Employee Profile

Name:		M. 5	heko	2√		1	
Age:		37 yr	5	Date of Birth:		11-04-1987	
Present Address:	- c/	c/o: Maddevoenolly matchkali, plot					
	0	0.586	. Sh	nubahaya	colo	ony, tushaigi	
	1	Tapia	me	dehal soc	undo	rabad. Hybd	
Emergency Contact:	1 (8	379021	+198)Mobile No:		(9000978917)	
Automobile:		3ike	•	Make:		2015	
Vehicle EMI:		NIL		Year:		_	
Date of joining:		1-ock-	2014	,			
Personal Information (O	ptional)		2			
Marital Status:	Ø∕M:		⊙ S	ingle			
Name of spouse:		M.N	laga	an i			
Spouse works at:		Ho	ouse	wife			
Spouse's designation:			_				
Spouse's Gross Salary:			_				
Number of Children:			2	6			
Name	Age	Gender	Na	me of School	Class	s Approx. Annual Fees	
Sounya	Gys	Fm	AKS	hara school	1st	25,000	
Sounya	5yrs	M	AK	shara School	UKO	ST 20,000	
V							
				* 8			
Residence:		Rented				*	
Monthly Rent or EMI:		5,000					
Type of House:	House is bosti.						

Continued.....

FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:	_	EMI:	_
	Personal Loan	_	EMI:	_
	Gold Loan		EMI:	-
	Chit Fund:	_	EMI:	_
	Others:	_	EMI:	
			(F)	
Insurance Policy	Medical Insurance:	_	Premium:	_
	Life Insurance:		Premium:	_
	Term Insurance:	_	Premium:	
	Other Insurance:	_	Premium:	
Type of savings	Mutual Funds:	_		_
	Stock bonds:	_		_
	Fixed Deposit:	_	, · _ •	
	Other Savings:	_		_

APPRAISAL FORM 2024-2025

Designation:	Driver	Division:	Admin
Qualification / Education:	10th	- 20-	
Years of Experience in relevant field:	15 yes	q/S	
Expected Percentage	27,500)	
Justification for increase:		,	
In the absor	ence of mart	and, g	on taking
and six duty	e energonly attend	ting a	including at the
0-0/20 \$	I went to qu	port for	n asunday nigh
Justification for Promotion:			anig 4:00 an
Preferred Designation:	NIL		
Complaints:	NIL		
			4
Suggestions:	NIL	3	

Signature: M. Shellor Date: 01/04/2024

SALARY REVISION FORM (2023-2024)

Name:		M.Sh	eko	· ·		
Age:		36		Date of Birth:	11	-04-8
Present Address:		plot	20	516/2 St		
				shajquda		J'
				J		
Phone ®:				Mobile:	900	HP8FP 00
Automobile:	□ Car	Bike -	Nil	Make:		
Vehicle EMI:		_		Year:	-	_
Salary at the time of joining:		Date of joining:			1-	9-2014
Personal Information (O	ptional)				
Marital Status:	Marrie	ed / Single	2			
Name of spouse:		Nagarans				
Spouse works at:		housewife				
Spouse's designation:			=	_		
Spouse's Gross Salary:					_	
Number of Children:			2			
Name	Age	Gender	Na	me of School	Class	Approx. Annual Fees
Sounya	5	Fm		shaici high	uka	23,000/
Akshay	4	m	AKS	hara high	Musey	20,000/
Residence:	□ Ow	n Parer	nts 🖳 🤾	ented Other		
Monthly Rent or EMI:		5	SON	1-		
Type of House:	□ Ind	ependent	house	Flat House in		
					(ontinued

r	
Division:	
DITTOIOI.	

	Qualification / Education :
	Years of Experience in relevant field:
	Expected gross salary: 26,500/-
	Justification for increase:
	In the absence of mathad no other
	drivers are showing to interest to
	go for MD Sir Voluty. Every time
	me and trishing are afterding
	the MD Six duty.
١	
21	
01	
- wi	
P	Complaints & suggestions:
1	
	Preferred Designation:
	Signature:

For office use only:

1.	Item		Existing		Revised
2.	Shekar M				
3.	C.T. C. Salary		21500		
4.	Gross Salary including ES	SI & PF	19679		
5.	Basic		9839		
6.	DA		1967		
7.	HRA		7871		
8.	PF (Employer + Employe	e)	2362		
9.	ESI (Employer + Employ	ee)	787		
10.	Net Salary after ESI & PF	deduction	18201		
11.	Mobile Allowance		399		
12.	monthly conveyance		0		
13.	Loan with company				
14.	Loan repayment per mont	th			
15.	Medical insurance provid	ed			
16.	Accidental insurance prov	vided	Yes		
17.	No. of leaves taken in 202	22-23	16		
18.	Company		SSLLP Log		
19.	Division		Admin.		
20.	Designation		Driver		
21.	Remarks:				
	Prepared by:	Date:	Approved	by:	Date:
	Iqra Khatoon	14-04-2023			18-04-2023

Drivers

M. Shekar

Name:

SALARY REVISION FORM (2022-2023)

