

Employee Profile

Name:	Mohammed sultan ali		
Age :	25	Date of Birth:	25/08/1999
Present Address:	uppal, kalyanpuri colony 2-17-127/30		
Emergency Contact:		Mobile No:	9652492010
Automobile:		Make:	
Vehicle EMI:		Year:	
Date of joining:	2021		

Personal Information (Optional)

Marital Status:	☐ Married ☒ Single				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Parents				
Monthly Rent or EMI:					
Type of House:	Independent House				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:		☐	
	Stock bonds:		☐	
	Fixed Deposit:		☐	
	Other Savings:		☐	

APPRAISAL FORM 2024-2025

Designation:	Engineer civil engineer	Division:
Qualification / Education:	B-tech civil engineer, diploma in civil cad.	
Years of Experience in relevant field:	4	
Expected Percentage	35%	
Justification for increase:	In innopolis GVRC: 2727block worked all civil work's and finishingwork also as mep related works laying of 3.5sqmm cable, fabricationwork. In Gulmohar residency: work as senior mep engineer for 5block electrical LT and HT works,all site and flat water connection and pump's connection work,fire fighting work's and driveway slab and common amenities. In genopolis GVDC: civil work, structural glazing, Rcc tank's, cc road's, overall site finishing work with common amenities. In crescentia lab GV1:civil work of both northern and southern block. Also alternative working and supervising for GVDC	
Justification for Promotion:	worked in 4different project Gvrc, gulomhar, GVDC, goodwork culture, problem solving skills, over the past years I've been fortunate to contribute all assigned task's GV1. maintained and have gained valuable insights into our team operation andgoals. I believe i' m ready to take on more responsibilities and would appreciate the opportunity to discuss a potential promotion.	
Preferred Designation:	Senior engineer	
Complaints:	Gate pass procedure should made digital through mcodex. security maintenance at night time. At every site 2 to 3 contractor should maintain for better competitor and early date work completion. For related work assigned by engineer to contractor, it should be contractor responsibility to stand and makeout the work in given time.	
Suggestions:	Engineer working at genome valley giving 12hrs for job role could get better increment and bonus for related work. Weekly meeting in between site engineer's to held for good work outputs. Tour or events for engineer at least in a year for relaxation.	

Signature: Sultan ali

Date: 01-04-2024

Division: _____

SALARY REVISION FORM (2023-2024)

Name:	mohd Sultan Ali		
Age :	25	Date of Birth:	25/08/1998
Present Address:	Uppal, Kalyanpur, 2-17-127/plot 306		
Phone @:		Mobile:	9652492010
Automobile:	☐ Car ☐ Bike ☒ Nil	Make:	
Vehicle EMI:		Year:	
Salary at the time of joining:	16,000/-	Date of joining:	Sep 15, 2021

Personal Information (Optional)

Marital Status:	Married / Single ☒				
Name of spouse:					
Spouse works at:					
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:	4000/-				
Type of House:	☐ Independent house ☐ Flat ☒ House in a basti				

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For office use only:

1.	Item	Existing	Revised
2.	Sultan Ali		
3.	C.T. C. Salary	20000	
4.	Gross Salary including ESI & PF	18306	
5.	Basic	9153	
6.	DA	1830	
7.	HRA	7322	
8.	PF (Employer + Employee)	2196	
9.	ESI (Employer + Employee)	732	
10.	Net Salary after ESI & PF deduction	16921	
11.	Mobile Allowance	399	
12.	monthly conveyance	1800	
13.	Loan with company		
14.	Loan repayment per month		
15.	Medical insurance provided		
16.	Accidental insurance provided	Yes	
17.	No. of leaves taken in 2022-23	9	
18.	Company	GVDC	
19.	Division	Const.	
20.	Designation	Asst. Engineer	
21.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	14-04-2023	18-04-2023

Division: Construction

GMP

SALARY REVISION FORM (2022-2023)

