

Employee Profile

Name:	ARUNA		
Age :	50	Date of Birth:	16/02/1973
Present Address:	YAPRAL, HYDERABAD		
Emergency Contact:		Mobile No:	9666443289
Automobile:	Nil	Make:	
Vehicle EMI:		Year:	
Date of joining:	01/01/2017		

Personal Information (Optional)

Marital Status:	☒ Married ☐ Single				
Name of spouse:	KSR MURHTY				
Spouse works at:	PRIVATE EMPLOYEE				
Spouse's designation:					
Spouse's Gross Salary:					
Number of Children:	NA				
Name	Age	Gender	Name of School	Class	Approx. Annual Fees
Residence:	Own				
Monthly Rent or EMI:	NA				
Type of House:	Independent House				

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FINANCIAL COMMITMENT (Optional)

Loans:	Home Loan:		EMI:	
	Personal Loan		EMI:	
	Gold Loan		EMI:	
	Chit Fund:		EMI:	
	Others:		EMI:	
Insurance Policy	Medical Insurance:		Premium:	
	Life Insurance:		Premium:	
	Term Insurance:		Premium:	
	Other Insurance:		Premium:	
Type of savings	Mutual Funds:			
	Stock bonds:			
	Fixed Deposit:			
	Other Savings:			

APPRAISAL FORM 2024-2025

Designation:	PA TO MD	Division:	ADMIN
Qualification / Education:	GRADUATE		
Years of Experience in relevant field:	20		
Expected Percentage	25%		
Justification for increase:	I have demonstrated exceptional efficiency and dedication in managing needs. Considering my valuable support to other staff members who are newly joined.		
Justification for Promotion:			
Preferred Designation:	PA TO MD		
Complaints:			
Suggestions:			

Signature: _____ Date: _____