Age:		d_Ma_s		Date of Birth:		11/4	11987	
Present Address:	Plo	t no -	596	, Shuboday	a			
	kus	haique	da, 1	, Shuboday Medchal .			0	
		0						
Phone ®:				Mobile:		900	0978917	L
Automobile:	□ Car	□ Bike □	Nil	Make:				
Vehicle EMI:				Year:				
Salary at the time of joining:	10,	,000/-		Date of joining:		101	09/2014	
Personal Information (O	ptional							
Marital Status:	Marrie	ed / Single	e					
Name of spouse:	M	Naga	nani					
Spouse works at:	+10	ouse	wife					
Spouse's designation:		-						
Spouse's Gross Salary:		_						
Number of Children:	08	L						
Name	Age	Gender	Nar	me of School	C	Class	Approx. Annual Fe	
M. Sowmya	4	F	Aksh	ara high Scho	ol	LKG	15,000	-
M. Akshay	3	M				_	_	
	Par su							
7		i.						
		V 500						
Residence:	□ Ow	n Parer	nts Re	nted Other			_	
Monthly Rent or EMI:	4	500/-						
Type of House:		-		Flat Whouse in	a ba	asti		
					1	- C	ontinued	

and the same of th	
Division:	
DIVISIOII.	

Qualification / Education:	10th class.	
	10 Class	
Years of Experience in relevant field:	8 Years. Rs. 22,000/-	
Expected gross salary:	Rs. 22,000/	
Justification for increase:		
5 1 00		
Complaints & suggestions:		
	и —	
	ě .	
	S.A.	
Present Designation:	Driver.	
Preferred Designation:	Sec.	

Signature: M. Shekar Date: 11/04/2022

For office use only:

	Item		Existing		Revised
1.	Shekar M				
2.	C.T. C. Salary		18500		
3.	Gross Salary including ES	SI & PF	16933		
4.	Basic		8466		
5.	DA		1693		
6.	HRA		6773		
7.	PF (Employer + Employer	e)	2032		
8. s	ESI (Employer + Employer	ee)	855		
9.	Net Salary after ESI & PF deduction		19048		
10.	Mobile Allowance		399		
11.	Avg. monthly conveyance for last 3 months		0		
12.	Loan with company		6682		
13.	Loan repayment per mont	th	1000		
14.	Medical insurance provide	ed			
15.	Accidental insurance prov	vided	Yes		
16.	No. of leaves taken in 202	21-22	15		
17.	Company		SSLLP LOG		
18.	Division		Admin.		
19.	Designation		Driver		
20.	Remarks:				
	Prepared by:	Date:	Approved	by:	Date:
		2.04.22	G. Jai Kumar		15.04.22

Continued.....

SALARY REVISION FORM (2021-2022)

Name:	M. SHEKAR		
Age:	33 YEARS	Date of Birth:	11/04/1987
Present Address:	H.NO. 586.5	husodaya Colon	y, khusai gudo
	Hydorasad,	500062	Transfer of the
a sight	April - April		- F
	. v. 10' f'	1 Part	1 4
Phone ®:		Mobile:	9000938917
Automobile:	⊠ Car ⋈ Bike ⊠ Nil	Make:	Hero
Vehicle EMI:	NA.	Year:	2015
Salary at the time of joining:	10,000/-	Date of joining:	2014 - Sep.

Personal Information (Optional) Married / Single Marital Status: Name of spouse: Magarani House wite Spouse works at: Spouse's designation: NA Spouse's Gross Salary: MA Number of Children: 02 Approx. Gender Name of School Class Name Age Annual Fees 2 Sowmya Aksliny kumar ○ Own Parents Rented Other Residence: Monthly Rent or EMI: 4000 Type of House:

Division:	

Qualification / Education :	SSC.	
Years of Experience in relevant field:	GYEARI.	
Expected gross salary:	18000/-	
Justification for increase:	Jan working In our compar	y Grom
part 6 years, but	- an getting salony very low	
maxlest values his	ed on every year. Jam u	nable to
maintain with this	Solary to my family.	pleans
consider my sequ	of and do the open for	minhu
Increan slam 1:	of and do the oxed ful.	Thoulong
gen,		
0		
		15
	2	
Complaints & suggestions:		=
		E 120, (12, 6)
	y 8	
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4		
re e		
Preferred Designation:		5) 210 (P. 5) X.

Signature: M. Shekar Date: 25/03/2021

Appraisal by Manager (Confidential report to HR)

MPL & GMR	Company:	CCLIDIagistics		
		SSLLP Logistics		
	Good			
Attitude towards colleagues		Good		
Team player		Good		
Personal appearance		Good		
Interest / Enthusiasm in work		Good		
Knowledge of work		Good		
Attendance / punctuality		Average		
Communication skills – oral – in English		Average		
Communication skills – oral – in Telugu		Good		
t	work y oral – in English	Good Good Good Good Good Good Y Average - oral – in English - oral – in Telugu Good		

Note: Rate as good, average or poor.