Name:	Mohammed Sultan Ali		
Age:	22	Date of Birth:	25/08/1999
Present Address:	Uppal, Kalyanpur colony, Survey of India. HNo: 2-17-127/30		
Phone @:	9652492010	Mobile:	9652492010
Automobile:	☐ Car ☐ Bike ☒ Nil	Make:	
Vehicle EMI:	-	Year:	-
Salary at the time of joining:	16,000	Date of joining:	14/09/21

Personal Information (Optional)

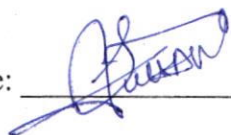
Marital Status:	Married / Single				
Name of spouse:	-				
Spouse works at:	-				
Spouse's designation:	-				
Spouse's Gross Salary:	-				
Number of Children:					
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	☐ Own ☒ Parents ☐ Rented ☐ Other _____				
Monthly Rent or EMI:					
Type of House:	☒ Independent house ☐ Flat ☐ House in a basti				

Continued.....

Division: Construction

Qualification / Education:	B-Tech
Years of Experience in relevant field:	6 month on Residential Building, Interior contract Designer.
Expected gross salary:	25000
Justification for increase:	1) Day and night work in 2222 Block (Civil work, flooring work, lift work's etc). 2) MEP Work: HT & LT Cable laying & Total fabrication work of MEP, Electrical work, panel arranging and termination and connection work of panels, transformer. ⇒ STP, ETP minor work's & SSI paper work, Head office work. ⇒ work has been Done before Deadline Dates. ⇒ Ready to Do best and face number of challenges for our organisation.
Complaints & suggestions:	⇒ Co-ordination and planning at site work to be improved, team work should be developed. ⇒ material Safety precaution at site. ⇒ Security should be attentive to his work. ⇒ Delivery of material at site should be on time. ⇒ Labour Safety measurement to be improved. ⇒ Dedication towards work. ⇒ Salary should be fulfill Engineer financial purpose.
Present Designation:	Assistant Engineer.
Preferred Designation:	Engineer.

Signature: _____



Date: _____

7/04/22

Adm

Respected sir, I am writing this letter regarding my salary increment. since I have joined here and I am always grateful for becoming a part of this organization. I am giving my best abilities to fulfill my job responsibilities, and I would like to continue the same in the future. Due to less salary financially facing problems. I will be dedicated to my work at all times. However, the current cost of living in the city, most of the time, I am falling short of money in keeping up with such high costs. Increment of my salary can help me out for my saving's and used for my further studies. Thanks for your time and consideration

Regards, MD.Sultan Ali ENGINEER | +91 9652492010
| sultan@modiproperties.com Modi Properties Pvt. Ltd. | www.modiproperties.com 2-17-127/30 uppal,Kalyanpuri. | Ph: +91 40 6633 5551 Don't just buy a flat or villa! Buy a great lifestyle! We build affordable flats & villas in gated communities.

Requesting for salary increment

Saturday, 16 Apr 2022, 7:56 pm

To: Soham Modi <sohammodi@modiproperties.com>

From: sultan@modiproperties.com

For office use only:

	Item	Existing	Revised
1.	Sultan Ali		
2.	C.T. C. Salary	16000	
3.	Gross Salary including ESI & PF	14645	
4.	Basic	7322	
5.	DA	1464	
6.	HRA	5858	
7.	PF (Employer + Employee)	1758	
8.	ESI (Employer + Employee)	624	
9.	Net Salary after ESI & PF deduction	14609	
10.	Mobile Allowance	399	
11.	Avg. monthly conveyance for last 3 months	0	
12.	Loan with company		
13.	Loan repayment per month	0	
14.	Medical insurance provided		
15.	Accidental insurance provided	Yes	
16.	No. of leaves taken in 2021-22	6	
17.	Company	GMR	
18.	Division	Const.	
19.	Designation	Asst. Engineer	
20.	Remarks:		
	Prepared by:	Date:	Approved by:
	Iqra Khatoon	12.04.22	G. Jai Kumar
			Date:
			15.04.22