti, Huma- yun Nagar, Mehadi patnam, Hyderabad Telangana - 500028,		
Phone @:	93941 45451	Mobile:	6281929265
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Honda Shutter
Vehicle EMI:	1260/-	Year:	2014
Salary at the time of joining:	12500/-	Date of joining:	2017.

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	Raja Lemp. S				
Spouse works at:	House wife				
Spouse's designation:	-				
Spouse's Gross Salary:	-				
Number of Children:	2 NOs				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
S. Vasundhara	13	F	Red Cross	7 th	22000/-
S. pravallika.	11	F	Red Cross	5 th	18,500/-
Residence:	☐ Own ☐ Parents ☒ Rented ☐ Other _____				
Monthly Rent or EMI:	4500/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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Division:

Admin

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Signature:



Date:

22-06-2020

Appraisal by Manager (Confidential report to Admin)

Name of Employee.	Krishnam Raju		
Project:	Head Office	Company:	SSLLP
Overall performance	Good		
Attitude towards colleagues	Good		
Team player	average		
Personal appearance	Average		
Interest / Enthusiasm in work	Good		
Knowledge of work	Good		
Attendance / punctuality	Good		
Communication skills – oral – in English	Poor		
Communication skills – oral – in Telugu	Good		

Note: Rate as good, average or poor.

Key strengths:

Shortcomings or weaknesses:

How can we get more from the employee?

What are the precautions to be taken?

Prepared By:	Date:
Jai Kumar	20.06.20

For office use only:

Division: Admin.

1.	Item	Existing	Revised
2.	Krishnam Raju		
3.	C.T. C. Salary	15737	
4.	Gross Salary including ESI & PF	14405	
5.	Basic	7202	
6.	DA	1440	
7.	HRA	5762	
8.	PF (Employer + Employee)	1842	
9.	ESI (Employer + Employee)	632	
10.	Net Salary after ESI & PF deduction	14282	
11.	Mobile Allowance	399	
12.	Avg. monthly conveyance for last 3 months	2880	
13.	Loan with company	2151	
14.	Loan repayment per month	500	
15.	Medical insurance provided		
16.	Accidental insurance provided	YES	
17.	No. of leaves taken in 2019-20	28	
18.	Company	SSLLP Log	
19.	Division	Admin.	
20.	Designation	Driver	
21.	Remarks:		
	Prepared by:	Date:	Approved by: Date:
	Iqra Khatoon	15.06.20	G. Jai Kumar 16.06.20

Division: Admin.

SALARY REVISION FORM (2019-2020)

Name:	S. Krishnam Raja.		
Age :	37	Date of Birth:	05-12-1982
Present Address:	10-4-691/28, pochamma Basti, Humayun Nagar, Mehdiapatnam, Hyderabad.		
	Telangana - 500028		
Phone ®:	63020 99499	Mobile:	6281929265
Automobile:	☐ Car ☒ Bike ☐ Nil	Make:	Honda Shine
Vehicle EMI:	1400/-	Year:	2014
Salary at the time of joining:	12500/-	Date of joining:	Feb-2017

Personal Information (Optional)

Marital Status:	Married / Single				
Name of spouse:	S. Raja				
Spouse works at:	House				
Spouse's designation:	-				
Spouse's Gross Salary:	-				
Number of Children:	2 two Members				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
S. Valundara	11	F	Red Cross	now 6th	25000/-
S. pravallika	10	F	Red Cross	now 4th	18000/-
Residence:	☒ Own ☐ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:	-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

Continued.....

Division:

Admin,

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Signature:



Date:

13-04-2019

Appraisal by Manager (Confidential report to Admin)

Name of Employee.	Krishnam Raju		
Project:	Head Office	Company:	SSLLP
Overall performance	Good		
Attitude towards colleagues	Good		
Team player	average		
Personal appearance	Average		
Interest / Enthusiasm in work	Good		
Knowledge of work	Good		
Attendance / punctuality	Good		
Communication skills – oral – in English	Poor		
Communication skills – oral – in Telugu	Good		

Note: Rate as good, average or poor.

Key strengths:

CAN DRIVE ANY VEHICLE, ANY TIME - NO COMPROMISE

Shortcomings or weaknesses:

Miffed (sometimes)

How can we get more from the employee?

GOOD INCREMENT

What are the precautions to be taken?

Prepared By:	Date:
Jai Kumar	23.04.19

For office use only:

	Item	Existing	Revised
1.	Krishnam Raju		
2.	C.T. C. Salary	14550	
3.	Gross Salary including ESI & PF	13281	
4.	Basic	3984	
5.	DA	1328	
6.	HRA	5312	
7.	CCA	1328	
8.	TA	664	
9.	EA	664	
10.	PF (Employer + Employee)	1276	
11.	ESI (Employer + Employee)	1047	
12.	P.T.	0	
13.	Net Salary after ESI & PF deduction	14692	
14.	Mobile Allowance	399	
15.	Avg. monthly conveyance for last 3 months	3600	
16.	Loan with company	729	
17.	Loan repayment per month	500	
18.	Medical insurance provided		
19.	Accidental insurance provided	YES	
20.	No. of leaves taken in 2018-19	14	
21.	Company	SSLLP Logistics	
22.	Division	Admin	
23.	Designation	Driver	
24.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.19	