Jai Kumar

Key strengths:		
Shortcomings or weakne	.ccac*	
Shortconnings of weaking	5505.	
How can we get more from	om the employee?	
Pay Hike		
		5
What are the precautions	to be taken?	
Duamanad Davi	D	
Prepared By:	Date:	

05.04.2021

For office use only:

Division: Admin.

1.	Item		Existing	Revised	
2.	Name		M Shekar		
3.	C.T. C. Salary	8	16,523		
4.	Gross Salary including	g ESI & PF	15,124		
5.	Basic		7,562		
6.	DA		1,512		
7.	HRA	,	6,049		
8.	PF (Employer + Empl	oyee)	1,814		
9.	ESI (Employer + Emp	loyee)	604		
10.	Net Salary after ESI &	PF deduction	12,954		
11.	Mobile Allowance		399		
12.	Avg. monthly conveys	ance for last 3	0		
13.	Loan with company Loan repayment per month		23,962	995	
14.			1,000		
15.	Medical insurance provided		No		
16.	Accidental insurance provided		Yes		
17.	No. of leaves taken in 2018-19		26		
18.	Company		SSLLP LOGISTICS		
19.	Division		Admin.		
20.	Designation		Driver		
21.	Remarks:				
				7	
114	Prepared by:	Date:	Approved by:	Date:	
	Iqra Khatoon	05-04-2021	0 01/	/	

SALARY REVISION FORM (2020-2021)

Name:	М.	SHEKH	AR.					
Age:		32		Date of Birth:		11 -	04-1987	
Present Address:	Plo	Plot No: 50 6, Subodhaya Kushaiguda, RR d-Medcha						
	ku	shaiau	da.	RR d- Med	126	al c	test.	
		V			9 -	11 15		
						V		
Phone ®:		102410		Mobile:		9000	119879	
Automobile:	⊠ Ca Nil	r Bike	\bowtie	Make:		Passion Pro		
Vehicle EMI:		-		Year:		2	015	
Salary at the time of joining:	Rs. 1	0,000/.		Date of joining:		A	ugust - 2014	
Personal Information (O	ntional	1					V	
Marital Status:		ed / Single						
Name of spouse:		NAGAR	ANI					
Spouse works at:		use wif						
Spouse's designation:	1.70							
Spouse's Gross Salary:								
Number of Children:	00)						
Name	Age	Gender	Na	me of School	(Class	Approx. Annual Fees	
) SOUMYA	03	F		_		-	_	
2) AKSHAY	01	M		-		-	~	
Residence:	⊠ Ov	vn 🖂 Pare	nts 🔀	Rented M Othe	r			
Monthly Rent or EMI:	Rs. 4000/-							
Type of House:		☑ Independent house ☑ Flat ☒ House in a basti						

Continued.....

Qualification / Education :	
Years of Experience in relevant field:	6 years
Expected gross salary:	6 years Rs. 16,500/-
Justification for increase:	
1 Salary se not	Sufficient
121 1 12 1 1 1 1 1 1 1 1 1	
	e de la companya de l
	8
Complaints & suggestions:	
	. 7
A Section of the sect	*** 13
	and the second of the
Ŷ	
Preferred Designation:	Delivey
Signature: M. Shelver	Date: 11/06/2020.

For office use only:

Division: Admin.

1.	Item		Existing	Revised	
2.	M Shekar			159	
3.	C.T. C. Salary		15737		
4.	Gross Salary includi	ng ESI & PF	14405		
5.	Basic		7202		
6.	DA		1440		
7.	HRA		5762		
8.	PF (Employer + Em	ployee)	1842		
9.	ESI (Employer + En	nployee)	632		
10.	Net Salary after ESI	& PF deduction	13782		
11.	Mobile Allowance		399		
12.	Avg. monthly conveyance for last 3 months		0		
13.	Loan with company		3705		
14.	Loan repayment per month		1000		
15.	. Medical insurance provided				
16.	Accidental insurance provided		YES		
17.	No. of leaves taken in 2019-20		27		
18.	Company		SSLLP Log		
19.	Division		Admin.		
20.	Designation		Driver		
21.	Remarks:				
	Prepared by:	Date:	A		
			Approved by:	Date:	
	Iqra Khatoon	15.06.20	G. Jai Kumar	16.06.20	

Appraisal by Manager (Confidential report to Admin)

Name of Employee.	M Shekar			
Project:	Head Office	Company:	SSLID Logist	
Overall performance		Good	SSLLP - Logistics	
Attitude towards colle	agues	Good		
Team player		Good		
Personal appearance		Good		
Interest / Enthusiasm in work		Good		
Knowledge of work		Good		
Attendance / punctuality		Good		
Communication skills – oral – in English		Average		
Communication skills – oral – in Telugu		Good		
Note: Rate as good, ave				

Note: Rate as good, average or poor.

Key strengths:			
Shortcomings or we	eaknesses.		
Rumour creator as		nbers	
How can we get mo	ere from the emp	loyee?	
What are the precau	tions to be taken	?	
D			
Prepared By:	Date:		
Jai Kumar	20.06.2	0	

20.06.20